

HECKINGTON PARISH COUNCIL



Minutes of the Meeting of Heckington Parish Council on Monday 28 April 2025 at 7.30pm in the Heckington Parish Council Chambers, St Andrews Street, Heckington

1. Chair's Welcome & Safety Announcements (25/013)

The Chair, Councillor Spencer (hereafter referred to as the Chair) welcomed councillors and members of the public to the meeting. The Chair delivered the usual health and safety announcements and asked those present to silence their mobile phones.

The Chair addressed claims made on social media about corruption within the Parish Council and allegations that the Parish Councillors are in receipt of 'back-handers'.

The Chair read out the following statement:

'Heckington Parish Council would like to issue a statement further to unfounded comments made in recent days on social media. Misconduct in office is a criminal offence and the Council takes any suggestion of corruption seriously. Comments were made accusing Councillors of taking 'back-handers'. This accusation is unfounded and we categorically deny these claims'.

The Chair asked members of the public not to fuel the rumour mill and to raise any concerns with the Clerk. The Chair confirmed that, further to legal advice, the Parish Council as a corporate body cannot take legal action against the individuals making false statements. The allegations made about Councillor Davison are however actionable.

The Chair informed the meeting that he and the Clerk attended North Kesteven District Council first Town and Parish Council Forum. There was a presentation about the dissolution of the Districts and County Council in Lincolnshire to be replaced by a Unitary Authority.

The Chair informed the meeting that there will be by-election further to the vacancy arising from the resignation of Councillor Bell.

The Chair explained that the Railway Museum is in desperate need of volunteers and may be forced to close if they are not forthcoming.

The Chair expressed thanks on behalf of the Parish Council to NK, for the 50th Anniversary tree which has now been planted in the cemetery.

The Chair also expressed thanks to the resident in East Heckington who mows the long stretch of grass near to the noticeboard.

Finally, the Chair reminded the meeting that the Annual Parish meeting will be held on 12 May in the Village Hall at 8pm, there will be a guest speaker.

2. Public Forum (25/014)

There were 13 members of the public present.

A member of the public asked for an update on Star Fen. The Chair informed the member of the public that a bid has been accepted and the sale is in progress. Details will be made public once the sale has been finalised.

3. Councillors present (25/015)

Councillor Spencer, Chair
Councillor Atkinson
Councillor Davison
Councillor Garlick
Councillor Gower
Councillor O'Connor
Councillor Tucker
Councillor Wright

4. Apologies (25/016)

Apologies were received from Councillors Stanley and Thorpe. The reasons for their absence were noted and accepted.

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011 (25/017)

- a) Councillor Tucker declared her interests in relation to agenda item 10. b iii) – *To discuss the status of the tenancy agreement for the allotment field given the recent death of the tenant* and 13. h) *To receive an update in relation to PKF Littlejohn's determination in response to objections to the 23/24 AGAR.*

Councillor Davison declared his interests in relation to agenda item 8. g) – *To note the correspondence from Sills and Betteridge dated 9 April 2025 in relation to the lease of land at Churchill Way/Church Street Heckington.*

Councillor Gower declared interests in relation to quotes received for building work at the Pavilion under agenda item 10. c).

The Clerk thanked those Councillors that had submitted their DPI forms, which must be updated annually.

6. Minutes (25/018)

- a) Councillor Tucker proposed that the minutes of Monday 31 March 2025 are accepted as a true and accurate record of the meeting. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the Council. Councillor Garlick abstained from the vote as he was not present at that meeting.
- b) Councillor Davison proposed that the minutes of the meeting on Monday 7 April 2025 are accepted as a true and accurate of that meeting. The proposal was seconded by Councillor O'Connor and the motion was passed by resolution of the Council. Councillor Wright abstained from the vote as she was not present at that meeting.
- c) The Chair proposed the following amendment to the January precept minutes dated 13 March in relation to agenda item 10. Finance c per the table below. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.

