

# HECKINGTON PARISH COUNCIL

## **Minutes of a meeting of Heckington Parish Council held in Heckington Village Hall, High Street, Heckington on Monday 27<sup>th</sup> June 2022 commencing at 1930hrs**

Attendance:

Meeting Chaired by Vice Chairman P/Cllr Mr R Higgs

Parish Councillors – Mr T Atkinson, Mrs M Cooke, Mr A Garlick, Mr R Kemmett, Mr D Long, Mr M West, Mr R Woods

County Councillor – Mr A Key

District Councillors – Mr S Ogden, Mrs S Tarry

Minute Taker – Clerk, Ms J Hudson

Police Representative – None present

Press Representative – None present

Members of the Public – 13

### **1. Chairman's welcome and opening remarks**

1.1 The Vice Chairman welcomed everyone to the meeting and went through Health & Safety, fire procedures etc

1.2 He confirmed that he would assume the role of Chair the meeting in the absence of Mrs J Palmer

### **2. To receive apologies for absence**

2.1 Apologies received and accepted from P/Cllr Mrs J Palmer and P/Cllr Mr M Jones

### **3. To receive a declaration of interest in accordance with the Localism Act 2011**

3.1 None received

### **4. To consider any requests for dispensations received at or before the start of the meeting.**

4.1 None received

### **5. Minutes of the Parish Council Meeting held Monday 30<sup>th</sup> May 2022**

5.i Proposed by Cllr Mr A Garlick, seconded by Cllr Mr D Long it was unanimously **resolved that the minutes were approved and signed.**

5.ii.1 Matters arising – P/Cllr Mr D Long reported a new concern with a larger tree on the Godson Avenue area. P/Cllr Mr A Garlick to investigate.

5.ii.2 The Clerk confirmed that the payments to HAVCS and Heckington Cricket Club, as agreed at the last meeting, had been processed accordingly.

### **6. Public Participation**

6.1 A resident suggested that it would have been useful if full annual details of the 7 year Playing Field maintenance plan had been included in the minutes. He also reported that the contractor had confirmed that there was no likelihood of harm coming to dogs or humans from the treatment and questioned why, therefore, were the areas closed off to the public. P/Cllr Mr R Higgs reminded the meeting that it was the Parish Council that had given a concession to allow dog walkers around the perimeter of the pitches, and therefore this concession could be withdrawn at any time by the Council

if felt necessary. On this occasion, there was machinery being used and therefore a potential Health & Safety issue.

- 6.2 A resident asked to refer to item 15, and he commented that although he agreed that dogs should be on a lead in the cemetery, he would not want to see them banned altogether. It was suggested and generally agreed that the Clerk would review the signage.
- 6.3 A resident asked when there would be a public meeting regarding the handover of the churchyard as detailed in the letter sent last year by the Parish Council. The Chairman confirmed that the Councillors would be making a decision on the transfer at item 16 and that if it was decided to hand the responsibility to NKDC, then a public information meeting would not be required as it would not then be the financial responsibility of the Parish itself. Another resident commented that decisions affecting the Parish should be taken by all parishioners and not just the Parish Council members.
- 6.4 The Chairman asked if there were any further public participation comments. There was no response and so he attempted to move to item 7, Financial Matters. He was interrupted by a resident who commented that only 5 minutes had been given to Public Participation and she continued to speak her views on item 12.1.i Planning Matters, after which the Clerk confirmed that the Parish Council had already submitted comments highlighting the same concerns with this application.
- 6.5 The same resident then highlighted that Heckington in Bloom team had filled a whole skip with gutter debris. It was confirmed that the Council Caretaker does sweep the gutters regularly, however parked cars often cause an obstruction.
- 6.6 Another resident (of Stirling Court) also spoke of his concerns about the planning application at 12.1.i

## **7. Financial Matters**

- 7.i To approve payments as listed separately – **payments as listed below were approved unanimously**

Account movement to 27 June

Date	Reference	Description	Debit	Credit
01-Jun-22	PCash	Maintenance - Chambers window cleaning	21.00	
01-Jun-22	Withdrawal	Transfer to Petty Cash Account	100.00	
01-Jun-22	Withdrawal	Transfer from Lloyds - Instant Account		100.00
01-Jun-22	PCash	Jubilee Celebrations - singer for hall	100.00	
02-Jun-22	PCash 82	Jubilee Celebrations - Fentec electrical work	86.00	
06-Jun-22	Credit83	Miscellaneous jubilee mug purchase	16.00	
06-Jun-22	Credit	Maintenance - Playing Fields resident refund		20.00
06-Jun-22	Credit	Pension Contributions returned payment		30.85
06-Jun-22	DDebit	Pension Contributions	30.85	
07-Jun-22	Credit84	Miscellaneous jubilee mug purchase		16.00

