

HECKINGTON PARISH COUNCIL



Minutes of Heckington Parish Council Meeting on Monday 28 October 2024 at 8pm in the Village Hall, High Street, Heckington

1. **Chair's Welcome and Opening Remarks**

The Chair opened the meeting at 8.00pm and welcome councillor and members of the public to the meeting

He announced that Miss Williams had resigned to focus on her family resulting in a vacancy for the position of Clerk and in the meantime, the Acting Clerk would remain in post.

The Chair announced that all Councillors had attended training, with further courses booked for the near future. He went on to say that the Parish Council has also signed up to the Civility and Respect Pledge and he asked that members of the public also treat the parish council with civility and respect. He said that the councillors are learning, and it is inevitable that mistakes will be made, he asked for issues to be brought to the parish council's attention without confrontation.

The Chair stated that the Parish Council are still looking for a musician to play the last post for Remembrance Sunday and he asked if anyone has any ideas to get in touch with the Acting Clerk as a matter of urgency. Volunteers are also required for the road closures for the event. A member of the public said she would assist at the event.

The Chair also offered his thanks on behalf of the Parish Council to Steve Wright, the new Chair of the Allotment Association. Steve has been working tirelessly at the allotments to bring some semblance of order.

The Chair stated that North Kesteven District Council are going to address the lamp post in the churchyard which is obstructed by tree branches; there have been several complaints about this. He also offered his thanks to the Highways Departments and County Councillor Key for their assistance updating the white lines on the High Street to facilitate access and egress to homes.

The Chair followed with the usual health and safety announcements.

Members of the public were reminded that if they want their name to appear in the minutes, they must state their name prior to speaking.

2. **Public Forum:**

There were 22 parishioner present.

A member of the public asked whether the skate park, that the former Councillor, Councillor Manning, had addressed prior to resigning from her role was still being considered. The

Chair indicated that this would be added to the agenda for the Pavilion Committee for further consideration.

A member of the public enquired as to the possibility of increasing the size of the playground at the pavilion. The Chair indicated that this would also be added to the Finance Committee agenda for exploration.

A member of the public asked how the parish council intend to communicate with the parish in the future. He said he welcomed the recent statement (relating to the purchase of Star Fen and past actions). The Chair confirmed that communication with the public will be discussed as part of the agenda this evening. Councillor Davison spoke briefly about community projects where the parish council act as facilitators rather than leaders.

A member of the public asked the council to look at what can be done about speeding traffic; he spoke about the SpeedWatch Scheme. His opinion is that the solar Speed Indicator Device (SID) is effective, and he asked if one could be place further out with the village. He asked, when time permits and when priorities allow, whether the parish council can give priority to this issue. The Chair indicated that this is on the agenda for discussion at the meeting.

A member of the public, she said she believes that modern technology is directing people from the A17 to Kyme Road and she recounted a dangerous encounter with a lorry when she was leading her horse along the road. She asked how the parish council might enforce whatever traffic control measures are implemented. The Chair explained that highways issues falls within the remit of Lincolnshire County Council Highways Authority.

A member of the public asked about the condition of the footpaths throughout the parish. The Chair said that he is under the impression that the footpaths are on a future Highways maintenance schedule for 2025.

Mr Wright said would like to thank all the councillors for supporting the allotments with their decisions at the last meeting and the Chair reiterated his thanks to Mr Wright for his efforts.

3. Councillor Present

Councillor Spencer, Chair
Councillor Garlick, Vice Chair
Councillor Atkinson
Councillor Bell
Councillor Davison
Councillor O'Connor
Councillor Peacock
Councillor Stanley
Councillor Tucker
Councillor Wright

4. Apologies

Apologies has been received from Councillor Thorpe. The reason for his absence was noted and accepted.

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

Councillor Bell declared her interests in relation the allotments. Councillor Tucker declared her interests in relation to Remembrance events in her role with the Royal British Legion.