Turtle Defibrillator Cabinets	Replacement transformer for defibrillator cabinet at the Pavilion	78.98	16.40	98.38
		81.98		

7. Report from the County and District Councillors (15/019)

The Chair noted that apologies had been received from District Councillor Collard and County Councillor Key. Councillor Tarry reminded those present to encourage veterans to apply to the District Council for their Veteran's Badge. Call the NK Partnerships Team on 01529 414155 or email armedforces@n-kesteven.gov.uk before 16 May 2025.

She also asked for members of the public to complete the Lincolnshire Police Priority Setting. Details can be found on the Parish Council Facebook page.

8. General Items (25/020)

a) Recording of Votes

Councillor Davison proposed that votes against a motion and abstentions are recorded in the minutes. The proposal was seconded by Councillor Tucker and the motion was passed unanimously by resolution of the Council. This has not been consistently recorded historically.

b) Policies for review and/or adoption

The Chair proposed that bullet points 1 through 3 are deferred to the next meeting of the Parish Council. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.

The Chair proposed that bullet point 4 is moved to after agenda item 10. c) i). The proposal was seconded by Councillor Tucker and the motion was passed unanimously by resolution of the Council.

- Risk Register
- NALC Model Financial Regulations and Standing Orders
- Data Protection Policy (Subject Access Request Procedure)
- Pavilion Committee Terms of Reference

Action: Clerk to re-agenda adoption of the Risk Register, Financial Regulations and Standing Orders and the Data Protection Policy.

c) Request from Heckington in Bloom, Tree planting on the Burton Road Green.

The Chair informed the meeting that he had a site meeting with the arborist from Terra Firma. He identified locations for the planting of an Oak, a Cherry and three Silver Birch. The Chair proposed that Heckington in Bloom are given consent to plant the trees on the Burton Road Green in consultation with the Parish Council. The proposal was seconded by Councillor Wright and the motion was passed by unanimous resolution of the Council.

Action: Clerk to communicate with Heckington in Bloom.

d) Request from Heckington in Bloom for the Parish Council to sponsor a tree specimen for the Burton Road Green at a cost of £200.00 for planting in the Autumn (Oak or Horse Chestnut).

The Chair informed the meeting that a member of the public would like to fund a memorial tree for the Burton Road Green and he proposed that this should be accepted. The proposal was seconded by Councillor Gower and the motion was passed unanimously by resolution of the Council.

Action: Clerk to communicate with both Heckington in Bloom and the member of the public.

e) Defibrillator sponsorship

Councillor Tucker informed the meeting that sponsors have been found for the two defibrillators for which the Parish Council are responsible which are located at the Pavilion and in the telephone kiosk on the Village Green; the Bees Knees Services and The Pavilion Ltd. Councillor Tucker said that there will be a plaque and advertising to acknowledge their contribution on Social Media and the Parish Council website.

Action: Clerk to liaise with the Bees Knees Services and the Pavilion Ltd.

f) Rent for the Village Green fair during Heckington Show Weekend

Councillor Davison proposed a rent of £300 for the fair with a review of arrangements for 2026. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the Council.

The Chair and Councillor Tucker voted against the motion.

g) Lease of land at Churchill Way/Church Street Heckington

Members noted the correspondence from Sills and Betteridge dated 9 April 2025 in relation to the lease of land at Churchill Way/Church Street. The lease commenced on 12 December 2023 and ends of 4 May 2037.

h) Fire-proof safe

Member reviewed quotes for a fire-proof safe which was flagged as a recommendation by the Internal Auditor to store documents required by law. Councillor Tucker said the Parish Council does not have the resources this financial year but warned of the risks of failing to protect the documents. Councillor Davison suggested the purchase of second-hand fire-proof safe from eBay.

Action: Councillor Davison to obtain prices for a second-hand fire-proof safe and report back the May meeting of the Parish Council.

i) Extended warranty on the ElanCity Speed Indicator Device

Councillor Garlick proposed that the Parish Council take advantage of the extended warranty offer from Elancity at £199 per year. The proposal was seconded by the Chair and the motion was passed unanimously by resolution of the Council.