27<sup>th</sup> June 2022

122  
Initials :

09-Jun-22	PCash89	Staff Travel parking for clerk to go to accountant	1.50
09-Jun-22	Credit	Bank Interest	2.20
10-Jun-22	DDebit	Bank Charges	9.55
10-Jun-22	Transfer	Transfer to Lloyds - Instant Account	10,000.00
10-Jun-22	Transfer	Transfer from Lloyds - Deposit Account	10,000.00
10-Jun-22	BACS	Tree Works - cemetery trees	775.00
10-Jun-22	BACS	Maintenance - Village mole control/weed	569.64
10-Jun-22	BACS	AGM - nilfisk mirror	9.77
10-Jun-22	BACS	Maintenance - Nilfisk Machine jump starter	83.95
10-Jun-22	BACS	Maintenance - Supplies AGM hazard tape	5.18
10-Jun-22	BACS	Maintenance - Supplies AGM add hazard tape	10.37
10-Jun-22	BACS	Donaldsons DIY	64.60
10-Jun-22	BACS	Maintenance - Supplies jewsons board and tape	22.27
10-Jun-22	Credit86	Miscellaneous jubilee mug purchase	24.00
10-Jun-22	DDebit	Pension Contributions	89.14
10-Jun-22	DDebit	Pension Contributions	30.85
13-Jun-22	4398	Jubilee Celebrations - Jaynes Pantry	660.00
14-Jun-22	Credit	Pension Contributions returned payment	30.85
15-Jun-22	DDebit	Fuel - chandlers delivery may 500 x 146.23	877.38
16-Jun-22	DDebit	Phone	95.23
17-Jun-22	DDebit	Pension Contributions	30.85
17-Jun-22	Credit	Pension Contributions returned payment	30.85
20-Jun-22	DDebit	Electricity – Chambers	260.63
20-Jun-22	DDebit	Electricity – Cemetery	30.01
21-Jun-22	BCardJP	Carpet cleaner library	17.25
21-Jun-22	BACS	Maintenance - Cemetery Alarm call out	78.00
21-Jun-22	BACS	Maintenance - Nilfisk Machine cutting blades	108.24
21-Jun-22	BACS	Maintenance - Nilfisk Machine bolts for blades	14.40
21-Jun-22	BACS	Maintenance - Digital hard drive backup etc	130.00
21-Jun-22	BACS	Jubilee Celebrations hire of village hall	100.00
21-Jun-22	PCash87	Jubilee Celebrations use of toilets	30.00
21-Jun-22	BACS	Duplicate payment Jewsons-waiting credit note	22.27
23-Jun-22	Transfer	Transfer to Lloyds - Instant Account	11,358.00
23-Jun-22	Transfer	Transfer from Lloyds - Deposit Account	11,358.00
23-Jun-22	BACS	CIL Receipts and Expenditure - fineturf 7 yr plan	11,358.00
23-Jun-22	BACS	Council Expenditure - gazebo 50% with HAVCS	94.50
23-Jun-22	BACS	Miscellaneous goodwill donation to cricket club	2,000.00
23-Jun-22	PCash88	Jubilee Celebrations LIVES representation	30.00
24-Jun-22	DDebit	Pension Contributions	30.85
24-Jun-22	Credit	Pension Contributions returned payment	30.85
25-Jun-22	Credit79	Miscellaneous jubilee mug purchase	8.00
26-Jun-22	Credit80	Miscellaneous jubilee mug purchase	32.00
27-Jun-22	BACS	Capital Equipment strimmer Burdens	354.75
30-Jun-22	Credit81	Miscellaneous jubilee mug purchase	8.00

	SALARIES JUNE	2,518.88
Balances Jun-22	TOTAL	42,239.76 21,676.75
Account Jun-22		
1 Lloyds - Instant Account	11,392.39	
2 Lloyds - Deposit Account	243,138.69	
3 Petty Cash Account	51.55	
Total	254,582.63	

7.i.1 Proposed by P/Cllr Mr R Woods, seconded by P/Cllr Mr A Garlick

7.i.2 Vote results – unanimous

**7.i.3 Resolved – to approve payments as listed**

**7.ii To review and approve preferred supplier list for 2022/2023**

7.ii.1 The current list had previously been circulated to Councillors. During discussions it was agreed to retain the current list of suppliers on the basis of value for money, locality and previous good work standards.

