

HECKINGTON PARISH COUNCIL

Minutes of the Precept Meeting of Heckington Parish Council held in the Council Chambers, St Andrews Street, Heckington on Monday 14th January 2019 commencing at 1900hrs

Attendance:

Chairman - Cllr Mrs J Palmer

Councillors – Mr D Couzens, Mr R Doughty, Mr M Jones, Mr R Kemmett, Mr T Pyrah, Mr M West, Mr R Woods

County Councillor – Not present

District Councillors – None present

Minute Taker – Clerk, Ms J Hudson

Police Representative – None present

Press Representative – Mr A Hubbert

Members of the Public – 1

1. Chairman's Welcome and Opening Remarks

- i. The Chairman welcomed everyone to the meeting.

2. To receive apologies for absence

Apologies were received and accepted from C/Cllr Mr B Young, D/Cllrs Mrs S Tarry and Mr S Ogden, Parish Cllrs Mr A Garlick & Mr R Higgs. Cllr Mr T Atkinson was not present.

3. To receive any declarations of interest in accordance with the Localism Act 2011

None received.

4. To consider any written requests for dispensations received at or before the start of the meeting.

None received.

5. To consider financial Matters

- i. To receive and discuss financial Reports and budget forecast

The expenditure within each category for the current financial year to 31st December 2018 was noted and explanations given. The budget figures for the financial year of 2019/2020 were discussed and proposed.

6. To remind of date of the next full Parish Council meeting as Monday 28th January 2019.

Date confirmed

7. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960

- i. To discuss Salary and Staff review

Members of the Public, Press and Julie Hudson (Clerk) left the room at 7.35pm while discussions took place regarding salary reviews.

Proposed by Cllr Mr R Woods, seconded by Cllr Mr M Jones

Vote results – unanimous

Resolved to apply 2% increase to salaries of current employees and include annual Christmas bonus of £500 (subject to usual PAYE NIC deductions) for Clerk and Caretaker

8. To resume open meeting

Members of the Public, Press and Julie Hudson (Clerk) returned to the room at 7.38pm, when the meeting returned to open session.

- i. To approve the Budget and Precept for the financial year 2019-2020

A total budget requirement figure was proposed of £102,915.00

For the benefit of the NKDC Precept calculating form the following incomes were input – £2,000 (allotment income), £100 (Playing Field rent), £170 (Village Green substation rent), £757.76 (Grass cutting income) totalling £3027.76.

Total Precept requirement therefore equated to £99,887.24, which is a 0.59% (0.48p) increase on a Band D equivalent household.

Proposed by Cllr Mr M West, seconded by Cllr Mr R Kemmett

Vote results – unanimous

Resolved – to submit the Precept figure as detailed above for the financial year 2019-2020

Parish Council 2018-2019

Code Totals Apr-18 to Dec-18

VAT: Included

Class	Proposed budget for 2019/2020	Set Budget for 2018-2019	Exp Apr - Dec (Net)	Current Budget Balance
A1 Audit	600.00	600.00	19.72	580.28
B1 Bank Charges	80.00	80.00	45.00	35.00
C1 Capital Equipment	2,000.00	2,000.00	-	2,000.00
C2 Chairmans Allowance	720.00	600.00	450.00	150.00
C3 Christmas Decorations	2,000.00	250.00	180.00	70.00
C4 Council Expenditure - Memorials etc	1,000.00	500.00	-	500.00
C5 Councillor Expenses	100.00	100.00	87.30	12.70
D1 Defibrillator	400.00	400.00	97.20	302.80
D2 Donaldsons DIY	400.00	400.00	317.91	82.09
D3 Donations	2,000.00	2,000.00	2,054.64	54.64
E1 Election Expenses	10,000.00	10,000.00	42.00	9,958.00

