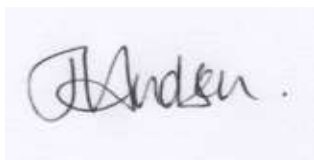


# NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the Annual meeting of Heckington Parish Council will be held in the Council Chambers, St Andrews Street on **Monday 21<sup>st</sup> May 2018 at 7.00pm**. Members of the public and press are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: J A Hudson



Dated: 14<sup>th</sup> May 2018

Clerk, Heckington Parish Council

## AGENDA

1. **Chairman's Welcome and opening remarks.**
2.
  - i. **Election of Chairman for the ensuing year.**
  - ii. **To receive the Chairman's declaration of Acceptance of Office.**
3.
  - i. **Election of Vice Chairman for the ensuing year.**
  - ii. **To receive the Vice Chairman's declaration of Acceptance of Office.**
4. **To receive apologies for absence.**
5. **To receive any declarations of interest in accordance with the Localism Act 2011.**
6. **To consider any requests for dispensations received at or before the start of the meeting.**
7. **Minutes of the Parish Council Meeting held on 20<sup>th</sup> April 2018 to be approved as Minutes and signed.**
  - a. **Matters arising – no resolutions may be passed under this item**
8. **Public Speaking Time – 15 minutes allocated in total. Members of the public are each allowed 3 minutes to make representations.**
9. **Receive a report from the Police representative.**
10. **Receive a report from the County and District Councillors.**
11. **Receive a report from the Clerk.**
12. **Receive reports from Councillor's relating to their affiliation to local organisations.**

No resolutions may be passed under this item.
13. **Financial Matters**
  - a. **To approve payments as listed separately**
  - b. **To discuss amendments as follows to the Financial Regulations for Heckington Parish and once agreed, formally adopt the regulations**
    - i. **Item 2.1 Change wording to read '*...discuss and agree budget plan...*'**
    - ii. **Item 5.7 Change maximum value of petty cash from £50 to £100**

- c. To approve the annual governance statement – Audit 2017/2018
- d. To approve the annual accounting statement – Audit 2017/2018

- 14. **To approve the Standing Orders for Heckington Parish Council**
- 15. **To approve reviewed versions of existing policies adopted by Heckington Parish Council**
- 16. **To approve any additional policies as presented by the Clerk**
- 17. **To propose and agree committee members. Current members as follows –**

**1. Standing Subs Committees –**

- I. Allotments Committee - Members: Chairman (ex officio), Vice-Chairman (ex officio) and Councillors Atkinson and West
- II. Cemetery Committee - Members: Chairman (ex officio), Vice-Chairman (ex officio) and Councillors Atkinson
- III. Footpaths & Village Green Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio) and Councillors Atkinson and Peto
- IV. Planning Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Atkinson, Peto and West
- V. Finance Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Jones, Doughty and Higgs (Cllr Higgs added subsequently as per Minute 7 of 27<sup>th</sup> November 2017)
- VI. Sport & Youth Facilities Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio) and Councillor Doughty
- VII. Health & Safety & Risk Assessment Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Garlick and West

**(2) Outside Bodies**

- I. Playing Field, Council representatives: Councillors Woods & Doughty
- II. Village Hall, Council representatives: Councillor Atkinson
- III. Heckington Village Trust: Councillor Doughty
- IV. Heckington Area Voluntary Car Service: Councillor Jones

**18. Planning Matters.**

**(1) Applications to be ratified**

- a. 17/1684/LBC – Erection of satellite dish to rear of property (Retrospective), 51 High Street, Heckington, Sleaford, Lincolnshire, NG34 9RA
- b. 18/0328/HOUS & 18/0329/LBC – single storey extension to the rear of the property, conversion of outbuildings to form new bedroom and erection of new timber outbuilding. Installation of secondary double glazing to front elevation – 4 The Green, Heckington, Sleaford, Lincolnshire, NG34 9RG
- c. 18/0597/TCA – T1 Poplar – 2m lateral reduction on branches overhanging garden – 15 Pell Close, Heckington, Sleaford, Lincolnshire, NG34 9WJ
- d. 18/0526/HOUS – Replace original boundary fence with 1.8m high traditional feather board fencing and extend to 17m in length – 4 Cowgate, Heckington, Sleaford, Lincolnshire, NG34 9RL – ***Cllr Mr R Higgs declares an interest as he could be construed as a neighbour although he does not know the applicant.***
- e. 18/0545/FUL – Proposed widening of access road – Heckington Pavilion and Playing Fields, Howell Road, Heckington, Sleaford, Lincolnshire – ***HPC is the applicant in this case.***
- f. 18/0641/TPO – T1 Lime – permission is sought to continue to pollard this tree: T2 Lime – permission sought to pollard this tree by 50% to reduce sail effect and weight of stresses on

limbs to the main trunk: T3 Lime – fell – Parish Council open space between 43 Millers Way and 32 Bramley Close, Heckington, Sleaford, Lincolnshire, NG34 9JG - ***HPC is the applicant in this case.***

**(2) Applications approved**

- a. 18/0323/HOUS – Erection of conservatory to rear – 30A St Andrews Street, Heckington, Sleaford

**(3) Applications rejected**

- a. None received

**(4) Applications withdrawn**

- a. None received

**19. To receive general correspondence.**

- a. Email and letter from residents with comments regarding Village Green application – **for information**
- b. Email from Best Kept village co-ordinator regarding recycled tyres being painted and used as planters (example pictures previously emailed to Councillors), consideration of refund of cost of compost – **Decision required**

**20. To confirm the date of the next full Parish Council meeting as Monday 25<sup>th</sup> June 2018**

**21. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**