6. Minutes

- a) Councillor Bell proposed that the minutes from the parish council meeting held on Monday 30 September 2024 be accepted as a true and accurate record of that meeting. The proposal was seconded by Councillor Garlick and the motion was passed unanimously, by resolution of the council.
- b) Members resolved to sign the minutes of the extraordinary meeting which took place on 17 July 2024 which were approved but not signed at the parish council meeting on Monday 29 July 2024. The Acting Clerk confirmed that a printed copy was not available at that meeting.

7. Report from the County and District Councillors

The Chair noted that apologies had been received from County Councillor Key.

District Councillor Tarry informed the meeting that members of the public election teams would be visiting properties through to mid-November, that had not responded to the annual canvas.

District Councillor Collard stated that NKDC have been alerting residents to a fake Universal Credit App and text, which is Universal Credit UK. The Department for Work and Pensions is investigating and advice is NOT to respond or use this app. People should only use the DWP website. If anyone is unsure, please contact the Citizens Advise Help to Claim Service on 0800 1448 444 and anyone who thinks they might have fallen victim to the scam can contact Action Fraud on 03000 123 2040.

8. General Matters

a) Parish council communication

After lengthy general discussion, Councillor Tucker proposed that the parish council proceed with an email distribution list, quarterly newsletter, surgeries and extended office opening times with a view to better communicating with members of the public. The proposal was seconded by Councillor Bell and the motion was passed unanimously, by resolution of the council. **Action: Acting Clerk to draft a document to inform members of the public of the remit of Parish Council powers and duties. Acting Clerk to publish new, extended opening hours.**

b) Broadband Supplier (Parish Council Chambers)

Councillor Garlick proposed that the Parish Council move to BT for broadband service at £24.95 per month. The proposal was seconded by Councillor Stanley and the motion was passed by unanimous resolution of the council.

c) Emails (domain name, domain registrar & hosting supplier)

The pros and cons of a gov.uk domain name versus others were discussed at length in relation to security. The Chair, Councillor Spencer proposed that this agenda item is deferred to the November meeting pending further consideration. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the council. Councillor Bell asked for her vote against this motion to be recorded.

- d) **Microsoft Teams to facilitate communication between the Clerk and Councillors**
The benefits of using Teams to facilitate communication between the Acting Clerk and Councillors were discussed. Councillor Garlick proposed that the Parish Council use Microsoft Teams to facilitate communication between the acting clerk and councillors. The proposal was seconded by Councillor Tucker and the motion was passed unanimously, by resolution of the council.
- e) **LALC Webmaster Service**
Councillor Wright proposed expenditure of £54.00 plus VAT for three hours for the webmaster service provide by LALC. The proposal was seconded by Councillor Wright and the motion was passed unanimously, by resolution of the council.
- f) **Osmo flood barriers**
Members discussed how to dispose of the Osmo Flood Barriers of which there is a significant amount of stock in the parish council office which were reported to have been purchased over four years ago further to flooding on Church Street. Councillor Garlick proposed that the Osmo Flood barriers are advertised free of charge on Facebook and on the website. The proposal was seconded by Councillor Tucker and the motion was passed by resolution of the council. Councillor Peacock abstained from the vote.
Action: Acting Clerk to advertise via Facebook and the website.
- g) **Cups and Saucers**
Councillor Tucker proposed that the cups and saucers which were purchased for the inaugural history group at a cost of £12.98 per cup and saucer, £258.48 plus £51.70 plus VAT in total, are sold via Marketplace with a view to recouping the expenditure. The proposal was seconded by Garlick and the motion was passed unanimously, by resolution of the council.
Action: Councillor Tucker will oversee the sale of the cups and saucers
- h) **Parish council laptop**
Councillor Garlick proposed that the parish council laptop is sold back to Eclipse PC Repair at the purchase price of £274.15 plus £54.83 VAT. The proposal was seconded by Councillor Bell and the motion was passed unanimously, by resolution of the council.
- i) **Community Speedwatch Scheme**
Councillor Garlick said that he will download and publish the figures from the Elancity Speed Indicator. The Lincolnshire Road Safety Partnership had recommended the siting of the SID which records the speed of traffic entering and leaving the village. Members agreed that speeding in the village is endemic.
Councillor Bell proposed that the Parish Council advertise for volunteers for the Community SpeedWatch Scheme. The proposal was seconded by Councillor Garlick and the motion was passed unanimously, by resolution of the council.
Action: The Acting Clerk will advertise for volunteers on the Heckington Parish Council Facebook page. This could also be added to the newsletter with the data from the SID.