Action: Clerk to check the status of the warranty on all devices and put into effect the warranty on the SID, solar version, serial number S-00-418-401#22/18-0053

9. Health & Safety (25/021)

a) Hazardous Substance Removal COSHH

Councillor Garlick proposed that Mr Wright of Wright's Garden Services, a Registered Waste Carrier remove the hazardous substances from the workshop at a cost of £45.00. The proposal was seconded by Councillor Tucker and the motion was passed by unanimous resolution of the Council.

Action: Clerk to liaise with Mr Wright.

b) Replacement Flooring, Workshop

The Clerk presented three quotes for interlocking, spill resistant, non-slip tile flooring for the workshop ranging from £356.00 to £536.80. The Chair proposed expenditure up to up to £500 exclusive of VAT for the replacement flooring. The proposal was seconded by Councillor Garlick and the motion was passed by unanimous resolution of the Council.

Action: Clerk to place the order for tile flooring and arrange for the removal of the carpet.

c) The Roasting Company

The Clerk informed the meeting that their Health and Safety Consultant from WorkNest, David Rogers, had advised that the Parish Council liaise with the District Council to test the emissions from the Roasting Company. Further to consultation with Mark Stuart, the Environmental Health Manager at NK, it would appear that the Roasting Company were served a Community Protection Notice in 2020 but there has been no resolution. Councillor Garlick expressed his concern for the health and safety of, not only the Parish Council employee, but to visitors to the cemetery and those living locally.

Action: Clerk to write to the District Councillors and Mark Stuart, Head of Environmental Health.

d) Playpark repairs (bridge and swing)

Councillor Davison proposed that the parts only are purchased at a cost of £621.67 to be installed by the Caretaker. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.

10. Committees (25/022)

a) Finance Committee

i) Update from the Chair, Councillor Tucker further to the Finance Committee meeting on 24 April 2025.

The Chair informed the meeting that the Finance Committee discussed and reaffirmed the role of the Committee, agreed protocols around verifying the cashbook, invoices and the bank

reconciliation, discussed the fair, discussion about reserves was deferred pending the sale of Star Fen, S106 monies and grants.

b) Allotment Management Committee

- i) Update from the AMC meeting on Wednesday 16 April 2025 including a proposal to transfer allotment rental income to the AMC account.

Councillor O'Connor informed the meeting that the Allotment Management Committee met on 16 April 2025. She informed the meeting that the AMC bank account is now open and she proposed the transfer of ring-fenced income of £3760.88. Councillor Davison seconded the proposal which was passed by unanimous resolution of the Council.

Councillor O'Connor stated that the AMC have started applying for grants for a defibrillator and solar powered cabinet which will be sited near to the allotments allowing access for allotment users and members of the public.

She went on to say that the Allotment Association are looking at creating a reserve fund to fund future drainage works which is estimated to cost over £10,000.

The next round of inspections has been scheduled for Friday 30 May 2025 at 1pm.

Vacant plots will be advertised in the newsletter, on social media and noticeboards for anyone who is interested.

The AMC is also going to get quotes for reinstatement of the roadway and there will be another skip at the beginning of May for the removal of waste from the allotments.

The AMC also resolved to bring the allotment rental income invoice date in line with the Parish Council financial year and so the next invoices will be issued in October for a six-month period only, which will coincide with the Parish Council financial year end.

She informed the meeting that the next meeting has been scheduled for 23 June at 7pm.

- ii) Allotment Field Status

The Clerk informed the meeting that the allotments and field were purchased at the same time as one plot of land which would indicate that it was purchased for allotment land. Given this information, any income from the field must be regarded as ring-fenced income for the allotments.

Action: Clerk to add the transfer of £200 from the allotment field rental income to the May agenda for the Parish Council for resolution.

- iii) Tenancy agreement, Allotment Field

Councillor Tucker proposed that this item is discussed in closed session. The proposal was seconded by the Chair and the motion was passed by unanimous resolution of the Council.

c) Pavilion Committee

- i) Statement from the Clerk further to the Pavilion Committee meeting on 14 April 2025 in relation to the co-option of non-councillor members and voting and Terms of Reference.