7.ii.2 A local electrician was proposed to replace Daitech Electrical (retirement) by P/Cllr Mr R Higgs due to the good work recently carried out as an emergency, however it was considered appropriate to ‘advertise/tender’ the work, which would be on an adhoc and /or urgent basis.

7.ii.3 It was also noted that a replacement had not been selected for building work, since the previous supplier had been removed from the list. No replacement was proposed on this occasion and it was discussed that any work requirements could be dealt with as and when necessary, in line with the Financial Regulations.

**7.iii.4 No other amendments, objections nor proposals were made, therefore the list is approved and adopted.**

**7.iii. To review and approve Financial Regulations**

7.iii.1 It was confirmed that the current regulations are based on the National Association of Local Councils model Financial Regulations, and the current version had been circulated to Councillors and the internal auditor. There were no other amendments, objections nor proposals at this time.

7.iii.2 Proposed by P/Cllr Mr D Long, seconded by P/Cllr Mr M West

7.iii.3 Vote results – unanimous

**7.iii.4 Resolved – to adopt the Financial Regulations with no amendments at this time.**

**7.iv To review and approve payments by BACS/Standing Order and Direct Debits as follows –**

SO – Salaries, Chairmans Allowance, NIC/PAYE & Pension

DD – Utilities, Bulk Fuel, ICO membership

BACS – all other payments as appropriate and in line with FRs.

7.iv.1 Proposed by P/Cllr Mr A Garlick, seconded by P/Cllr Mr R Woods

7.iv.2 Vote results – unanimous

**7.iv.3 Resolved – to continue to make payments by above listed methods**

**7.v. To consider quotes for electricity providers send by Utility Aid brokers** – All agreed to defer this item until the next meeting as the quotes had not been received.

**8. To receive a report from the Police – none present**

**9. To receive a report from the County Councillor and District Councillors**

- 9.1 C/Cllr Mr A Key reported that he had attended the Lincolnshire Show which had been very successful.
- 9.2 He also reported that he would be supporting a proposal being considered by Highways to reduce the speed limit on the A17 through East Heckington to 40mph from the current 50mph, and confirmed he would continue to support any speed reduction initiatives across his area.
- 9.3 D/Cllr Mrs S Tarry reminded the meeting that the website can be used to report incidents of fly-tipping, and that the Community Champion Awards is open for nominations.
- 9.4 She confirmed that the comments relating to planning had been noted although the D/Cllrs cannot express an opinion.
- 9.5 The Clerk remarked that a report had been received from a resident regarding the non-emptying of bins at the Carter Plot layby.

District Councillors left the meeting at 20.03pm

**10. To receive a report from the Clerk**

- 10.1 The Clerk confirmed and detailed that there had been 3 more planning applications which had been received too late for itemising on the agenda.

**11. To receive reports from Councillor's relating to their affiliation to local organisations.**

- 11.1 P/Cllr Mr A Garlick confirmed that the pole for the new Evolis Speed Indicator device had been installed.
- 11.2 P/Cllr Mr D Long confirmed that a further allotment inspection had been carried out and the Clerk had written to the plots highlighted as requiring maintenance. It was also suggested that due to the state of some of the plots, perhaps new tenants could be offered the plot free of charge for a period of time. To be added to next agenda for ratification.

**12. Planning Matters** (The Parish Council does not have the power to approve nor reject applications – it is merely a consultee and can submit comments)

**(1) Applications to be ratified**

- i. 22/0746/OUT – Erection of up to 2 no. detached 2-storey dwellings (outline with means of access to be considered) 16 Burton Road, Heckington, Sleaford, Lincolnshire, NG34 9QR ***The Clerk had confirmed that comments had already been submitted by the Parish Council, and that in general the Parish Council objects to ‘tandem’ or ‘backyard’ developments.***
- ii. 22/0780/FUL – Erection of a single storey rear extension – Police Station, Sleaford Road, Heckington, Sleaford, Lincolnshire
- iii. 22/0748/FUL – formation of new car parking area and new access to highway together with erection of access height restriction barrier (amendment to 21/0171/FUL) – Millview Medical Centre, 1 Sleaford Road, Heckington, Sleaford, Lincolnshire
- iv. 22/0813/FUL – Erection of a pair of semi-detached dwellings – Land North of 63 Kyme Road, Heckington, Sleaford, Lincolnshire, NG34 9RT
- v. 22/0819/HOUS – Replacement of the existing windows and external doors, replacement of pantiled roof covering and internal alterations – White Horse, 61 Church Street, Heckington, Sleaford, Lincolnshire
- vi. 22/0820/LBC (locations details as 22/0819/HOUS)
- vii. 22/0892/TPO – T2 Lime – reduce east canopy by 2-3m – Land between 43 Millers Way and 32 Bramley Close, Heckington, Sleaford, Lincolnshire, NG34 9JG