j) **Water Supply, Parish Council Chambers**

The Acting Clerk informed the meeting that Wave could not explain why the Parish Council does not receive bills for water rates for the Parish Council Chambers but they will investigate and they have confirmed that billing will not be back-dated. Councillor Tucker asked why year on year money had been budgeted for this item of expenditure. The Acting Clerk said that her understanding was this money was put aside in the event that Anglian Water did back date the billing.

Action: Acting Clerk to check whether there are ear-marked reserves for water rates for the Chambers.

k) **Lighting and general facilities in the caretaker's workshop.**

Councillor Garlick suggested that the fluorescent lighting in the caretaker's workshop with LED lights. He also explained that the caretaker does not have a toilet, and he asked for permission to explore the installation of a toilet at the cemetery with a builder.

Action: Councillor Garlick will report back in November with costings and details.

l) **Hosting of the Management of Memorials workshop provided by the ICCM**

Members discussed hosting the Management and Memorials workshop provided by the ICCM with a view to obtaining two free places on that course which costs £155 per person. Councillor Bell proposed that the tenants at the pavilion are approached with a view to hosting the event. The proposal was seconded by Councillor Garlick and the motion was passed unanimously, by resolution of the council.

m) **Cemetery and Management Compliance Course**

Due to the Parish Council's responsibilities in terms of management of a burial ground, she proposed that the Clerk and a Councillor attend the training, the proposal was seconded by Councillor Tucker and the motion was passed by resolution of the council.

n) **Remembrance Sunday**

i) **Signage and road closures**

A member of the public announced that she would also be more than happy to assist with the road closures at the Remembrance event totalling 8 volunteers in total. The Chair expressed his thanks.

ii) **Collection and drop off of radios (mileage claim for the Chair).**

The Chair will collect and drop off the radios which will be used to allow the volunteers to communicate with each other. Councillor Bell proposed expenditure at 45 pence per mile to cover the chair's mileage expenses. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

iii) **Wreath Laying – Nominated Councillors (approved expenditure of £200.00 at the precept meeting in January 2024).**

Councillor Garlick will lay the wreaths in Heckington and Councillor Peacock will lay the wreath in East Heckington.

- iv) **Sound system/gazebo (to discuss expenditure to purchase a new gazebo if required).**

The sound system is being provided by Andy Mellet-Brown, with the parish council system as a spare. The gazebo has been checked ahead of the event to protect the sound system in the event of inclement weather. The Chair expressed his thanks to Mr Mellet-Brown for the offer of his sound system.

- v) **Musician/recording of the last post**

The Acting Clerk said she had been in touch with the relevant body to ask whether the parish council require a music license to play a recording of the last post in the event that a musician cannot be found but she has not yet received a response and this will have to be a consideration if a musician cannot be found.

o) Christmas Tree

- i) **Additional Expenditure**

To resolve to approve additional expenditure above the £500 budgeted on the Christmas Tree noting the following costings

Councillor Spencer proposed an additional £200 to cover the cost of the purchase and erection of the Christmas tree considering the costs already incurred (Tree £225 plus £20 delivery), erection fee TBC, framework £285.00 plus VAT) and the slim budget of £500.00. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

- ii) **Christmas tree lighting**

Members reviewed two quotes received from Blanchere Illuminations (Cherry lights 120 meters, 960 LEDS) £516 plus VAT plus £38.00 postage and Lights for Fun (String lights, 150 metres, 1500 LEDS) £559.99 plus carriage TBC.

