

HECKINGTON PARISH COUNCIL

Minutes of a meeting of Heckington Parish Council held in Heckington Parish Council, Council Chambers, St Andrews Street, Heckington on Monday 26th September 2022 commencing at 1900hrs

Attendance:

Chairman P/Cllr Mrs J Palmer

Parish Councillors – Mr T Atkinson, Mrs M Cooke, Mr A Garlick from 1910hrs, Mr R Higgs, Mr R Kemmett, Mr D Long from 1921hrs, Mr M West, Mr R Woods

County Councillor – Mr A Key

District Councillors – Mrs S Tarry

Minute Taker – Clerk, Ms J Hudson, Clerk, Ms T Williams

Police Representative – None present

Press Representative – None present

Members of the Public – 2

1. Chairman's welcome and opening remarks

1.1 The Chairman welcomed everyone to the meeting and went through Health & Safety, fire procedures etc

1.2 One minute's silence was observed in memory of Her late Majesty Queen Elizabeth II

1.3 The Chairman read out the following statement –

Sadly, the last two meetings, some members of the public have seen fit to abuse my fellow Councillors, and in the last instance, me personally. This has been upsetting for all the Council, as we try to do our best, and the comments were totally unfounded and undeserved.

This has been discussed at Sergeant level with Lincolnshire Police, and apart from them being appalled that people who give their time for the good of the local community, have had to suffer this, advise, that should this reoccur in any way again, I am to dial 999. They are aware that we have a meeting tonight and will be appraised of future meetings. This has been flagged so we will get an instant response. Notes have been made of the perpetrator of the last verbal assault, and although I agreed, as we all do along this table, that this was not acceptable, I thought it more prudent to try to carry on with what we are here to do - serve our village.

Regrettably, this is Julie's last meeting with us. She has been a major player in our Councils organisation and has worked extremely diligently for a number of years. Always been able to advise the correct way to do things. I won't say more because she doesn't want me to. But we will miss her counsel and do sincerely thank her.

2. To receive apologies for absence

2.1 Apologies received and accepted from D/Cllr Mr S Ogden and P/Cllr Mr M Jones

3. To receive a declaration of interest in accordance with the Localism Act 2011

3.1 None received

4. To consider any requests for dispensations received at or before the start of the meeting.

4.1 None received

5. Minutes of the Parish Council Meeting held Monday 25th July 2022

5.i Proposed by Cllr Mr R Woods, seconded by Cllr Mr R Higgs it was **resolved that the minutes were approved and signed. Unanimous vote.**

5.ii Matters arising – P/Cllr Cooke thanked the Clerk for including the full transcript in the minutes of the last meeting.

6. Public Participation

6.1 Two residents gave thanks to the Clerk for her service and Cllr Kemmett made a formal proposal that the thanks were minuted.

7. Financial Matters

7.i To approve payments as listed separately – **payments as listed in document tab were approved unanimously**

7.ii The new format was explained by the Clerk, we are now fully using Scribe Accounting software.

7.iii The minus figure showing at item 190 was a £750 donation to Lives, the cheque was uncashed, presumed lost in the post, cancelled and sent as a bank transfer instead.

7.iv The previous old park at the playing fields has now successfully been transformed into an extension of the existing car park, completed in conjunction between the Parish Council and Lincolnshire County Council. However, the cost of the works is not included in these figures as yet.

7.vi Proposed by P/Cllr Mr R Higgs, seconded by P/Cllr Mr A Garlick

7.vii **Vote results – unanimous**

7.viii Resolved – to approve payments as listed

7.2 The Clerk also reported that the external audit report had now been received and that the AGAR for 2021/2022 had been signed off with no amendments required.

8. To receive a report from the Police – none present

9. To receive a report from the County Councillor and District Councillors

9.1 The C/Cllr Key thanked the Clerk for her service.

9.2 He reported that the last full meeting had been put on hold due to the passing of Her Majesty Queen Elizabeth II but would now be the following day (Tuesday 27th September) at County Hall, he will be attending.

9.3 He reported his attendance and gave praise for the Proclamation, prepared by P/Cllr J Palmer and Clerk - J Hudson and delivered on The Village Green. He also attended the service at St. John's Church in Great Hale.

9.4 He reported that in recent months he had been dealing with school transport issues affecting a few individuals which had now been resolved.

9.5 C/Cllr Key to arrange a meeting with Highways to address the ongoing issues with certain footpaths and roads that are in a poor state of repair.

9.6 He reported he was pleased to attend on behalf of the County Council, the Civic Service of the new chairman at St Denys in Sleaford.