The Clerk read out the following statement:

I would like to apologise to the council members of the Pavilion Committee for failing to adequately advise them ahead of the co-option of non-council members onto that committee. In the first instance, terms of reference should have been updated to detail the role of the non-council members. At the co-option meeting, non-council members were seen to be voting on resolutions. I was aware of this at the meeting and recording only council members votes but I failed to

verbalise this at the meeting. This is clearly reflected however in the minutes of that meeting. I would like to advise the Pavilion Committee and ultimately the Parish Council, in May 2025 at the APCM, when all committees are officially dissolved and reformed, to do so but without non-council members on the Pavilion Committee. For this I feel a working party or sub-committee may be more appropriate, ultimately there are three members now on the pavilion committee with interests, pecuniary interests in relation to the tenant Mr Warrilow, and although they do not have voting rights, they may still be able to steer the debate.

- ii) Update from the Chair, Councillor Wright further to the Pavilion Committee meeting on 14 April 2025.

The Chair, Councillor Wright said that it was a busy meeting and the Committee discussed on-going work and outstanding work and how this might be funded.

- iii) Additional electrical work at the Pavilion

The Chair proposed that £2500 is ratified and £137 is approved for the additional electrical work. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.

Action: Clerk to communicate the decision to SKU electrical.

- iv) Erection of a wall between the bar and kitchen area by the tenant

The Chair informed the meeting that a wall has been erected between the kitchen and the bar by the tenant without the prior consent and knowledge of the Parish Council. Mr Warrilow has been told that any future works will need prior approval by the Parish Council. The Chair proposed that the wall is inspected to ensure it meets regulations at a cost of £60. The proposal was seconded by Councillor Atkinson and the motion was passed unanimously by resolution of the Council.

Action: Clerk to arrange the inspection.

- v) Tenancy agreement

The Chair informed the meeting that Mr Warrilow has some queries relating to the tenancy agreement, this has been returned to the Parish Council's solicitors for further advice.

- vi) Garage works

The Chair proposed an additional £650.00 for the installation of a new internal 30-minute fire door, door frame, architraves and making good the floor junction between the internal corridor and former garage; £1750.00 has already been approved. The proposal was seconded by Councillor Garlick and the motion was passed by unanimous resolution of the Council.

Action: Clerk to communicate the decision with Richard Wells.

- vii) Replacement windows

The Chair informed the meeting that two quotes had been received for the replacement of three windows at the Pavilion. He proposed that Clearly Better Windows are awarded the contract at a cost of £4179.00 including VAT. This quote includes the replacement of a single piece of glazing to a fourth window in the Changing Room. The proposal was seconded by Councillor Tucker and the motion was passed unanimously by resolution of the Council.

Action: Clerk to communicate the decision with Daniel at Clearly Better Windows.

Councillor Davison reminded the meeting that the Parish Council are in this situation due to many years of neglect of the Pavilion building.

- viii) Dance Studio conversion to changing rooms

The Chair informed the meeting that three quotes have been received for the conversion of the dance studio ranging from £4791.38 to £8300.00. Councillor Davison proposed that the work is awarded to Richard Wells given the standard of the work he has previously carried out at £4965.00. The proposal was seconded by Councillor Wright and the motion was passed by resolution of the

Council. Councillor Gower abstained from the vote. Members noted the email from Nick Feltham dated 16 April 2025 that the Section 106 monies cannot be used for this project.

Action: Clerk to communicate the decision with Richard Wells.

ix) Plumbing Work

Members reviewed the four quotes received from HPJ Plumbing Ltd and Heat, Kyme Heating, DW Plumbing and Heating and Ultimate Heating Solutions ranging from £2,600.00 to £6,678.94. Councillor Tucker proposed that Kyme Heating Ltd are awarded the contract at £2,600.00. The proposal was seconded by Councillor Davison and the motion was passed by unanimous resolution of the Council.

Action: Clerk to communicate the decision with Wayne from Kyme Heating.

x) Grant process to apply for funding for Pavilion projects.
Item deferred.

xi) S106 funding
Item deferred.

The Chair informed the meeting that the Parish Council have received a letter from Mr Warrilow but members have not had chance to review this and this will be added to the May agenda for the Parish Council.

