

## NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the Heckington Allotment Management Committee Meeting to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Wednesday 16 April 2025 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 10 April 2025

### AGENDA

The parish council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

- 1. Chair's Welcome (Safety Announcements)**
- 2. Public Forum:** Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.
- 3. Councillors/members present**
- 4. Apologies**  
Apologies for absence and reasons given.
- 5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011**
- 6. General Matters**
  - a) To receive an update from the Parish Council in relation to the opening of a bank account for allotment rental income and the management of dykes, hedges and pest control.
    - i) To create an action plan for the cutting of the front hedge and the dyke maintenance.
  - b) To discuss the provision of a defibrillator and suitable models.
  - c) To discuss the failure to ring-fence previous rental income.
  - d) To discuss the purchase and provision of CCTV.
  - e) To discuss drainage.
  - f) To arrange a date for the next round of inspections.
  - g) The advertisement of vacant plots.
  - h) To discuss obtaining quotes for the roadway.
  - i) To review opening and closing arrangements for the gate.
  - j) To receive an update in relation to the status of the allotment field.
  - k) To resolve to approve the hire of a 6yd skip from Forceshift Skip Hire at a cost of £258 plus VAT.
- 7. Finance**
  - a) To receive an update from the Clerk in relation to the status of finances.
  - b) To receive an update from the Treasurer of the Allotment Association.
- 8. Date and time of the next meeting/s**

*If you require a more detailed version of the agenda, please contact the Clerk. If you would like to attend the Parish Council meeting and have accessibility requirements, please contact the Clerk ahead of time so that reasonable adjustments can be made.*