9.8 D/Cllr Tarry reported that NKDC have added cost of living support to their web page, signposting to agencies that may be able to offer support to anyone who is struggling.

- 9.9 On behalf of the Parish Council, P/Cllr R Higgs raised the issue that, following the sad passing of Her Late Majesty Queen Elizabeth II, there was a total breakdown in the dissemination of information under the relevant operation from North Kesteven District Council. The matter needs looking into at a managerial level. D/Cllr Tarry to raise with the District Council.

Both County and District Councillors left the meeting at 1928hrs

10. To receive a report from the Clerk

10.1 The Clerk reported receiving a letter from Her Late Majesty Queen Elizabeth II's Lady in Waiting, which thanked the residence of Heckington for the book of congratulations, photographs of the celebrations and artwork from the children at Heckington St Andrews Primary School to honour The Queen's Platinum Jubilee.

10.2 The Clerk reported receiving a prior notification to upgrade a lamp post on a disused section of road north of A17, East Heckington. No comments required as it is unknown if planning permission is needed.

11. To receive reports from Councillor's relating to their affiliation to local organisations.

11.1 P/Cllr M Cooke reported that she would be attending a meeting, at the beginning of October regarding the Swimming Pool.

11.2 P/Cllr D Long reported attending a meeting with the Allotment Association, comments will be added at item 17.

11.3 P/Cllr Mr A Garlick presented figures collated from the new SID devices on Sleaford Road and on Boston Road. The Boston Road device recorded that 91% of inbound traffic, and 71% of outbound traffic was travelling at less than 30mph, fastest car inbound was travelling at 52mph, and the fastest car outbound was travelling at 45mph. The Sleaford Road device recorded that 82% of inbound, and 28% of outbound traffic was travelling at less than 30 miles per hour, fastest car inbound was travelling at 66mph, and the fastest car outbound was travelling at 81mph.

12. Planning Matters (The Parish Council does not have the power to approve nor reject applications – it is merely a consultee and can submit comments)

Applications to be ratified

- i. 22/0746/OUT – Erection of 1 dwelling (outline with means of access to be considered) – 16 Burton Road, Heckington, Sleaford – amended plans
- ii. 22/1231/TCA – T1 Cherry– reduce height to 12ft and re-shape; T2 Sycamore - reduce height to 15 ft; T3 sycamore – remove 3 lowest branches to raise crown canopy – 76 High Street, Heckington, Sleaford, Lincolnshire NG34 9QT
- iii. 22/1184/FUL – Formation of access into field – Land on the South Side of Sleaford Road, Heckington, Sleaford, Lincolnshire
- iv. 22/1165/HOUS – Erection of a two storey and single storey rear extension – 29 Mayflower Drive, Heckington, Sleaford, Lincolnshire, NG34 9UX

- v. 22/1265/HOUS – erection of two storey rear and single storey side extensions – 9A Burton Road, Heckington, Sleaford, Lincolnshire, NG34 9QR
- vi. 22/0306/FUL – Demolition of garage/outbuilding (retrospective) Land to the rear of 3 Banks Lane, Heckington Sleaford – Revision to proposal omitting proposed new detached bungalow.
- vii. 22/1239/HOUS – Proposed alterations to outbuildings and associated development to create additional living accommodation – 18 Kyme Road, Heckington, Sleaford, Lincolnshire, NG34 9RS

(1) Applications approved

- i. 22/0748/FUL – Formation of new car parking area and new access to highway together with erection of access height restriction barrier (amendment to 21/0171/FUL) – Millview Medical Centre, 1 Sleaford Road, Heckington
- ii. 22/0813/FUL – Erection of pair of semi-detached dwellings – Land North of 63 Kyme Road, Heckington, Sleaford
- iii. 22/0928/HOUS – Proposed erection of replacement garage – 46 Kyme Road, Heckington, Sleaford
- iv. 22/0746/OUT – Erection of 1 dwelling (outline with means of access to be considered) – 16 Burton Road, Heckington, Sleaford

(2) Applications refused

- i. 22/0716/FUL – Proposed single storey eco-dwelling – Land of Star Fen, Heckington
- ii. 22/0324/FUL – conversion and extension of existing barn to dwelling, upgrade of existing access and change of use of the land from agricultural to residential garden curtilage (resubmission of 21/1330/FUL) – Barn south of Littleworth Drove and North of A17 Heckington Fen, Sleaford

(3) Applications withdrawn

- i. None received

(4) Prior notifications received (information only – no action required from HPC)

- i. None received

(5) Planning appeals

None received

13. To formally ratify the application by Quickline Communications Ltd to install a communication box on Parish Council Land at the junction of Oak Way and Sleaford Road (with consideration of wayleave costings)

13.1 P/Cllr Higgs has negotiated a wayleave which will be in place for 10 years and includes a one off payment (to the Parish Council) of £468 plus £3.90 per metre of underground cable, estimated at 25 metres.