11. Highways (25/023)

Members of the public are encouraged to report any new faults or existing defects at www.lincolnshire.gov.uk/faultreporting or email, cschighways@lincolnshire.gov.uk or via FixMyStreet.

Details of any upcoming temporary traffic restrictions can be found on the Parish Council's Facebook page.

a) Footpath resurfacing on Boston Road, Heckington

Councillor Tucker informed the meeting that resurfacing has been scheduled for the footpaths throughout the village. She spoke about the state of the footpath on Boston Road beyond the Spire View Estate. She said that the Parish Council had received a complaint about this from a member of the public. She wanted to confirm that this will be repaired and resurfaced as part of the scheduled resurfacing works.

12. Planning Matters (25/024)

a) Members noted the new or amended planning matters or those showing as registered since the meeting on 31 March 2025.

Application	25/0351/PMA
Proposal	Installation of roof mounted solar PV to front elevation
Location	Building C Heckington Business Park Station Road
Application	25/0165/OUT AMENDED
Proposal	Application for outline planning permission with some matters reserved (access to be considered) for the erection of 47 dwellings. AMENDED – Additional and amended documents/plans consist of revised transport statement, site access junction levels plan, proposed site access arrangement and agents response.
Location	Land to the south of Sleaford Road, Heckington
Application	25/0259/LBC (25/0425/HOUS)
Proposal	Retrospective installation of electric vehicle charging point box on west elevation
Location	83 Church Street, Heckington

b) Members noted the following decisions received since the last meeting on 31 March 2025.

Application	25/0137/HOUS
Proposal	First floor extension
Location	6 Howell Road, Heckington, NG34 9RX
Status	APPROVED – 31 MARCH 2025

- c) Members noted the decisions on the following planning applications are still awaiting decision.

Application	25/0015/PMA
Proposal	Change of use from Commercial, Business and Service (Use Class E) to a dwelling (Use Class C3), Prior Approval Development
Location	Garwick Farm, Boston Road, Heckington
Application	25/0297/HOUS
Proposal	Proposed erection of first floor side extension
Location	11 Pocklington Way, Heckington
Application	25/0280/FTPETH
Proposal	Section 119 of the Highways Act 1980 - Diversion of footpath
Location	No 9 Land off Burton Road, Heckington
Application	25/0162/HOUS
Proposal	Application to vary condition 7 (approved plans) attached to planning permission 23/1313/HOUS – Erection of two storey side and rear extension, single storey rear extension and renovation of outbuildings and garden store (revised description and plans) – installation of log burner and associated flue to outbuilding.
Location	61 High Street, Heckington, NG34 9QU
Application	24/1383/FUL
Proposal	Extension of hard standing to perimeter of existing farm building including extending associated farm track (retrospective) along with the erection of a new farm shed.
Location	Land off Side Bar Lane, Heckington
Application	25/0013/PMA
Proposal	Change of use from commercial, business and service to two dwellings
Location	Garwick Farm, Boston Road, Heckington

13. Finance – YEAR END (25/025)

- a) Members noted the bank balances as of 31 March 2025

Current Account	3608.88
Bank Account S106	28,458.34
Bank Account Deposit	49,149.24
Petty Cash	0.00
TOTAL	81,216.46

- b) Members noted that no income had been received between 24 and 31 March 2025.
c) Members noted the following final items of expenditure paid ahead of the financial year end on 31 March 2025.

Lloyds Bank	Service Charges	8.50	0.00	8.50
Donaldsons DIY	Invoice 22	17.59	3.52	21.11
Lyca Mobile	March 2025	5.00	0.00	5.00

- d) The Chair informed the meeting that the Clerk had invited all Councillors to the office to go through the year end accounts. The Chair proposed that the year-end bank reconciliation is approved. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
Action: The year end bank reconciliation is to be signed and dated by the Chair and RFO.
- e) The Chair proposed that the year-end accounts are approved. The proposal was seconded by Councillor Tucker and the motion was passed by resolution of the Council.

Action: The cashbook is to be signed and dated by the Chair and RFO. Redacted copies of all documents will be uploaded to the Parish Council website in due course and can be requested by email from the Clerk.