Councillor Tucker proposed that the parish council ask local businesses if they would like to donate to the cost of new Christmas lights (businesses will be thanked for their donations via a sign to be placed near the tree to show the parish council's appreciation) and for a local company to waive the costs of the hire of a cherry picker to facilitate decoration. The proposal was seconded by the Chair, Councillor Spencer and the proposal was passed by resolution of the council.

- iii) **Christmas lights switch on**

Councillor Tucker proposed that the Christmas tree lights switch on take place on 21 November 2024. A choir is available free of charge on 21 November 2024 and the events committee are exploring other ideas as to what they would like to do that evening. The proposal was seconded by Councillor Spencer and the motion was passed by resolution of the council. Councillor Bell voted against the motion expressing concern at the proximity to installation of the tree on 20 November 2024.

p) Hearing Loop Grant Application for the Parish Council Chambers and Village Hall

The Chair, Councillor Spencer informed members that the grant application to cover the costs of hearing loops for the village hall and parish council chambers was unsuccessful. Councillor Bell offered to look for other grants, but the Chair said that he thought that this matter should be considered immediately as there are several people attending meetings

presently who are hearing impaired, and it should not be delayed any further. Councillor Tucker said that since 2019, the Parish Council have given funding to the village hall funding more than £51,000 but her view is that the village hall should fund the purchase of a hearing loop for the hall. The Chair, Councillor Spencer proposed that the Parish Council proceed with the purchase of a hearing loop for the parish council chambers at a cost of £1330.75 from Keystone Stone Systems. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the council.

Action: The Chair will write to the village hall committee to inform them of the decision and to remind them of their duties under the Equality Act 2010. Chair offered to write to the VH committee.

q) **Trees & Hedges**

a) **Woodland Trust Grant**

Councillor Bell reported that cherry laurel that has been planted at the cemetery, has grown to 5 metres deep in places. She would like to propose that this is removed and replaced with suitable trees. The proposal was seconded by Councillor Stanley and was passed by resolution of the council. It was agreed that the trees will need to be added to a watering schedule as trees purchased and planted in previous years have died due to a lack on a care plan.

Councillor Bell also proposed that some specimen trees are purchased to block out the industrial units towards the back of the cemetery, and to replace some of the Ash Trees which seem to be suffering from ash die back. A chipper will need to be hired. Councillor Bell will explore costings.

Action: Councillor Bell to proceed with the grant application for the trees and to explore other costings.

b) **Spire View Hedge**

Councillor Bell informed the meeting that there is a gap in the hedge to the Spire View Estate, people are parking on the corner near the gap which presents a highways hazard.

The Acting Clerk said that she had spoken to Mr Bolland who is a representative for Spire View Maintenance. The decision to close the gap might be unpopular but Councillor Bell proposed that the company is approached and asked to close the gap, the proposal was seconded by Councillor Garlick and passed by resolution of the council.

c) **Oak Way Tree Removal**

Councillor Stanley proposed expenditure up to £400 for Terra Firma to remove the Fir and Silver Birch on the corner of Oak Way as the latter presents risk to the neighbouring property. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the Council.