13.2 Proposed by P/Cllr Mr R Higgs, seconded by P/Cllr Mr D Long

13.3 Vote results – unanimous

14. To discuss and consider the erection of a formal flagpole in the village

- 14.1 It was agreed to apply for the relevant¹⁴⁷ planning permission for two wall mounted flags, one for the Council Offices and one for The Village Hall. Costs to be confirmed upon planning approval. P/Cllr R Higgs to arrange.
- 14.2 Proposed by P/Cllr Mr A Garlick, seconded by P/Cllr Mr D Long
- 14.3 Vote result - unanimous**
- 15. To discuss East Heckington Notice Board**
- 15.1 It was agreed to purchase a new notice board, in green aluminium, to include posts for East Heckington to be in keeping with Heckington.
- 15.2 Proposed by P/Cllr J Palmer, seconded by P/Cllr Mr M West
- 15.3 Vote result - unanimous**
- 16. To receive update on groundworks machinery**
- 16.1 The Nilfisk machine has broken down again. P/Cllr J Palmer has negotiated the cost of a new Nilfisk machine down to £41,500+VAT, a saving of £5000. Negotiation continues as to which way it is paid for i.e., full payment or a lease option.
- 17. To consider and approve new allotment tenancy agreement, with provision for obtaining a deposit from new tenants to cover the cost of site clearance where necessary (refundable in line with conditions)**
- 17.1 P/Cllr Mr D Long reported attending a meeting with the Allotment Association, it was discussed and agreed that the plot deposits would be as follows full plot £50, half plot £25 and quarter plot £10, to be held for the full term of the tenancy.
- 17.2 Proposed by P/Cllr J Palmer, seconded by P/Cllr Mr D Long
- 17.3 Vote result - unanimous**
- 18. To confirm the next full council meeting as Monday 31st October 2022**
- 18.1 Meeting confirmed as above
- 19. To resolve to go into closed session in accordance with the Public Bodies (admissions to Meetings) Act 1960**
- i. No item proposed