- f) Members noted that the claim for VAT 126 for the financial year 2024/25 is £10,132.27. The VAT 126 has been submitted and payment is awaited.
- g) The Clerk and Councillor Davison are scheduling a meeting with the insurance broker for the current insurance provider. The Clerk has contacted two other companies with a view to obtaining a second and third quote.
- h) Update in relation to PKF Littlejohn's determination in response to objections to the 2023/24 AGAR. To note the fee for their services will be £7,047.60.
The Clerk informed the meeting that this is still pending. Members agreed to defer this to the May meeting of the Parish Council.
- i) Members noted that the internal audit will take place on 12 May 2025.

14. FINANCE – NEW FINANCIAL YEAR (25/026)

- a) Members resolve to defer this item, a review of the bank balances as of 18 April 2025 as the figures had been transcribed incorrectly. The following figures for the purposes of the minutes have been amended and will be represented in May 2025.

Action: Clerk to add this item to the agenda for the May meeting of the Parish Council for approval.

Current Account	6,884.87
Bank Account S106	28,482.82
Bank Account Deposit	84,573.55
AMC Account	0.00
TOTAL	119,941.24

- b) Members noted the income received from 1 to 18 April 2025.

ACCOUNT	DESCRIPTION	AMOUNT
S106	Interest (9 April 2025)	24.48
Deposit	Precept (1 April 2025)	55,373.00
	Interest (9 April 2025)	51.31
Current	JE Severs Funeral Directors (Interment of Ashes)	126.00
AMC	New account	0.00
TOTAL	As of 18 April 2025 date of bank reconciliation	55,574.79

- c) The Chair proposed that the following items of expenditure are approved. This includes items to be ratified from 1 April 2025. The proposal was seconded by Councillor Davison and the motion was passed unanimously by resolution of the Council.

Company Name	Description	Budget Head	NET	VAT	GROSS
NEST	Pension Contribution Clerk, 2 April 2025	Salaries			
Andrew Ward	Salaries (Week 52)	Salaries			
Fentec	EICR Chambers	Chambers	530.00	0.00	530.00
LALC	Annual Subscription	General	785.08	0.00	785.08
LALC	Annual Training Subscription	General	175.00	35.00	210.00

Pestforce	Rodent Control	Allotments	684.00	0.00	684.00
NKDC	Rates	Chambers	0.00	0.00	0.00
NKDC	Rates - Village Green	Maintenance	536.43	0.00	536.43
NKDC	Rates - Cemetery	Cemetery	720.43	0.00	720.43
SKU Electrical	3 Phase Supply & Loft Cabling (Deposit)	Pavilion	2000.00	0.00	2000.00
NEST	Pension Contribution, Caretaker, 7 April 2025	Salaries			
Euromec Contracts Ltd	Service and Repair	Maintenance	367.50	73.50	441.00
Arion	Fire Risk Assessment	Pavilion	450.00	90.00	540.00
URisk	Legionella testing and Risk Assessment	Chambers	270.00	54.00	324.00
URisk	Legionella testing and Risk Assessment	Pavilion	360.00	72.00	432.00
URisk	Legionella testing and Risk Assessment	Allotments	270.00	54.00	324.00
URisk	Legionella testing and Risk Assessment	Cemetery	270.00	54.00	324.00
Timpson Ltd	Key Cutting (Reimbursement to Clerk)	Chambers	52.00	13.00	65.00
Paul Massingham	Forceshift Skip Hire Reimbursement	Pavilion	215.00	43.00	258.00
Royal Mail	Reimbursement to Councillor Tucker	General	8.35	0.00	8.35
Richard Wells	Replacement lead flashing/roof tiles	Pavilion	2182.00	0.00	2182.00
Amazon	Stationery and Supplies, Reimbursement to the Clerk	Gen/Cham	54.60	10.93	65.53
Amazon	Asbestos Warning Stickers, Reimbursement to the Clerk	Pavilion	7.91	1.58	9.49
Amazon	H&S, Reimbursement to the Clerk	Chambers	63.26	12.67	75.93
Scouts	Grant Funding, Miscellaneous Provisions Act 1976	Grants	685.00	0.00	685.00
Quantum Electrical	EICR Remedial Workshop/Chapel	Cemetery	540.00	108.00	648.00
RBL	3x Poppy Wreaths VE/VJ Day SECTION 137	Grants	50.98	0.00	50.98
ICCM	Annual Subscription	General	145.00	29.00	174.00
Cartridge Save	2 Canon Black Ink Cartridges (Printer) Reimbursement to Clerk	General	107.87	21.57	129.44
Andrew Ward	Salary (Week 1 - 10 April 2025)	Salaries			
Heckington Cricket Club	Grant, Miscellaneous Provisions Act	Grants	1700.00	0.00	1700.00
Lloyds Bank	Monthly Banking Fees	General	9.94	0.00	9.94
NEST	Pension Contribution, Caretaker, 15 April 2025	Salaries			
DisplayPro Ltd	Sign - Cemetery Rules/Regs	Cemetery	250.00	50.00	300.00
DisplayPro Ltd	Signs x 6 dog poop	Pavilion	449.00	89.80	538.80

