

HECKINGTON PARISH COUNCIL



Minutes of the Meeting of Heckington Parish Council on Monday 28 July 2025 at 7.30pm in the Heckington Parish Council Chambers, St Andrews Street, Heckington

1. Chair's Welcome (25/076)

The Chair, Councillor Spencer (hereafter referred to as the Chair) welcomed Councillors to the meeting. He delivered the usual health and safety announcements and asked members of the public to silence their mobile devices.

The Chair informed the meeting that Councillor Tucker had resigned from her role as Councillor. He expressed his thanks to Mrs Tucker for her hard work and dedication during her time in office.

There will be a First Aid course at the Parish Council Chambers between 10-12 September 2025 delivered by Staryke First Aid. Enquiries can be made via the Clerk.

The County Council have confirmed that there will be no lighting upgrades on Buggybells Lane; the authority is upgrading their current stock only.

There has been a complaint from a member of the public about parking on the pavements and St Andrews Street in particular which makes it incredibly difficult for wheelchair users to pass safely.

The Community Speedwatch training has been rescheduled for 20 August 2025 and another volunteer has joined the ranks. Anyone wanting to volunteer should contact the Clerk in the first instance.

There has been some vandalism to a tree on Laxton Close; there appears to be an increase in antisocial behaviour. A reminder that it is our village and we must try to keep it nice and tidy for all to enjoy.

The all-weather cricket pitch has now been installed on the Pavilion playing field.

The Parish Council is stuck in an election cycle further to the resignation of former Councillor Dawn Bell and the request from ten or more electors to the District Council for a by-election. The Chair asked for members of the public to consider an application to Electoral Services at NK so that the vacancy can be filled. He said that there is a lot of work to do but it is rewarding and the Council is in a far better place than it was 18-months ago and councillors are working together to achieve the same goal.

There were a number of reports at the last meeting in relation to local flooding. The Parish Council has received an update from County Councillor East who has reported that there is a large-scale jetting project to be undertaken in the village, later in the year with a view to resolving and identifying potential problems needing repair.

The Parish Council have received a number of complaints about the wall on Eastgate. NK's planning enforcement team have spoken with the landowner. As the property is within a conservation area, it must

be replaced with like for like and there have reportedly been some challenges finding a suitably skilled contractor and materials. Any enquiries in relation to this matter must be directed to NK.

The antisocial behaviour that was reported at the June Parish Council meeting has led to a report to NK's ASBO Team and identification via CCTV. Letters have been sent to the parents.

The Chair informed the meeting that he had attended the Parish Council forum at NK with Councillor Gower. He reported on local government reorganisation; the model being publicised in the local media is not NK's preferred model. There will be no update from Government until Spring 2026. He also provided an update on the weekly food waste collections which will commence on 31 March 2026. The Police also gave a presentation. They have asked that reports of littered gas canisters are reported via 101.

Finally, the Chair expressed his thanks to Heckington in Bloom for siting a new bench on the corner of Vicarage Road purchased by Heckington Singers.

2. Public Forum (25/077)

A member of the public reported a broken gate on Alexander Walk.

Action: Clerk to report via FixMyStreet.

A member of the public queried why there had been no candidates for the Councillor vacancy.

A member of the public reported littered show signage on the pathway from Potesgrave to Sleaford Road.

Action: Councillor Wright agreed to take this as an action.

A member of the public asked whether the Parish Council had considered reporting the former Chair and Vice-Chair to the Police. The Chair said that he was not prepared to discuss the matter. Another member of the public tried to press the matter but the Chair closed down the conversation.

A member of the public asked a question about S106 funding held by NK; the Chair said the Parish Council is in the process of obtaining a quote from Smiths Civils and Engineering for a MUGA (Multi Use Games Area). The funding must be used prior to the end of the current financial year.