E2 Electricity - Cemetery	750.00	500.00	574.51	74.51
E3 Electricity - Chambers	2,500.00	2,500.00	1,319.84	1,180.16
F1 Fuel	800.00	500.00	701.79	201.79
H1 Highways Verge Maintenance	1,000.00	1,000.00		1,000.00
H2 Hire of Rooms	60.00	60.00	30.00	30.00
I1 Inspections/Maint - Fire Safety	300.00	300.00		300.00
I2 Inspections/Maint - Lift	400.00	400.00	2,416.26	2,016.26
I3 Inspections/Maint - Play Areas	200.00	200.00	156.00	44.00
I4 Inspections/Maint - SID	300.00	300.00	40.00	260.00
I5 Insurance - Public Liability	2,500.00	3,400.00	2,159.57	1,240.43
I6 Insurance - Vehicles (+ Tax)	1,300.00	1,300.00	1,089.08	210.92
L1 Legal Fees	1,000.00	1,500.00		1,500.00
M1 Maintenance - Allotments	500.00	1,000.00	68.67	931.33
M2 Maintenance - CCTV	130.00	130.00		130.00
M3 Maintenance - Cemetery	500.00	500.00	28.32	471.68
M4 Maintenance - Chambers	2,500.00	2,500.00	429.94	2,070.06
M5 Maintenance - Nilfisk Machine	500.00	500.00	567.34	67.34
M6 Maintenance - Playing Fields	500.00	1,000.00	147.00	853.00
M7 Maintenance - Polaris	500.00	500.00	245.91	254.09
M8 Maintenance - Supplies	1,000.00	2,000.00	138.00	1,862.00
M9 Maintenance - Village	750.00	750.00	398.88	351.12
M1 Miscellaneous	500.00	1,100.00		1,100.00
N1 NIC and PAYE	7,000.00	6,700.00	4,182.99	2,517.01
O1 Office Supplies	1,000.00	1,000.00	842.48	157.52
P1 Parish Hospitality				

	500.00	500.00	430.00	70.00
P2 Pension Contributions	1,500.00	2,000.00	931.04	1,068.96
P3 Pest and Weed Control	500.00	350.00	330.00	20.00
P4 Phone	2,500.00	2,000.00	1,596.51	403.49
P5 Play Area Project		-	-	-
R1 Rates - Cemetery	750.00	1,000.00	555.27	444.73
R2 Rates - Chambers		2,200.00		2,200.00
R3 Rates - Village Green	550.00	550.00	480.00	70.00
S1 Salaries	35,000.00	35,000.00	22,188.61	12,811.39
S2 Staff Clothing	250.00	200.00	90.00	110.00
S3 Staff Training	400.00	400.00	246.00	154.00
S4 Staff Travel	125.00	100.00	118.10	18.10
S5 Subscriptions	300.00	300.00	171.00	129.00
T1 Tree Works	3,000.00	3,000.00	595.00	2,405.00
V1 Village Green	2,750.00	2,500.00		2,500.00
W1 Water - Allotments	400.00	400.00	289.23	110.77
W2 Water - Cemetery	200.00	200.00	51.07	148.93
W3 Water - Chambers	400.00	400.00		400.00
Total	94,915.00	97,670.00		
PWLoan repayments	£8,000.00			
	102,915.00			

Other Income

Q1 Rent - Allotments	2,000.00	2,104.41
Q2 Rent - Playing Fields	100.00	
Q3 Rent - Village Green		170
Q4 Rent - Western Power	170.00	170
Q5 HMRC		1,127.54
Q6 Other income		6,151.80

Z1 Bank Interest		49.6
Z2 Bus Shelter Cleaning Income		
Z3 Cemetery Income		1,525.83
Z4 Grass Cutting Income	757.76	320
Z5 Lincs County Council		5,167.00
Z6 NKDC - Grants		777.42
Z7 NKDC - Local Access Point		3,106.73
Z8 NKDC - Precept		97,670.00
Z9 Photocopying Charges Income		32.80

3,027.76

Assumed income

Actual Financial Balance as at 31st Dec 2018 171,592.48

Remaining Budget requirements for 2018-2019 50,474.28

Reserves	121,118.20
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ring fenced as follows

Village Green	6,500.00
Capital Equipment	2,000.00
Boiler for Village Hall	3,000.00
H CSP Works	8,000.00

New reserves 101,618.20

Meeting concluded at 7.50pm

Name _____

Signature _____ Date _____