**(2) Applications approved**

- i. 22//0478/HOUS – Removal of existing conservatory and replacement single storey extension – 21 Christopher Close, Heckington, Sleaford
- ii. 22/0330/HOUS – Proposed single storey rear extension and alterations – 10 New Street, Heckington, Sleaford
- iii. 22/0103/OUT – Outline application with all matters reserved for erection of a dwelling – Plot to the rear of 67/69 Church Street, Heckington, Lincolnshire
- iv. 21/1229/FUL – Replacement of factory unit and erection of new offices and 2 new buildings – the Nut Roasting Company, Station Road, Heckington
- i. 22/0557/HOUS – Proposed single storey side and rear extension to form annexe – 26 Oak Way, Heckington, Sleaford

**(3) Applications refused**

- i. None received

**(4) Applications withdrawn**

- i. None received

**(5) Prior notifications received (information only – no action required from HPC)**

- i. None received

**(6) Planning appeals**

None received

- 13. To consider proposal for skip at Pavilion for Heckington in Bloom (HIB) removal of debris**
- 13.1 The Chairman confirmed that HIB had already filled a skip with debris and that using Chairman's financial discretion (in line with FR's) a further skip had been ordered.
- 13.2 Proposed by P/Cllr Mr A Garlick, seconded by P/Cllr Mr M West
- 13.4 Vote results – unanimous
- 13.5 Resolved to re-imburse HIB the cost of skip hire.**
- 14. To approve use of policies and risk assessments for year 2022/2023, including Code of Conduct in line with NKDC's updated version.**
- 14.1 Proposed by P/Cllr Mr A Garlick, seconded by P/Cllr Mr M West
- 14.2 Vote result – unanimous
- 14.3 Resolved to approve use of reviewed policies as detailed above.**
- 15. To discuss increased numbers of complaints of dogs cemetery**
- 15.1 It was reconfirmed that dogs are allowed to visit graves in the cemetery with prior permission, but there had been reports of dogs off leads apparently playing, which was considered disrespectful. It was agreed that the Clerk would review the signage to ensure that the situation is clear to dog owners.
- 16. To discuss proposed handover of St Andrew's Churchyard – take over by Parish Council or NKDC**
- 16.1 The Chairman re-capped the following points –
- i. The most recent quinquennial report had highlighted various large scale works were required.
  - ii. The professional advice sought by the Parish Council in respect of works required to trees and repairs to the church wall, conflicted with the current situation/state of both.
  - iii. It is a legal requirement that responsibility for the maintenance be taken on by either the Parish or District Council.
- 16.2 The Parish Council had obtained advice regarding works (specifically the wall) and that the advice indicated very high costs are likely, in order to carry out repairs whilst maintaining the integral strength.
- 16.3 The Chairman stated he had found that recently, another Parish had incurred an expenditure of at least £77,000 for a 20ft stretch of wall.
- 16.4 The Councillors discussed the advantages/disadvantages of holding responsibility and concluded that the only advantage was that we could arrange for the grass to be cut for ad hoc weddings/events if required.
- 16.5 It was confirmed that NKDC already maintained 3 other churchyards in the District and was therefore likely to have the infrastructure in place.

- 16.6 Councillors indicated their concerns about encumbering Heckington parishioners with the whole cost now as well as the long term future, which indications showed were likely to be substantial.
- 16.7 Proposed by P/Cllr Mr R Higgs, seconded by P/Cllr Mr D Long
- 16.8 Vote result – unanimous
- 16.9 **Resolved – to formally hand the responsibility of maintenance of St Andrew’s Churchyard on to North Kesteven District Council**

*There followed another outburst from a resident who immediately left the meeting using offensive language.*

17. **To confirm the next full Council meeting as Monday 25<sup>th</sup> July 2022**
- 17.1 Meeting confirmed as above
18. **To resolve to go into closed session in accordance with the Public Bodies (admissions to Meetings) Act 1960**
- 18.1 Item not required

The Chairman thanked everyone for attending and closed the meeting at 2030hrs

Signed by the Chairman ..... Date .....