3. Councillors present (25/078)

Councillor Spencer, Chair
Councillor Atkinson
Councillor Davison
Councillor Garlick
Councillor Gower
Councillor O'Connor
Councillor Stanley
Councillor Thorpe
Councillor Wright

4. Apologies (25/079)

None

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011 (25/080)

Councillor Davison declared an interest in relation to 11) Planning, in particular planning application reference 25/0617/LBC.

6. Report from the County and District Councillors (25/081)

Apologies were received from County Councillor East and District Councillor Collard.

Councillor Tarry pointed members of the public to page 8 of NK Today, the Local Government Reorganisation. She said there is an 'engagement' survey for members of the public to complete that can be accessed via QR code.

Anglian Water held their Community Liaison Group meeting in June and they are going to hold an additional phase of non-statutory consultations in the Spring of 2026.

The planning application for the Roasting Company chimney has been refused and the Planning Officer's report explains the reasons for the refusal. Environmental Health will continue to consult with the applicant to explore options. She asked members of the public to continue to report the issue to the District Council.

7. Minutes (25/082)

- a) Councillor O'Connor proposed that the minutes of the Parish Council meeting held on Monday 30 June 2025 are accepted as a true and accurate record of that meeting. The proposal was seconded by Councillor Davison and the motion was passed by resolution of the Council. Councillor Wright abstained from the vote as she was not present at that meeting.
- b) The Chair proposed that the minutes of the extraordinary meeting of the Parish Council held on Monday 14 July 2025 as accepted as a true and accurate record of that meeting. The proposal was seconded by Councillor Davison and the motion was passed by resolution of the Council. Councillor Gower abstained from the vote as she was not present at that meeting.

8. General (25/083)

- a) Policy Adoption
Councillor Wright proposed that the Privacy Statement is adopted. The proposal was seconded by Councillor Stanley and the motion was passed unanimously by resolution of the Council.
- b) Property valuations, Cardinus Risk Management
The Chair informed the meeting that:
 - The Parish Council Chambers has been revalued at £715,105.00, up from £560,764.00.
 - The Chapel/Workshop has been down valued to £303,450.00 from £409,504.00.
 - The Pavilion has been increased to £1,435,665.00, up from £926,748.00.
- c) Quotes for the renewal of insurance:
 - Hiscox (current provider) £6,468.02
 - Ansvar Insurance £4,373.12
 - Zurich £3,862.78 (adjustment required as they have incorrectly recorded the property valuations)
 - Clear Council's Direct (not received in time)

The Clerk informed members that the quotes from Hiscox and Zurich were like for like although Zurich do need to amend their quote based on the property valuations above. Their quote should be used as a guide. Councillor Davison proposed that the Parish Council renew the policy of insurance with Hiscox. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.

Action: Clerk to communicate with Hiscox.

- c) Playground Inspections
 - i) Routine and operational playground inspections
The Clerk suggested that routine inspections should be done on a weekly basis by the Caretaker. The operational inspections for Mayflower park will be bi-monthly and monthly at the Pavilion due to increased usage at that site, by the Clerk.

- ii) Annual Playground Inspections
The Clerk explained that the annual playground inspections must be carried out by an external body.
The Chair proposed £80.00 per site (three sites) for the annual playground inspections by RoSPA across the three sites. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
- iii) Repairs to the Playdale swing at Mayflower Park.
Members agreed to defer this item to the August meeting of the Parish Council.
- d) Community Emergency Plan
Members noted that the Lincolnshire Resilience Forum will be delivering a presentation about Community Emergency Planning at the Parish Council Chambers on 8 August 2025 at 7.30pm. This will be open to the public. Councillor Davison briefly explained the purpose of the LRF.
Action: Clerk to advertise the event via social media, noticeboard and the website.
- e) Cleaner, Chambers
The Chair proposed the ratification of the appointment of The Pet Friendly Cleaner to clean the Parish Council Chambers on a weekly basis starting at 3 hours per week, reducing to 2 hours per week at £18.00 per hour. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
Action: Clerk to liaise with the Caretaker to add routine toilet checks to his schedule.

