

# NOTICE OF ANNUAL MEETING OF HECKINGTON PARISH COUNCIL

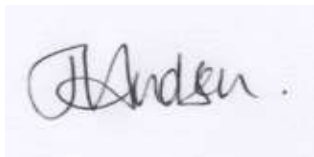
Dear Sir/Madam

I hereby give you notice that a meeting of Heckington Parish Council will be held in the Council Chambers, St Andrews Street on **Monday 22<sup>nd</sup> May 2017 at 7.00pm**. Members of the public and press are invited to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

There will be a 15 minute forum between 7.00pm and 7.15 pm when members of the public may ask questions or make short statements to the Council and all members of the Parish Council are required to be present during this period.

Signed: J A Hudson



Dated: 12<sup>th</sup> May 2017

Clerk, Heckington Parish Council

## AGENDA

1. a. **Chairman's Welcome and opening remarks.**
  - b. **Election of Chairman for the ensuing year.**
  - c. **To receive the Chairman's Declaration of Acceptance of Office.**
2. **To elect a Vice-Chairman for the ensuing year.**
3. **Public Speaking Time.**
4. **Apologies for absence and reasons given.**
5. **To receive a declaration of interest in accordance with the Localism Act 2011.**
6. **Minutes of the Parish Council Meeting held on Monday 24<sup>th</sup> April 2017 to be approved as Minutes and signed.**  
Matters arising – no resolutions may be passed under this item
7. **To approve the Standing Orders for Heckington Parish Council.**
8. **To approve the Financial Regulations for Heckington Parish Council.**
9. **To propose and agree committee members. Current members as follows –**
  1. **Standing Subs Committees –**
    - I. Allotments Committee - Members: Chairman (ex officio), Vice-Chairman (ex officio) and Councillors Atkinson and West
    - II. Cemetery Committee - Members: Chairman (ex officio), Vice-Chairman (ex officio) and Councillors Atkinson
    - III. Footpaths & Village Green Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio) and Councillors Atkinson and Peto
    - IV. Planning Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Atkinson, Peto and West
    - V. Finance Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Jones and Doughty
    - VI. Sport & Youth Facilities Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio) and Councillor Doughty

**VII. Health & Safety & Risk Assessment Sub Committee - Members: Chairman (ex officio), Vice-Chairman (ex-officio), and Councillors Garlick and West**

**(2) Outside Bodies**

- |  |                             |
|--|-----------------------------|
| I. Playing Field, Council representatives: | Councillors Woods & Doughty |
| II. Village Hall, Council representatives: | Councillor Atkinson         |
| III. Heckington Village Trust:             | Councillor Doughty          |
| IV. Heckington Area Voluntary Car Service: | Councillor Jones            |

**10. Financial Matters**

- a. To approve payment of outstanding invoices.
- b. To receive internal audit report from nominated Councillor Mr R Woods.
- c. To approve the annual governance statement - Audit 2016/17.
- d. To approve the annual accounting statement – Audit 2016/17.

**11. Receive a report from the Police representative.**

**12. Receive a report from the County and District Councillors.**

**13. Receive a report from the Clerk.**

**14. Receive reports from Councillor's relating to their affiliation to local organisations.**

No resolutions may be passed under this item.

**15. Planning Matters.**

**(1) Applications to be ratified**

- a. 17/0503/RESM – Reserved matters for application 16/0347/OUT – Outline planning for 2 dwellings – Land at 18 St Andrews Street, Heckington, NG34 9RE
- b. 17/0536/FUL – conversion of existing large garage into a residential dwelling – Elm Grange, Boston Road, East Heckington, Sleaford, Lincolnshire

**(2) Applications approved**

- a. 17/0165/FUL – Erection of one new grain store – Six Hundreds Farm Buildings, Six Hundreds Drove, East Heckington, Sleaford, Lincolnshire, PE20 3QA
- b. 17/0244/FUL – removal of existing window to accommodate a new door opening – 43-45 High Street, Heckington, Sleaford, Lincs
- c. 17/0356/FUL – Erection of awning to shop frontage – Shop, 53 High Street, Heckington, Sleaford NG34 9RA
- d. 17/0357/LBC – Erection of awning to shop frontage – Shop, 53 High Street, Heckington, Sleaford, NG34 9RA

**(3) Applications rejected**

**16. Allotment Plots –**

- i. To discuss request from Allotment holder for combined shed and greenhouse structure
- ii. To discuss provision of raised beds for children's learning

**17. To discuss Village Hall and the way forward**

**18. To receive general correspondence.**

- a. Letter to confirm that the Central Lincolnshire Local Plan has been adopted.
- b. Email from NKDC re: changes to Planning consultation process

**19. To confirm the date of the next Full Council meeting as Monday 26<sup>th</sup> June 2017.**

**20. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

- i. To discuss condition/replacement of parish owned machinery
- ii. To discuss the ongoing issue with the wasteland at the side of Millview Surgery