

# NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

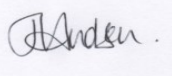
Dear Sir/Madam

I hereby give you notice that the Precept Meeting of Heckington Parish Council will be held in the Village Hall, Heckington on Monday 17<sup>th</sup> January 2022 at 7.30pm.

**The Village Hall will operate in line with any current restriction advice and mitigations. Attendees must wear face coverings unless exempt. With the reported recent increase in risks, numbers attending in person to observe will be strictly limited. Members of the Press and Public are invited to attend, but as there is limited seating you must reserve a seat. Please contact the Clerk on either 01529 460174 or email [heckingtonparishcouncil@outlook.com](mailto:heckingtonparishcouncil@outlook.com) to notify your wish to attend.**

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: J A Hudson



Dated: 11<sup>th</sup> January 2022

Clerk, Heckington Parish Council

## AGENDA

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| <b>1.</b> | <b>Chairman's Welcome and opening remarks</b>  |
| <b>2.</b> | <b>To receive apologies for absence</b>  |
| <b>3.</b> | <b>To receive a declaration of interest in accordance with the Localism Act 2011.</b>  |
| <b>4.</b> | <b>To consider any requests for dispensations received at or before the start of the meeting.</b>  |
| <b>5.</b> | <b>To consider financial matters -</b>   |
|           | i. To receive and discuss financial reports and budget forecast  |
|           | ii. To confirm CIL spending report submitted to NKDC for the reporting year 2020/2021  |
|           | iii. To discuss and agree financial budget spending for 2022/2023 (except staff salaries which will be discussed in closed session)  |
|           | iv. To discuss and agree any increase to the following –   |
|           | a. Allotment rents, including rental of 2 <sup>nd</sup> field  |
|           | b. Cemetery charges  |
|           | c. Grass cutting of St Andrews Church (if service requested)   |
|           | d. Rental charge for use of Village Green for annual fun fair and other users (eg charity events)  |
|           | e. Pavilion and Playing fields rental  |
|           | f. Donations made under Section 137, LGA 1972 (which states 'A local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants'.)  |
|           | v. To review and approve Asset Register  |
|           | vi. To approve payment methods as follows – Standing Orders for HMRC (variable NIC Payments), Salaries (variable monthly/weekly payments as calculated by the HMRC PAYE Tools), NEST Pensions (monthly payment).<br>Direct Debits for Anglian Water (variable quarterly payment x 2 cemetery and allotments), Daisy Communications (variable monthly phone charges), Information Commissioner's Office (annual |

	subscription), Public Works Loan Board (half yearly loan repayments based on agreed schedule), Total Gas and Power (variable for cemetery and Chambers), WCF Chandlers (bulk purchase of fuel as required) BACS payments for all other invoices where possible, subject to Financial Regulations.
<b>6.</b>	<b>To discuss and consider email received from LCC regarding increase to general council tax thresholds and their proposal to increase Adult Social Care for 2022/2023</b>
<b>7.</b>	<b>To confirm the next full Parish Council monthly meeting as Monday 31<sup>st</sup> January 2022</b>
<b>8.</b>	<b>To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 to discuss -</b> i. Staff salaries/bonus payments/overtime occasions
<b>9.</b>	<b>To give final approval to the agreed Precept requirement for 2022/2023</b>