9. Health & Safety (25/084)

- a) Village Green car park
The Parish Council have received a request from a member of the public about creating a one-way system through the village green car park.
Action: Councillors will review the request. Item to be added to the August agenda.
- b) Legionella Risk Assessment
Members reviewed the amended quotes from Urisk which include logbooks, schematics, routine testing and periodic servicing. The remedial work will need to be carried to the 2026/27 budget. Councillor Davison asked whether this had been carried out in the past and the Clerk said that it was her understanding that this had not been done previously but per legislation, it must be done. Councillor Wright proposed that the amended quotes are accepted. The proposal was seconded by Councillor O'Connor and the motion was passed unanimously by resolution of the Council.
 - Pavilion £4,053.72 (was £9,222.12)
 - Allotments £425.04 (was £491.04)
 - Workshop £514.80 (no change)
 - Chambers £1961.52 (was £4262.28)

10. Committees (25/085)

- a) **Finance Committee**
 - i) The Chair, further to the resignation of Councillor Tucker, the former Chair of the Finance Committee provided an update further to the meeting on Monday 21 July 2025.

During the meeting on Monday 21 July 2025, the Clerk suggested budget cuts and the reallocation of funding. The Finance Committee supported the use of the quarter one VAT return of £7367.11 to boost the cemetery budget. Councillor Wright and I, carried out a survey of the Chambers and we identified some maintenance issues which will be costed and added to a maintenance schedule. There was further discussion in closed session about the tenancy agreement and how to progress this, as well as the future financial model for the Pavilion.

- Councillor Garlick proposed that the installation of six emergency lights and a motion detection strip in the library/office corridor at a cost of £494.00 by Fentec Electrical Service is ratified. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.
- Councillor Garlick proposed the purchase of signage and site plans from Arion at a cost of £424.80 for the Chambers. The proposal was seconded by Councillor Davison and the motion was passed unanimously by resolution of the Council.

- ii) The Chair proposed that the Parish Council appoint AccessAble to conduct a Walk and Talk to advise on how to improve accessibility at the Parish Council Chambers and Pavilion. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council. Members noted that there is a sum of £11,884.28 held by LCC for Community Hub Capital Projects.

b) Cemetery Committee

- i) The Chair, further to the resignation of Councillor Tucker, the former Chair of the Cemetery Committee, provided an update further to the Cemetery Committee meeting on 14 July 2025.

The CCTV has been installed, the mound of soil will be removed this weekend, the old store has been turned into a dedicated COSHH storage unit, tracking devices are due to be installed on the fleet tomorrow, the new mower was delivered today, the workshop which was categorised as 'intolerable' in terms of the FRA is now well on the way to being compliant, the Chapel and Workshop do need some remedial work and the Clerk is in the process of gathering quotes, improvement works around the grounds are on-going and will be for some time, memorial inspections are on-going and repairs are due to commence in late August to those already identified as unsafe. The emergency services padlock has been received and is due to be installed this week.

A member of the public interjected. The Chair advised the member of the public that the public forum is over.

- Councillor Garlick proposed the purchase of an additional CCTV unit for the Workshop foyer at a cost of £81.00 plus data fees. Councillor Wright seconded the proposal and the motion was passed unanimously by resolution of the Council.
- The Chair proposed that the purchase of an emergency services padlock and keys at a cost of £18.30 plus VAT is ratified. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
The Chair proposed that the unsafe memorials are made safe or repaired at a cost of £960.00. Councillor Davison reminded the Parish Council that the cemetery is one of the Parish Council's statutory duties. He seconded the proposal and the motion was passed unanimously by resolution of the council.

The Clerk confirmed that any memorial that has failed inspection is labelled accordingly. The Clerk informed the meeting that recently a child died from an unsafe memorial and just this weekend, her mother-in-law was injured by a falling memorial.