EDF	Electricity from 3 March to 31 March 2025	Chambers	364.22	18.21	382.43
EDF	Electricity from 3 March to 31 March 2025	Cemetery	114.38	5.72	120.10
Andrew Ward	Salary (Week 2 - 17 April 2025)	Salaries			
			16014.03	835.98	16850.01
Wave	Water supply to Cemetery from 6 Jan to 5 Apr	Cemetery	21.12	0.00	21.12
BT	Broadband (April 2025)	General	30.95	6.19	37.14
Wave	Water supply to Allotments from 6 Jan to 5 Apr	Allotments	83.02	0.00	83.02
Forceshift Skip Hire	8 Yard Skip	Pavilion	245.83	49.17	295.00
Eclipse PC Repair	Annual Contract	General	600.00	0.00	600.00
Toolstation Ltd	Replacement tap and plumbing supplies	Allotments	7.23	1.45	8.68
Simon Moss & Co	Annual Payroll 2024/25	General	250.00	50.00	300.00
Espo	Copy Paper	General	46.28	13.18	59.46
Black Sluice Drainage	Rates	Allotments	106.77	0.00	106.77
Black Sluice Drainage	Rates	General	58.97	0.00	58.97
Glasdon	Dog waste bin liners	Caretaker	378.00	75.60	453.60
Screwfix	White Paint (Bollards)	Pavilion	5.16	1.03	6.19
Screwfix	White Paint (Bollards)	Pavilion	10.32	2.06	12.38
Baconbutte Workwear	PPE Caretaker	Caretaker	25.95	0.00	25.95
			1869.60	198.68	2068.28

d) Councillor Garlick proposed that the transfer of £10,000 from the deposit account to the current account on 8 April 2025 is ratified. The proposal was seconded by the Chair and the motion was passed unanimously by resolution of the Council.

e) Councillor Tucker proposed that the bank reconciliation for April 2025 is accepted. The proposal was seconded by the Chair and the motion was passed unanimously by resolution of the Council.

Action: Councillor Davison to carry out second checks on the bank reconciliation, cashbook and bank statements. This has already been completed by Councillor Tucker.

15. Correspondence (25/027)

- Members noted the email from Signs and Lines, LCC for a replacement tourism sign on the A17 at a cost of £205.51. The Chair proposed that the Parish Council do not proceed with the new sign. The proposal was seconded by Councillor Tucker and the motion was passed unanimously by resolution of the Council.
- Members noted the email from LCC dated 5 March 2025, EV charging points (2026).
- Members noted the email from Mr Head, NK Councillor dated 16 April 2025 in relation to giving a presentation to the Parish Council and members of the public about Climate and Environmental Change. The Parish Council has already appointed a speaker for the APM.
- Members noted the email from Lincolnshire Reservoir Project Team dated 9 April 2025, survey works update.
- Members noted a complaint about footpath lighting on Buggy Bells Lane (received in person on 16 April 2025). The Clerk informed the meeting that this is being explored by NK who will be conducting a site visit.