9. Committees

a) **Staffing Committee.**

i) The Chair, Councillor Spencer proposed the ratification of expenditure up to £100 for the services of Personnel Advice and Solutions Limited agreed as necessary at the Staffing Committee meeting on Thursday 26 September

2024. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

- ii) The Chair, Councillor Spencer proposed to ratify the adoption of the grievance policy and to extend the agreement with LALC for the continue provision of locum clerk services agreed as necessary at the Staffing Committee meeting on Thursday 26 September 2024. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

b) **Finance Committee (the Finance Committee has not yet formally met).**

- i) Councillor Davison proposed a review of all Contractors and Professional Service suppliers used by the Parish Council and a review of all parish council assets and liabilities to ensure that the Parish Council is getting the best value for money, to understand how money is being spent and to understand the risks and liabilities. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the council.

ii) **Star Fen – Delegation of Power**

Councillor Davison said that further to the poll, there had been concern that the Parish Council might lose money in the potential sale of Star Fen. Councillor Davison suggested that the best way to mitigate this is to carry out some extensive and deliberate research to understand the parish council's obligations with a view to reporting back to the parish council with findings to guide the decision making process. Councillor Davison proposed that the Finance Committee be awarded delegated powers to:

- Understand the process and obtain valuations.
- Obtain advice to understand the legal and regulatory requirements associated with the sale of the land to guide future decision making and to ensure compliance with law.
- Obtain advice to assist council to understand the legal and regulatory requirements associated with the potential sale of the land to ensure best value.

The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

c) **Allotment Committee (the Allotment Committee has not yet formally met).**

i) **General Waste**

The Acting Clerk explained that NKDC had refused the provision of a general waste bin for the allotment association but they had agreed to a single bag of household waste be taken to Hazelwoods yard on a Monday afternoon. It must be placed beside the skip and left tidy. Councillor Bell proposed that this be accepted as a suitable means of dealing with the household waste at the allotments. The proposal was seconded by the Chair, Councillor Spencer and the motion was passed by resolution of the council.

- ii) **Christmas Tree Planting.**
Item to be deferred to the November meeting of the Parish Council.

 - iii) **Hire of an 8-yard skip**
Councillor Bell explained that a 20-yard skip, which was approved at the September meeting of the parish council, could not be sited on the allotments. A 16-yard skip was provided and filled to capacity but there is additional waste that needs to be removed. Councillor Bell proposed that an additional skip is hired from Mountains at a cost of £260 plus VAT. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

 - iv) **To note an request from the Chair of the Allotment Association**
Councillor Garlick proposed that the chair of the allotment association be allowed use of the green waste/burn area at the allotments for the storage of green waste that might subsequently be chipped and mulched for supply to the allotments. The proposal was seconded by Councillor Stanley and the motion was passed by resolution of the council. Councillor Bell abstained from the vote due to her interests.
- f) **To agree membership of a Village Hall Committee/Working Group.**
Item to be deferred to the November meeting of the Parish Council pending enquiries into Councillor Atkinson's status as a Trustee.

10. Highways

- a) **Report of any new or outstanding highways defects**
Members of the public are encouraged to report any new faults or existing defects at www.lincolnshire.gov.uk/faultreporting or email, cschighways@lincolnshire.gov.uk or via FixMyStreet.

The Acting Clerk confirmed that a list of highways issues is being compiled for the Village Walkabout with Rowan Smith, Head of Highways for Lincolnshire County Council.

- b) **Archer Survey for Kyme Road**
The Acting Clerk confirmed that the Archer Survey will be sited on Kyme Road in the New Year.

- c) **Village Walkabout**
Members noted that the village walkabout with Rowan Smith, Head of Highways for Lincolnshire County Council is to be rescheduled. Councillor Tucker raised the issue of the placement of double yellow lines on St Andrews Street and Church Street. The Acting Clerk confirmed that this had been added to the list as a number of other complaints have been received.

d) **Oxby Close**

The Acting Clerk stated that a request has been received from residents of Oxby Close to resurface the verge which is maintainable by Highways.

Action: Acting Clerk to add to the list for the Village Walkabout.

11. **Planning Matters**

The Parish Council does not have the power to approve nor reject applications – it is merely a consultee and can submit comments.

a) Members noted the planning applications new, amended and decisions received or pending.