- The Chair proposed the hire of a stump grinder at a cost of £200 per week, plus VAT. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
- ii) Councillor Garlick proposed that members accept the quote from Arion at a cost of £152.40 inclusive of VAT for replacement fire extinguishers and signage for the Workshop. The Clerk confirmed that a fire alarm system is not required for the building but they did recommend an emergency light at the exit. The stated that the plug-in radiators have been removed from

the Workshop and Council will need to explore heating options for the Winter. The Clerk has scheduled an appointment with the electrician to explore options.

- iii) The Chair proposed that the Clerk is instructed to contact the company responsible for geocaching to ask them to remove any approvals that may have been granted previously in relation to Heckington Cemetery. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.

Action: Clerk to action.

c) Pavilion Committee

The Chair of the Pavilion Committee stated that the Pavilion Committee meeting had been deferred pending receipt of quotations for priority work in 2025/26.

- i) Councillor Wright proposed that the Parish Council ratify a decision to appoint SKU Electrical to repair armoured cabling at a cost of £582.00. The proposal was seconded by Councillor Stanley and the motion was passed unanimously by resolution of the Council.
- ii) The Structural Engineer was happy with the work carried out by Richard Well but asked for some noggins to be inserted between the rafters; this has been completed.
- iii) Members noted the cost of the installation of a socket for the cricket scoreboard by SKU electrical at a cost of £275.00. The Parish Council will be reimbursed for costs by the cricket club.
- iv) Councillor Davison proposed that the Parish Council ratify the cost of electrical work to allow for the conversion of the dance studio into two changing rooms at a cost of £1816.00 plus VAT. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
- iv) The Clerk reported that the dispute is on-going. EDF currently do not have capacity to remove the gas meter and will start dispute resolution once the meter has been removed.

Action: Clerk to escalate and submit an official complaint to EDF.

d) Staffing Committee

- i) The Clerk informed the meeting that a quote has been received for two portable handheld radios for the Clerk and Caretaker a cost of £679.90 plus VAT. The Clerk said she feels a mobile phone and monthly SIM package would be a more cost-effective option and flexible option. The Clerk has donated a mobile device to the Parish Council; it does need a screen repair at a cost of £40. SIM deals can be obtained from as little as £5 per month. Councillor O'Connor, the Chair of the Staffing Committee said she supports the Clerks suggestion and all members showed their support.
- ii) The Clerk stated that she is now a fully qualified First Aider having completed training with Starkye First Aid and she is qualified for three years as an Operational Playground Inspector having recently completed the course and exam through RoSPA. She thanked the Council for investing in her.
- iii) The Chair proposed fire Warden Training with Arion at £75.00 plus VAT for the Clerk and the Caretaker. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.

11. Planning Matters (25/086)

- a) Members noted the new or amended planning matters or those showing as registered between 19 June 2025 and 22 July 2025.

Application	25/0617/LBC
Proposal	Demolition of outbuilding to the rear of the property and erection of a wooden fence and wooden gate between the garage and dwelling, to the rear driveway
Location	13 Church Street, Heckington

Application	25/0723/HOUS
Proposal	Demolition of brick wall and wooden gate between the garage and house on rear driveway. Demolition of outbuilding to the rear of the property.
Location	13 Church Street, Heckington
Application	25/0737/TPO
Proposal	Fell and replace with three smaller trees specimens
Location	Land adjacent to 1 Hall Close, Heckington
Application	25/0706/VARCON
Proposal	Application to vary condition 5 (hours of delivery) of planning permission 14/1200/FUL – Installation of external cold room and freezer store – change of hours deliveries are permitted
Location	11 Cameron Street, Heckington
Application	25/0727/HOUS
Proposal	Replace existing wood framed windows and facias with white UPVC, replace existing front door with anthracite grey composite door and back doors with white glazed UPVC and replace existing guttering and downpipes in black.
Location	3 Latimer Gardens, Heckington
Application	25/0828/TPO
Proposal	Ash T1 (TPO protected ref: N356) – Crown lift to approximately 4m to separate the crown from the adjacent Yew crown to prevent damage and disease. Remove downward bias branches no more than 50mm diameter and 3m in length.
Location	9 Bramley Close, Heckington
Application	25/0768/HOUS
Proposal	Erection of wooden garden building for combined storage use
Location	7 Banks Lane, Heckington
Application	25/0778/TPO
Proposal	T8 – Evergreen Oak – Reduce crown by at least 1.5 metres on the east aspect (overhanging the property) and 2 metres on the west aspect to balance the tree. 1m reduction in height. Remove all deadwood. T9 – Yew – Reduce crown by 1 metre on the south aspect and likewise balance this tree. 1m reduction in height.
Location	85 Church Street, Heckington

