

# NOTICE OF PARISH and ANNUAL COUNCIL MEETING

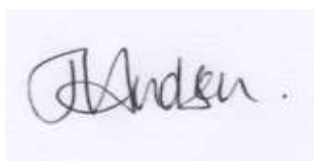
Dear Sir/Madam

I hereby give you notice that the Annual General Meeting of Heckington Parish Council will be held in the Village Hall, High Street, Heckington on Monday 24<sup>th</sup> May 2021. This will start 5 minutes after the finish of the Annual Parish Meeting (which will start at 7.30pm).

Please note – the venue and timings are slightly altered from usual due to Covid-19 continued restrictions. The temporary legislation to allow remote meetings has now been rescinded. As Council meetings are classed as work situations and not social, they are permitted to be held indoors so long as Covid-19 mitigation is taken. The Village Hall will operate in line with these mitigations ie one way system, 2m distancing, wearing of masks when not speaking etc. Members of the Press and Public are invited to attend; please note that for safety reasons, there may be limited seating available – if you would like to reserve a seat, please email or phone the office [lapheckinton01@btconnect.com](mailto:lapheckinton01@btconnect.com) 01529 460174.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: J A Hudson



Dated: 13<sup>th</sup> May 2021

Clerk, Heckington Parish Council

## AGENDA

**7.30pm Annual Parish Meeting – due to current Covid-19 restrictions, there will be no guest speakers.**

- 1. Welcome by the Chairman**
- 2. Presentation of the Annual report for Heckington Parish Council**
- 3. Presentation of the Annual reports from District and County Council – if available**
- 4. Public Open Forum**
- 5. Meeting closed by Chairman**

~ 5 minute adjournment prior to start of Annual Parish Council Meeting ~

- 1. Chairman's Welcome and opening remarks.**
- 2. 1. Election of Chairman for the ensuing year**
  - 2. To receive the Chairman's declaration of Acceptance of Office**
- 3. Election of Vice Chairman for the ensuing year**
  - 4. To receive the Vice Chairman's declaration of Acceptance of Office**
- 3. To receive apologies for absence.**
- 4. To receive a declaration of interest in accordance with the Localism Act 2011.**
- 5. To consider any requests for dispensations received at or before the start of the meeting.**
- 6. 1. Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> March 2021 to be approved as Minutes and signed.**
  - a. Matters arising – no resolutions may be passed under this item**

## **7. Financial Matters**

1. To approve payments as listed separately
2. To formally review and agree payment methods – ie discuss whether to continue with BACS payments, delegated powers etc and to consequently update Financial Regulations if appropriate
3. To formally review and approve the final accounting figures for the financial year 2020/2021
4. To give 'in principle' approval of the presented AGAR Section 1 – Annual Governance Statement for 2020/2021
5. To give 'in principle' approval of the presented AGAR Section 2 – Accounting Statements for 2020/2021

(NB 'In principle' in this case meaning so long as the Internal Auditor has signed off the full internal audit as presented, with no amendments)

6. To agree quote from approved aborist of £950 for general maintenance work to hedgerow and vegetation on Pavilion/Swimming Pool boundary.
  7. To formally ratify decision to purchase 6 x 'lamppost' poppies from the Royal British Legion at a cost of £3.00 each (email results – 7 x for, 1 x against - majority wins) Clerk has ordered but not yet received.
- 8. To approve continued adoption of all policies currently in use as per list emailed to Councillors, subject to a regular review by the Clerk.**
- 9. 1. To review and decide what, (if any), sub committees are required and agree membership of said sub committees and delegated powers.**
- 2. To discuss and approve areas for individual Councillor roles if required (note – this does NOT give any delegation authority to any single Councillors for formal decision making on behalf of the Council.**
- 10. Receive a report from the Police**
- 11. Receive a report from the County and District Councillors.**
- 12. Receive a report from the Clerk –**
- 1. Update on off road parking Church Street** - proposal to use small grassed area submitted to NKDC Asset Management
  - 2. Update on review of village entry signage for HGVs** – concerns from resident about HGV traffic through village centre. Clerk submitted request to LCC for a review of current signage – outcome is that current signage is considered sufficient, again confirmed that a weight limit cannot be applied through village
  - 3. Update A17/Sleaford Road junction review** – review carried out, proposals awaiting final authorisation at LCC
- 13. Receive reports from Councillor's relating to their affiliation to local organisations.**  
No resolutions may be passed under this item.
- 14. Planning Matters.**
- 1. Previous Applications to be ratified**
    - i. 21/0539/TCA – H1 Leylandii – reduce height to approx. 8ft – Heckington & District Bowls Club, Rear of Heckington Methodist Church, Church Street, Heckington, Sleaford
    - ii. 21/0434/HOUS – Replace guttering and downpipes at the front of the house with black cast iron effect equivalents and paint the gable end wall of the house light magnolia to match the rear of the property

- iii. 21/0710/TCA – T1 Lime – Fell – The Laurels, 15A High Street, Heckington, Sleaford, Lincolnshire
- iv. 21/0628/FUL – Erection of extension to main stable building and installation of lighting to existing arena – Stables, Happy Valley, Heckington Road, Heckington, Sleaford
- v. PL/0069/21 – planning permission is sought to regularise the removal of the shades to protect the building, for a temporary period and the re-installation of the shades within a period of 3 years – The Mill, 6 Hale Road, Heckington, Sleaford

**2. Applications approved**

- i. 21/0171/FUL – formation of new Car Parking area and new access to highway – Millview Medical Centre, 1 Sleaford Road, Heckington
- ii. 21/0163/FUL – Installation of new lighting to rear car park – 1 & 3 High Street, Heckington, Sleaford, Heckington
- iii. 21/0311/FUL – Proposed extension and internal alterations to existing commercial shop unit – Abbey Parks Farm Shop, Boston Road, East Heckington
- iv. 21/0527/HOUS – Erection of two storey side extension – 33 Hale Road, Heckington, Sleaford

**3. Applications rejected**

- i. None received

**4. Applications withdrawn**

- i. None received

**5. Prior Notifications received (Information only - no action required from HPC)**

- i. None received

**6. Planning Appeals**

- i. None received

**15. To formally minute non financial decisions taken during lockdown**

**1. Update and Review of play parks following re-opening**

**16. To discuss out of hours access to the Cemetery for visitors not able to use the pedestrian gate**

**17. To receive general correspondence.**

- (1) Emails regarding re-siting of Memorial Bench at Pavilion
- (2) Receipt of letter from PCC regarding maintenance of St Andrews Churchyard – update from Clerk to be provided
- (3) Letter from resident re parked cars on High Street – information only, Clerk has responded
- (4) Letter of thanks from LIVES for donation
- (5) Letter of thanks from Heckington Living Community Radio for donation

**18. To discuss/confirm the process/venue/timing of the next full Parish Council meeting**

**19. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 if required.**

- 1. To review and agree outcome of complaint from resident regarding flooding to domestic garden ( in closed session for reasons of security of personal information and identification of said resident)