Application:	24/0897/FUL
Proposal:	Application for the installation of 3.no external metal containers
Location:	Elm Grange School, Boston Road, East Heckington
Details/Decision:	Amended details received 30 September 2024.
Application:	24/1101/FUL
Proposal:	Erection of a single dwelling, with means of access to be considered (custom self-build)
Location:	Land adjacent Ashleigh House, Old Main Road, East Heckington, PE20 3QB
Details/Decision:	Amended details received 30 September 2024.

b) Members noted the decisions received or pending.

Application:	24/0812/HOUS
Proposal:	Erection of detached garage, front porch extension and addition of rooflight to kitchen, replacement windows & doors, erection of 1.8m high timber fencing to rear and render colour change to property.
Location:	Chota Ghar, 39 Eastgate, Heckington
Details/Decision	Approved – 9 October 2024
Application:	24/0855/LDEXI
Proposal:	Application for a lawful development certificate for existing use – Use of annexe as a separate dwelling
Location:	The Granary Whitehouse Farm, Kyme Road, Heckington Pending
Application:	24/0897/FUL
Proposal:	Application for the installation of 3.no external metal containers
Location:	Elm Grange School, Boston Road, East Heckington
Application:	24/0986/TCA
Proposal:	Notification of intended works to trees in a Conservation Area. T1 – Fir – Fell and remove as dying and in poor condition.
Location:	2/4 Church Street, Heckington
Application:	24/0938/HOUS
Proposal:	Demolish business use building and replacing single storey extension with two storey rear extension to main dwelling house
Location:	75 High Street, Heckington

Application:	24/0769/FUL
Proposal:	Proposed erection of a 19m chimney
Location:	The Roasting Company, Station Road, Heckington
Application:	24/0850/TCA
Proposal:	T1 Silver Birch – Reduce the crown by 2m. Shape and lift canopy to 10ft above ground level. T2 Ailanthus – Fell and remove, leave the stump as low as possible. T3 Holly (left hand) – Reduce to 10ft above the ground.
Location:	13 Church Street, Heckington
Application:	24/1008/PNTEL
Proposal:	Application for prior notification of proposed development by telecommunications code systems operators.
Location:	Small Business Park, Station Road, Heckington
Application:	24/0815
Proposal:	T1 – Plum – Reduce to previous reduction points. T2 – Leylandii, fell and remove due to Highways request. T3 – Acer – Crown lift to 6.5m.
Location:	99 High Street, Heckington

12. Finance

a) Members noted the bank balances as of 17 October 2024.

Current Account	13,722.86
Bank Account S106	30,969.15
Bank Account Deposit	128,739.99
Petty Cash	0.00
TOTAL	173,432.00

b) Members noted the income received between 24 September 2024 and 17 October 2024.

ACCOUNT	DESCRIPTION	AMOUNT
S106	Interest (October)	25.43
Deposit	Precept 2/2	55,372.50
	Interest (October)	92.69
Current	William Kent Memorials ref DC9	75.00
	Colin Ward Funeral Service ref DL5	96.00
	Colin Ward Funeral Service ref JR8	130.00
	JE Severs refs BE5 and BC11	226.00
	Allotment Rent B3-2, B4-2, B4-1	131.00
	Allotment Rent B2-1, B3-1	151.00
	Allotment Rent B5-1	100.00
	Nest Pension Refund	8.36
	Allotment Rent A1-2	86.00
	Allotment Rent B1-2, B2-2, B1-1	171.00
	Allotment Rent A15-1	45.00
	Allotment Rent B11-1	45.00
TOTALS		56,754.98

c) **Expenditure for approval**

Councillor Bell queried the fine issued by HMRC in relation to Quarter 1 (April, May and June). The Acting Clerk explained that the Standing Order set for payment was less than the amount due.

Councillor Bell queried the source of the Airtags. The Acting Clerk said that she is happy to donate the Airtags for the Parish Council office keys to be held by keyholders in the event that the keys are lost.