b) Members noted the following decisions received since the last meeting on 30 June 2025.

Application	25/0489/HOUS
Proposal	Proposed single storey extensions to the front of the property including external cladding at first floor level to front elevation.
Location	25 Wellington Close, Heckington, NG34 9GZ

c) Members noted the decisions on the following planning applications are still awaiting decision.

Application	25/0280/FTPETH
Proposal	Section 119 of the Highways Act 1980 - Diversion of footpath
Location	No 9 Land off Burton Road, Heckington
Application	24/1383/FUL
Proposal	Extension of hard standing to perimeter of existing farm building including extending associated farm track (retrospective) along with the erection of a new farm shed.
Location	Land off Side Bar Lane, Heckington
Application	25/0165/OUT AMENDED
Proposal	Application for outline planning permission with some matters reserved (access to be considered) for the erection of 47 dwellings. AMENDED – Additional and

	amended documents/plans consist of revised transport statement, site access junction levels plan, proposed site access arrangement and agents response.
Application	25/0485/FUL
Proposal	Retrospective application for siting an InPost Parcel Locker
Location	Four Winds Service Station, Boston Road, East Heckington
Application	25/0482
Proposal	Application for prior notification of proposed development by telecommunications code systems operators 20m High Valmont climbable Monopole on 5.2 x 5.2 x 1.4m deep concrete base with Config 1 Circular Headframe for 6 No. Antenna Apertures at 60/180/400 and 4No. 600 Dishes. RRU's BOBS and Active Routers to be fixed to headframe below antennas and associated ancillary works.
Location	Small Business Park, Station Road, Heckington

12. FINANCE (25/087)

- a) Members noted the bank balances as 22 July 2025

Current Account	7412.76
Bank Account S106	28,538.38
Bank Account Deposit	122,358.20
AMC Account	3,470.41
TOTAL	161,779.75

- b) Members noted the income received between 17 June 2025 and 22 July 2025

ACCOUNT	DESCRIPTION	AMOUNT
S106	Interest JULY 2025	16.41
Deposit	Interest JULY 2025	42.26
	Refund Chattertons (Duplicate)	2156.40
	Star Fen	85,493.60
Current	William Kent Memorial WOULD'S	90.00
	Allotment Rent and Deposits PHILLIPS	108.00
	Star Fen Lease Rent	870.00
	Allotment Rent and Deposits SMITH	36.50
	Purchase of EROB TOMLINSON	132.00
	John Severs Funeral Directors TOMLINSON	126.00
AMC	None	
TOTAL	As of 22 July 2025 date of bank reconciliation	89,071.17

- c) Councillor Wright proposed that the expenditure, including expenditure to be ratified, from 30 June 2025 to 22 July 2025 is approved. The proposal was seconded by Councillor Davison and the motion was passed unanimously by resolution of the Council.