The Chairman thanked everyone for attending and closed the meeting at 2008hrs

Signed by the Chairman **Date**

Heckington Parish Council **PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
154	Maintenance and Supplies NI	01/08/2022		Lloyds Bank Instant A		Vehicle Tax	DVLA	Z	180.00		180.00
155	Chambers Maintenance	01/08/2022		Petty Cash		Window Cleaning	J J Contracts	Z	22.00		22.00
159	Digital Maintenance	01/08/2022		Lloyds Bank Instant A		Digital Maintenance	Eclipse PC Repair	Z	30.00		30.00
171	Pension Contributions	02/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
158	General Supplies	02/08/2022		Petty Cash		Supplies	Councillor Refund	Z	14.08		14.08
157	Maintenance and Supplies NI	02/08/2022		Lloyds Bank Instant A		vehicle maintenance	Euromec Contracts Ltd	S	501.20	100.24	601.44
156	Public Liability Insurance	02/08/2022	7.iii	Lloyds Bank Instant A		Insurance	Arthur J Gallagher	Z	2,370.20		2,370.20
161	Electricity Cemetery	03/08/2022		Lloyds Bank Instant A		Electricity	Total Connect	L	23.10	1.16	24.26
172	Pension Contributions	09/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
176	Pension Contributions	10/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	89.14		89.14
151	Bank Charges	12/08/2022		Lloyds Bank Instant A		Bank Charges	Lloyds Bank	Z	7.85		7.85
150	Telephone Services	13/08/2022		Lloyds Bank Instant A		Telephone	Daisy Comms Ltd	S	79.36	15.87	95.23
183	Subscriptions	16/08/2022		Lloyds Bank Instant A		Advertising Costs	Indeed	Z	17.24		17.24
173	Pension Contributions	16/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
160	Jubilee Expenses	17/08/2022		Petty Cash		Jubilee Expenses	Councillor Refund	Z	15.45		15.45
182	Chairman's Allowance	18/08/2022		Lloyds Bank Instant A		Chairman's Allowance	Chairman	Z	65.00		65.00
168	Maintenance and Supplies NI	18/08/2022		Lloyds Bank Instant A		Nilfisk	Euromec Contracts Ltd	S	154.40	30.88	185.28
162	Tree Maintenance	18/08/2022		Lloyds Bank Instant A		Tree Works	Terra Firma	Z	375.00		375.00
163	Capital Equipment	19/08/2022	25/07/22 14.12	Lloyds Bank Instant A		Capital Equipment	Euromec Contracts Ltd	S	4,150.00	830.00	4,980.00
185	General Supplies	22/08/2022		Lloyds Bank Instant A		Supplies	Amazon	Z	59.48		59.48
165	General Supplies	23/08/2022		Petty Cash		Refund	Councillor Refund	Z	22.23		22.23
166	General Supplies	23/08/2022		Lloyds Bank Instant A		Refund	Councillor Refund	Z	12.99		12.99
164	Digital Maintenance	23/08/2022		Lloyds Bank Instant A		Digital Maintenance	S Parry - Eclipse PC Repair	Z	30.00		30.00
174	Pension Contributions	23/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
169	Capital Equipment	26/08/2022		Lloyds Bank Instant A		Notice Board	Greenbarnes Ltd	S	1,573.63	314.73	1,888.36
186	General Supplies	26/08/2022		Lloyds Bank Instant A		Supplies	Amazon	Z	5.78		5.78
170	Office Supplies	26/08/2022		Lloyds Bank Instant A		library	Library	Z	6.46		6.46
167	Maintenance and Supplies NI	26/08/2022		Lloyds Bank Instant A		Machinery	D Couzens	Z	394.36		394.36
175	Pension Contributions	30/08/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
190	Donations	31/08/2022		Lloyds Bank Instant A	004394	Donation	LIVES	Z	-750.00		-750.00
184	Subscriptions	02/09/2022		Lloyds Bank Instant A		Advertising Costs	Indeed	Z	62.46		62.46
152	Donaldsons DIY	06/09/2022		Lloyds Bank Instant A		Supplies	Donaldsons DIY	S	143.25	28.65	171.90
153	Chambers Maintenance	06/09/2022		Lloyds Bank Instant A		Carpet Cleaning	Dave Cox Cleaning	Z	141.75		141.75
204	Pension Contributions	06/09/2022		Lloyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
198	Bank Charges	09/09/2022		Lloyds Bank Instant A		Bank Charges	Lloyds Bank	Z	7.85		7.85
188	Misc	09/09/2022		Petty Cash		Misc	Councillor Refund	Z	5.00		5.00

Heckington Parish Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
205	Pension Contributions	12/09/2022		LLoyds Bank Instant A		Pensions	NEST Pensions	Z	99.02		99.02
206	Pension Contributions	13/09/2022		LLoyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
191	Donations	13/09/2022		LLoyds Bank Instant A		Donation	LIVES	Z	750.00		750.00
189	Misc	14/09/2022		Petty Cash		Misc	Councillor Refund	Z	3.99		3.99
208	Electricity Cemetery	15/09/2022		LLoyds Bank Instant A		Electricity	Total Connect	L	22.37	1.12	23.49
209	Electricity Chambers	15/09/2022		LLoyds Bank Instant A		Electricity	Total Connect	Z	19.62		19.62
187	Capital Equipment	15/09/2022	Apr 22 15.7	LLoyds Bank Instant A		SpeedWatch Equipment	Elancity-UK	S	2,150.00	430.00	2,580.00
207	Pension Contributions	20/09/2022		LLoyds Bank Instant A		Pensions	NEST Pensions	Z	30.85		30.85
211	Chairman's Allowance	20/09/2022		LLoyds Bank Instant A		Chairman's Allowance	Chairman	Z	65.00		65.00
192	Chambers Maintenance	20/09/2022		Petty Cash		Window Cleaning	J J Contracts	Z	22.00		22.00
193	Allotment Maintenance	20/09/2022		Petty Cash	A13-1	Deposit Allotment Key	Resident	Z	15.00		15.00
212	Allotment Maintenance	21/09/2022		Petty Cash	B10-2	Key Deposit	Resident	Z	15.00		15.00
194	Misc	22/09/2022		LLoyds Bank Instant A		Insurance re-evaluation	Cardinus	S	130.00	26.00	156.00
195	Misc	22/09/2022		LLoyds Bank Instant A		Insurance re-evaluation	Cardinus	S	130.00	26.00	156.00
196	Misc	22/09/2022		LLoyds Bank Instant A		Insurance re-evaluation	Cardinus	S	130.00	26.00	156.00
210	Telephone Services	22/09/2022		LLoyds Bank Instant A		Telephone	Daisy Comms Ltd	S	79.36	15.87	95.23
214	Tree Maintenance	26/09/2022		LLoyds Bank Instant A		Tree Works	Terra Firma	Z	245.00		245.00
216	Allotment Maintenance	26/09/2022		Petty Cash	A7-2	Key Deposit	Resident	Z	15.00		15.00
213	Audit	26/09/2022		LLoyds Bank Instant A		Audit Costs	PKF Littlejohn	S	400.00	80.00	480.00
215	Training	26/09/2022		LLoyds Bank Instant A		Staff Training	SLCC	S	120.00	24.00	144.00
Total									14,467.42	1,950.52	16,417.94