Councillor Garlick proposed the expenditure between 24 September 2024 and 17 October 2024 is approved and the expenditure (in italics) which was agreed by members in between meetings to ensure the continued running of Parish Council operations is ratified. The proposal was seconded by the Chair, Councillor Spencer and the motion was passed by resolution of the council.

EXPENDITURE	DETAIL	NET	VAT	GROSS
<i>HMRC</i>	<i>Fine to be paid for an underpayment in Quarter 1*</i>			
Salary	Caretaker (Week 25)			
Pension Contribution	Caretaker			
Salary	Caretaker (Week 26)			
<i>Wilson Alarm Systems</i>	<i>Annual contract for the intruder alarm system, invoice 2403</i>	<i>209.00</i>	<i>41.80</i>	<i>250.80</i>
<i>Donaldsons</i>	<i>Caretaker Supplies, Invoice 11</i>	<i>14.74</i>	<i>2.95</i>	<i>17.69</i>
<i>Donaldsons</i>	<i>Caretaker Supplies, Invoice 13</i>	<i>6.65</i>	<i>1.33</i>	<i>7.98</i>
Forceshift Skip Hire	16 Cubic Yard Skip for Allotments, Invoice 062337 minute reference Sept (11) g) i)	408.33	81.67	490.00
<i>Personnel Advice & Solutions</i>	<i>Personnel Advice Invoice 3028</i>	<i>300.00</i>	<i>60.00</i>	<i>300.00</i>
<i>Refund Key Deposit</i>	<i>B1-2</i>	<i>15.00</i>	<i>0.00</i>	<i>15.00</i>
<i>Refund Key Deposit</i>	<i>A10-1</i>	<i>15.00</i>	<i>0.00</i>	<i>15.00</i>
<i>Refund Key Deposit (x2)</i>	<i>B18-2B</i>	<i>30.00</i>	<i>0.00</i>	<i>30.00</i>
<i>Refund Plot & Key Deposit</i>	<i>A14</i>	<i>65.00</i>	<i>0.00</i>	<i>65.00</i>
Pension Contribution	Caretaker			
Pension Contribution	Clerk			
Salary	Caretaker (week 27)			
Lloyds Bank	Monthly Fees	7.00	0.00	7.00
Daisy Telecommunications	Broadband and telephone supply-bill to 30 September 2024, ref 13393033	100.60	0.00	120.72
Pension Contribution	Caretaker			
Tim Ruck, Terrafirma & Beyond	Crown lift of 5 Trees on Burton/Sleaford Road, Invoice	190.00	0.00	190.00

	1522			
Tim Ruck, Terrafirma & Beyond	Remove unwanted vegetation and tree on Laxton Close, Invoice	395.00	0.00	395.00
ICCM	Membership Annual Subscription minute reference Sept 11. o) (Annual fee is £100 – sum has been pro-rated)	42.00	0.00	42.00
Salary	Caretaker (week 28)			
Salary	Clerk			
Salary	Clerk			
Legal Expenses	Reimbursement to the Clerk	350.00	0.00	350.00
Wave Water Supply	Cemetery, ref 14141934	17.56	0.00	17.56
Wave Water Supply	Allotments, ref 14143271	104.56	0.00	104.56
HMRC	Quarter 2			
Section 137	Royal British Legion (3 wreaths, 32 crosses)	113.00	0.00	113.00
Eclipse PC Repair	August Maintenance and printer diagnostics, invoice 2340	65.00	0.00	65.00
<i>Glasdon UK Ltd</i>	<i>Dog Waste Bags, Invoice SI896458</i>	<i>73.64</i>	<i>12.50</i>	<i>103.37</i>
Postage	Reimbursement to the Acting Clerk for postage costs for return of the faulty CCTV equipment	13.35	0.00	13.35
Postage	Reimbursement to the Acting Clerk for postage costs for the mailing of documents to NKDC	3.60	0.00	3.60
<i>Euromec Contracts Ltd</i>	<i>Repairs to the Park Ranger invoice 32081</i>	<i>532.61</i>	<i>106.52</i>	<i>639.13</i>
<i>Amazon</i>	Stationery (Dividers), <i>Electric Kettle</i> , Airtag holders. Reimbursement to the Acting Clerk	40.60	0.00	40.60
<i>Wheelcraft</i>	<i>X1 Wheel invoice 44390</i>	<i>49.43</i>	<i>9.89</i>	<i>59.32</i>
Village Hall	Hire on 30 September 2024 invoice 5941	30.00	0.00	30.00
Ink & Toner Direct	Reimbursement to the Acting Clerk for minute quality paper	10.99	0.00	10.99
Lincolnshire Association of Local Councils (LALC)	Locum Clerk services	3310.62	662.12	3972.74
Section 137	Allotment Association to assist with costs for insurance minute reference 11) g) iv) UNPAID	150.00	0.00	150.00
Toolstation	Wire (Allotments) Reimbursement to Acting Clerk minute reference September 11	49.95	9.99	59.94