Company	Description	NET	VAT	GROSS
Lloyds Bank	Banking Fees Allotments	8.50	0.00	8.50
Xega Ltd	CCTV Cemetery	128.00	31.99	159.99
Post Office Ltd	Postage for contracts for Star Fen	5.05	0.00	5.05
SRP Hire Solutions	Portaloo Hire (May- June)	100.00	20.00	120.00
JJ Contracts	Window Cleaning, June 2025	25.00	0.00	25.00
Forceshift Skip Hire	8-yard cu skip for Pavilion loft works	262.50	52.50	315.00
Amazon (Lilang Ltd)	Jerry can x2	33.32	6.67	39.99
Amazon (Reactive Brands Ltd)	Diesel/petrol can signage	6.32	1.26	7.58

Amazon	Fan for mower	24.98	5.00	29.98
Amazon (PBINK Shop)	Stihl Strimmer wire	31.44	6.29	37.73
Halfords	Battery Workshop	54.99	11.00	65.99
Wrights Garden Services	Contracting hours during w/c16.6.25	208.00	0.00	208.00
Amazon	Spade 1	13.32	2.67	15.99
Amazon	Storage Organiser 1	6.21	1.24	7.45
Amazon	Lawn Rake	8.32	1.67	9.99
Amazon	Garden Rake	9.96	1.99	11.95
Amazon	Ratchet Straps	14.16	2.83	16.99
Amazon	Key Tags, Bungee Cord and Fridge	119.97	24.00	143.97
Amazon	Spade 2	18.77	3.76	22.53
Amazon	Storage Organiser 2	6.21	1.24	7.45
NEST	Caretaker Pension Contribution			
NEST	Pension Contribution Clerk, 1 July 2025			
Roadphone NRB	Hire of Radios	40.00	8.00	48.00
Donaldsons DIY	Caretaker Supplies (brush, tape, gloves)	16.21	3.24	19.45
Wrights Garden Services	Contracting hours w/c23.6.25 plus mileage	411.65	0.00	411.65
Tesco	Toilet Paper	8.25	0.00	8.25
Screwfix	Caretaker Supplies (Jeyes Fluid and Varnish)	53.81	10.77	64.58
A Braybrook	Workbench (Workshop)	160.00	0.00	160.00
Screwfix	Caretaker Supplies (storage solutions)	14.16	2.83	16.99
ICO	Annual Payment	47.00	0.00	47.00
Amazon, Rottner Security	Key Safe for the Chambers	60.67	12.13	72.80
Amazon, Rottner Security	Key Safe for the Workshop	60.67	12.13	72.80
Amazon	Tool Storage Unit	116.62	23.33	139.95
Amazon	Socket/Wrench Set	46.66	9.33	55.99
Amazon, TSS Ltd	Door handle for the Pavilion	9.99	2.00	11.99
Amazon, Bilginata Ltd	Dog Waste bin signage	6.66	1.33	7.99
Amazon	SD Card for Cemetery CCTV	4.99	1.00	5.99
Amazon	CCTV Signage Cemetery	3.07	0.62	3.69
Euromec Contracts Ltd	Provision of 2 air filters for the mower	48.43	9.69	58.12
Andrew Ward	Salary (Week 13 - 3 July 2025)			
Chattertons	Sale of Star Fen (fees) REFUNDED DUPLICATED	1778.40	354.00	2132.40
NEST	Pension Contribution Caretaker, 4 July 2025			
Wrights Garden Services	Removal of storage from cemetery	60.00	0.00	60.00
Arion Ltd	Fire Safety Management & H&S	571.50	114.30	685.80
Wrights Garden Services	Caretaking duties, July 1	364.76	0.00	364.76
Richard Wells Plastering	Loft insulation plus 3 days	3153.84	0.00	3153.84
B&B Plant	Antifreeze Mower	18.02	3.60	21.62
B&B Plant	Hydraulic Oil	85.00	17.00	102.00
Cardinus	Survey of Parish Council Chambers	150.00	30.00	180.00
Cardinus	Survey of Pavilion Building	150.00	30.00	180.00
Cardinus	Survey of Chapel and Workshop	150.00	30.00	180.00
Screwfix	Door locks for Pavilion changing rooms	54.52	0.00	54.52
Andrew Ward	Salary (Week 14 - 10 July 2025)			
LALC	Website Management Service 20 hours	360.00	72.00	432.00
Lloyds Bank	Service Charges, July	9.80	0.00	9.80
Xega	Data package for cemetery CCTV units	179.80	0.00	179.80
NK Building Control	Survey	283.50	0.00	283.50
Amazon	Watering Can 1	11.32	2.27	13.59
Amazon	Watering Can 2	12.03	2.41	14.44
Boston Seeds Ltd	Grass Seed Cemetery	60.99	0.00	60.99