16. Date and time of the next meeting/s (25/028)

Staffing Committee Meeting, 26 June 2025 at 7pm

Pavilion Committee Meeting, Monday 2 June 2025. Time TBC.

Allotment Management Committee Meeting, Wednesday 23 June 2025 at 7pm

Thursday 29 May 2025 Finance Committee Meeting at 7.30pm.

Monday 12 May 2025 ANNUAL PARISH MEETING, VILLAGE HALL, 8PM (GUEST SPEAKER)

Monday 19 May 2025

Monday 30 June 2025

Monday 28 July 2025

Monday 18 August 2025

Monday 29 September 2025

Monday 27 October 2025

Monday 24 November 2025

Councillor Davison sought confirmation that there will be no Parish Council meeting in December. This was confirmed.

17. Questions from the public (25/029)

The Chair proposed that the meeting move into closed session closed in accordance with the (Admissions to Meetings) Act 1960 to discuss the agenda items listed under closed session. The proposal was seconded by Councillor Tucker and the motion was passed by resolution of the Council.

18. Closed session

a) Report of any progress in relation to the sale of Star Fen

The Clerk informed the meeting that the Parish Council solicitor has submitted a request to expedite the application at HM Registry which was accepted. The turnaround is anticipated to be 10 working days. The Clerk informed the meeting that the buyer would like to rent the land until the sale has been finalised. Members discussed the potential costs associated with legal fees to draw up the contract for the agreement. Councillor Tucker proposed that the land is not rented. The proposal was seconded by Councillor Davison and the motion was passed unanimously by resolution of the Council. Councillor Atkinson voted against the motion.

b) Overdue invoice for the tender to cut Star Fen in 2024

The Clerk informed the meeting that this is now with Chatterton's litigation team. The original invoice was sent with a reminder and a final notice which was sent by special delivery.

c) Lease on the allotment meadow

The Clerk informed the meeting that the Tenant's wife, noting that the Tenant as named on the lease is now deceased, would like to continue with the agreement in his name, until the end of September 2025.

She would like to rent the land from 1 October 2025 and is prepared to negotiate an increase in rent.

The Clerk reminded members that the fencing and the gate around the field were installed by the Tenant at a personal cost to them of £1000.00.

She also stated that she is happy to remove the sheep from the field if it is required for parking during Heckington Show. Councillor Wright said that Heckington Show have sufficient parking and have no intention to use the allotment meadow for parking.

The Chair proposed that the current lease is transferred to the wife of the deceased. The proposal was seconded by Councillor Atkinson and passed by resolution of the Council. Councillor Tucker abstained from the vote.

The Clerk advised that a tenancy agreement from 1 October 2025 is drawn up by the Parish Council solicitor as there is no formal tenancy agreement in place per say.

The Chair proposed that the lease is moved in line with the Parish Council financial year as the tenancy agreement currently runs from 1 October through to 30 September. The proposal was seconded by Councillor Davison and the motion was passed by resolution of the Council.

The Chair moved the meeting back into open session to discuss the Pavilion Committee Terms of Reference. Councillor Tucker had concerns about the Terms of Reference which has now been addressed but has further queries about whether non-council members will be invited to remain during closed sessions for example. The Clerk indicated that as non-council members they would be classed as members of the public and not participate in closed session. She asked the purpose of the non-council members.

Councillor Davison said that the co-option was his suggestion and he will take the majority of the responsibility for the non-council members voting at the last meeting, not the Clerks. The Chair confirmed that prior to that meeting, it had been agreed that non-council members would not have voting rights. Members acknowledged that it should have been noted at that meeting. Councillor Davison said that the rationale behind having sports teams and tenants on the committee was so that they can be a part of the discussion. He said if it is the view of the Parish Council for those non-council members to be removed from the Committee, he will accept that. This provoked lengthy discussion about a working model involving non-council members moving forward. Councillor Wright said other user groups of the Pavilion should be involved in any discussion. Members agreed that conclusion of the tenancy agreement should be a priority.

Action: Clerk to add to the agenda for the Parish Council meeting in May. Pavilion Committee Terms of Reference to be reviewed in May 2025.

The Chair closed the closed session at 21.08 pm.