	g) i)			
B&Q	Timber posts (allotments) minute reference September 11) g) ii) – overspend of £14.01 to be ratified.	66.66	13.33	79.99
Eclipse PC Repair	Dell Desktop Computer, x2 Dell monitors, Dell wireless keyboard and mouse and set up and installation minute reference 11) i) ii)	1042.00	0.00	1042.00
Amazon	5mph Speed Signs (allotments) minute reference September 11) g) v)	59.97	0.00	59.97
TOTALS		17,415.96	1002.10	18,395.41

d) **Income and expenditure account for October 2024**

Councillor Bell proposed that members resolve to approve the monthly income and expenditure account in the form of an Excel spreadsheet for 24 September 2024 through to 17 October 2024. The proposal was seconded by the Chair, Councillor Spencer and the motion was passed by resolution of the council.

e) **Signatories**

Councillor Bell proposed that all Councillors are authorised signatories on the bank accounts, the proposal was seconded by Councillor Garlick and the motion was passed unanimously, by resolution of the council.

f) **Internal Auditor for 2024/25**

Councillor Garlick proposed to ratify the decision to appoint LALC as the Internal Auditor for 2024/25. The proposal was seconded by the Chair, Councillor Spencer and the motion was passed by resolution of the council.

g) **Parish Council debit card**

Councillor Davison proposed that the parish council do not proceed with a debit card. The proposal was seconded by Councillor Garlick and the motion was passed by resolution of the council.

h) **Quarter 2 budget review**

Item to be deferred to the Finance Committee.

13. Correspondence

Members noted the following items of correspondence:

- a) *Email from Andy Hubbert, Sleaford Standard dated 29 August 2024 requesting information about recent resignations and the parish poll. **To discuss the requirement for a communications/media policy.***
Action: Item to be added to the November agenda.

- b) *To note the email from Lincolnshire County Council dated 19 September 2024, 'Greater Lincolnshire Devolution'.*
- c) *To note the email from North Kesteven District Council dated 10 September 2024, 'Central Lincolnshire Design Code Consultation'.*
- d) *Letter from Ian Fytche dated 2 August 2024, the outgoing CEO of North Kesteven District Council.*
- e) *Email from the Planning Inspectorate dated 29 July 2024, Eastern Green Link 3/ Eastern Green Link 4. Councillor Bell would like more information about this.*
- f) Email from Jenny Bailey at NKDC dated 9 September 2024, 'Service Level Agreement, Litter Picking Parish Funding'. The Acting Clerk confirmed that an invoice had been issued to NKDC for funding to cover the collection of litter and dog waste.

14. Date and time of the next meeting/s

25 November 2024 in the Parish Council Chambers, St Andrews Street at 7pm.

The Chair, Councillor Spencer asked all Committees to set the date of their first meeting and to report back at the November meeting of the parish council.

The Chair closed the meeting at 10.01pm.