Boston Seeds Ltd	Grass Seed Village	60.99	0.00	60.99
Amazon	White Board, Workshop	22.49	4.50	26.99
Zenon Traders Ltd	SBK Stump Killer	22.99	0.00	22.99
Xega	CCTV Camera 3 Workshop	81.00	0.00	81.00
NEST	Pension Contribution - Caretaker (14 July)			
Community Heartbeat Trust	Annual Subscription - Maintenance package	135.00	27.00	162.00
Caladine Lifts	LOLER	120.00	24.00	144.00
Wrights Garden Services	Caretaking duties, 7-12 July	373.75	0.00	373.75
Ironmongery Direct	Emergency Services Padlock Cemetery	18.30	3.66	21.96
Andrew Ward	Salary (Week 15 - 17 July 2025)			
EDF	Electricity supply to Workshop 3-30 June	36.55	1.83	38.38
EDF	Electricity supply to Chambers 2-30 June	123.03	6.15	129.18
Wave	Water supply - cemetery from 6 April - 5 July	25.86	0.00	25.86
Wave	Water Supply - allotments from 6 April - 5 July	215.06	0.00	215.06
NEST	Pension Contribution - Caretaker (22 July 25)			
BT	Broadband Supply	30.95	6.19	37.14
Cathedral Hygiene	Sanitary Bin Provision	42.00	8.40	50.40
Lloyds	Banking Fees Allotments (July)	8.50	0.00	8.50
		82489.97	8374.93	90864.90

These items have been added since the bank reconciliation was completed and will feature as part of the August bank reconciliation.

Heidi Wilson	Reimbursement for hotel, 1 night	149.00	0.00	149.00
Terra Firma	Removal of Horse Chestnut, Cemetery	1100.00	0.00	1100.00
SRP	Portaloo Hire	100.00	20.00	120.00
SKU Electrical	Armoured Cable Repairs	485.00	97.00	582.00
Sleaford Window Co	Boarding and 1 set glazing	709.00	141.80	850.80
Andrew Ward	Salary (Week 16 - 24 July 2025)			
Heidi Wilson	Salary JULY			
HMRC	Quarter 1			
ROSPA Training	Operational Playground Inspection Course	845.00	116.00	961.00
Breakthrough Comms	Data Protection Training & Compliance Report	495.00	99.00	594.00
Pestforce	Wasp nest, Pavilion	95.00	0.00	95.00
Wrights Garden Services	Caretaking duties 14-20 July 2025	409.50	0.00	409.50
NKDC	Awaited	126.00	0.00	126.00
Boston and North Wash Training Group	PA1 and PA6, Caretaker	369.00	25.00	394.00
Euromec Contracts Ltd	Replacement blades (mower)	133.30	26.66	159.96

- d) The Chair proposed that the bank reconciliation for July 2025 is approved. The proposal was seconded by Councillor Stanley and the motion was passed unanimously by resolution of the Council.
- e) The Chair proposed that the transfers of £10,000 from the deposit account to the current account on 7 July 2025 and £10,000 on 22 July 2025 are ratified. The proposal was seconded by Councillor Garlick and the motion was passed unanimously by resolution of the Council.
- f) The Clerk in her capacity as RFO made the following recommendations to the Parish Council in relation to the 2025/26 budget which she described as over-ambitious.

