

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the extraordinary meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 2 December 2024 at 7.00pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Colin Spencer, Chair

Dated: 27 November 2024

AGENDA

1. Chair's Welcome (Safety Announcements)

2. Public Forum: Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.

3. Councillors present

4. Apologies

Apologies for absence and reasons given.

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Pavilion

- a) To discuss the findings of the buildings survey and structural engineers site visit during the week commencing Monday 25 November 2024 and to agree an action plan suggested by the structural engineer.
- b) To ratify expenditure for the site visit by the structural engineer.
- c) To agree to delegate powers to the Finance Committee relating to the Pavilion tenancy agreement.

7. Committees

- a) To complete the staffing of council committees.
 - i) Pavilion
 - ii) Cemetery
 - iii) Allotments
 - iv) Staffing
 - v) Finance
 - To discuss the delegation of powers to the Finance Committee to deal with all contracts which are private and confidential in nature.

If you require a more detailed version of the agenda, please contact the Clerk.

If you would like to attend the Parish Council meeting and have accessibility requirements, please contact the Clerk ahead of time so that reasonable adjustments can be made.