+ Salaries 6475.72

Heckington Parish Council

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
48	Photocopying Charges	01/08/2022		Petty Cash		Photocopying Charges	Resident	Z	2.00		2.00
55	Other income/rent	01/08/2022		Petty Cash		Library Fines	Library	Z	31.00		31.00
50	Playing Fields Maintenance	02/08/2022		Lloyds Bank Instant A		Refund	Resident	Z	20.00		20.00
54	Cemetery Income	08/08/2022		Petty Cash		Cemetery Income	Resident	Z	147.00		147.00
49	Bank Interest	09/08/2022		Lloyds Bank Deposit /		Bank Interest	Lloyds Bank	Z	7.76		7.76
46	Other income/rent	12/08/2022		Lloyds Bank Instant A		Heckington Show	Heckington Show	Z	100.00		100.00
47	Cemetery Income	12/08/2022		Lloyds Bank Instant A		Cemetery Income	Resident	Z	588.00		588.00
51	Cemetery Income	18/08/2022		Lloyds Bank Instant A		Cemetery Income	Leakes Masonry Ltd	Z	73.00		73.00
52	Cemetery Income	24/08/2022		Lloyds Bank Instant A		Cemetery Income	William Kent	Z	588.00		588.00
53	Cemetery Income	24/08/2022		Lloyds Bank Instant A		Cemetery Income	William Kent	Z			
69	Playing Fields Maintenance	02/09/2022		Lloyds Bank Instant A		Refund	Resident	Z	20.00		20.00
72	HMRC VAT reclaim	08/09/2022		Lloyds Bank Instant A		VAT Return	HMRC	Z	2,529.68		2,529.68
71	Bank Interest	09/09/2022		Lloyds Bank Deposit /		Bank Interest	Lloyds Bank	Z	9.61		9.61
70	Cemetery Income	12/09/2022		Lloyds Bank Instant A		Income	J E Severs	Z	276.00		276.00
56	Allotment Rent	12/09/2022		Lloyds Bank Instant A	B14-2	Income	Resident	Z	40.15		40.15
60	Allotment Rent	13/09/2022		Petty Cash	B1-2, B2-2	Income	Resident	Z	80.30		80.30
61	Allotment Rent	14/09/2022		Petty Cash	A13-2	Income	Resident	Z	40.15		40.15
62	Allotment Rent	15/09/2022		Petty Cash	A4-1	Income	Resident	Z	40.15		40.15
59	Allotment Rent	15/09/2022		Lloyds Bank Instant A	A2-2	Income	Resident	Z	40.15		40.15
67	Cemetery Income	15/09/2022		Lloyds Bank Instant A		Income	Co-op	Z	184.00		184.00
68	Cemetery Income	15/09/2022		Lloyds Bank Instant A		Income	William Kent	Z	146.00		146.00
57	Allotment Rent	16/09/2022		Lloyds Bank Instant A	B14-1	Income	Resident	Z	40.15		40.15
58	Allotment Rent	16/09/2022		Lloyds Bank Instant A	B17-1, b17-2a	Income	Resident	Z	61.65		61.65
63	Allotment Rent	20/09/2022		Petty Cash	A3, A2-1	Income	Resident	Z	120.40		120.40
64	Allotment Rent	21/09/2022		Petty Cash	B11-1	Income	Resident	Z	40.15		40.15
65	Allotment Rent	21/09/2022		Lloyds Bank Instant A	B18-1	Income	Resident	Z	40.15		40.15
66	Allotment Rent	21/09/2022		Petty Cash	A17-2	Income	Resident	Z	40.15		40.15
73	Allotment Rent	26/09/2022		Petty Cash	B7-1	Rent	Resident	Z	40.15		40.15
Total									5,345.75		5,345.75