	Current Budget	Proposed Budget	Saving
Annual Subscription	3,700.00	2,500.00	1,200.00

Elections	8,000.00	7,000.00	1,000.00
SID	3,500.00	500.00	3,000.00
Office Equipment	750.00	0	750.00
Village Maintenance	5,000.00	3,500.00	1,500.00
Petrol	1,500.00	500.00	1,000.00
Misc	1,500.00	500.00	1,000.00
S137	10,000.00	3,000.00	7,000.00
Events	5,420.00	1,500.00	3,920.00
Pavilion	67,000.00	50,000.00	17,000.00
Playground	4,950.00	1,950.00	3,000.00
Chambers	14,870.00	7,870.00	7,000.00
Workshop	3,000.00	5,500.00	-2,500.00
			44,870.00

Current Expenditure	90,864.90
Budget	254,749.00
Remaining of budget	163,884.10
Actual Bank Account minus 106 and allotments	129,770.96
Plus Precept 2/2	55,373.00
TOTAL	185,143.96
Difference between remaining budget and bank balance plus precept at the end of the financial year end	21,259.86

Reserves	
Cemetery 2025/26	3,000.00
Cemetery Income 2025/26 (fluid budget head)	1,084.00
Pavilion Changing Rooms	10,132.00
Office Equipment	750.00
Elections 2024/25 (carry forward)	892.79
Coronation	1,000.00
Legal 20-24/25(carry forward)	4,947.12
Total	21,805.91

The Clerk said that the ripple effect of the purchase of Star Fen (as well as the neglect of facilities) has led to total depletion of reserves. She said these cuts need to be implemented and the Parish Council needs to think about an increase in the precept for 2026/27.

The Chair said the budget is a living document. The RFO has made a strong case for the reductions. Councillor Davison said he agreed with the RFO in her analysis of the funds and what the Parish Council needs to do but he reminded members that there had been discussion about the reallocation of funding to the cemetery budget head. He said that enhancements are required to encourage revenue in terms of sales. The Chair said that the Parish Council has agreed to divert the VAT refund from quarter one into the cemetery budget head and the Chair suggested that this is reviewed in several months. The Chair proposed that the recommendations made by the RFO are implemented. The proposal was seconded by Councillor Stanley and the motion was passed unanimously by resolution of the Council.

13. Correspondence

Members noted the following items of correspondence:

- a) Email from Greater Lincolnshire for all dated 14 July 2025 in relation to events for Town and Parish Councils to hear more about the proposals on 28 July and 20 August 2025. The Chair said that this is one of seven proposals which has been getting a lot of coverage in the media.

14. Date and time of the next meeting/s

Events Meeting TBC

Finance Committee Meeting, 15 September 2025 at 7.30pm

Allotment Management Committee Meeting, 1 September 2025 at 7.00pm

Staffing Committee Meeting TBC

Cemetery Committee Meeting, 4 September 2025 at 7.30pm

Pavilion Committee Meeting TBC *pending receipt of all quotations for priority works*

Monday 18 August 2025

Monday 29 September 2025

Monday 27 October 2025

Monday 24 November 2025

Monday 8 September 2025 – Presentation from Lincolnshire Resilience Forum ‘Community Emergency Planning’)

15. Questions from the public (25/088)

A member of the public asked how much had been received from the sale of Star Fen. The Chair said £85,493.60 after fees.

The Chair proposed that the meeting is moved into closed session in accordance with the Public Bodies Act 1960. The proposal was seconded by Councillor Wright and the motion was passed unanimously by resolution of the Council.

16. Closed session (25/089)

- a) Window installation at the Pavilion

The Chair informed the meeting that the glazing will be installed on Monday 11 August 2025 at no additional cost to the Parish Council. The Chair and Councillor Stanley offered to remove the boarding. Councillor Stanley, the Chair and the Clerk will meet with the contractor at 4pm on Monday 11 August. The Clerk informed members that the surveyor from NK Building Regulations will inspect the completed installation on Tuesday 12 August 2025 at 1pm.

- b) Members noted the complaint submitted by a member of the public in relation to the findings of the internal audit conducted by Stacey Knowles on behalf of LALC. Members noted that the complaint was erroneous.

The Chair closed the meeting at 8.55pm.