

**NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL
PARISH COUNCIL MEETING**

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 18 August 2025 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 13 August 2025

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome (Safety Announcements)

2. Public Forum:

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.

3. Councillors present

4. Apologies

Apologies for absence and reasons given.

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Report from the County and District Councillors

7. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 28 July 2025 as a true and accurate record of that meeting.

8. General

- a) To receive an update from the Clerk in relation to enquiries made with National Grid relating to the electricity supply to the Village Green.
- b) To receive an update from Councillor Garlick in relation to the SID data.
- c) To review the offer from HAVCS to purchase their contribution to the shared gazebo at £94.50.

9. Health & Safety

- a) To note a request from a member of public to create a one-way system through the Village Green car park.
- b) To ratify repairs to the swing on the Mayflower Drive play area at a cost of £101.50 plus VAT.
 - i) Hedge maintenance surrounding Mayflower Drive Playground.
- c) To review quotes for play safe matting for the base of the carousel at Mayflower Park

- £147.48 from GCL products - six rubber grass mat panels 1.5mx1m plus play safe cable ties and plastic peg fixings – includes VAT and postage.
 - £163.14 from Technix Rubber and Plastic Limited (same spec as above excluding cable ties) – includes VAT and postage.
 - £TBC from Playdale Playgrounds.
- d) To review the quote to resurface the area around the noticeboard on the Village Green.
- i) To note the response from Anglian Water in relation to the raised manhole cover.
- e) To note the kind offer of sponsorship for the additional Christmas Tree lights at a cost of £511.00 excluding VAT (Blanchere Illumination UK Ltd).
- i) To resolve to approve the cost of signage by way of thanks per Christmas 2024.
- f) To receive a report from Councillor Garlick in relation to trees on the Village Green and Churchill Way further to his meeting with Christopher Clay, the Tree Officer for NK and to review the cost of a replacement specimen.

10. Committees

- a) Pavilion Committee
The Pavilion Committee have not met since the last meeting of the Parish Council.
- i) To receive an update from the Chair in relation to completed works including the EPC.
- ii) To receive a further update from the Clerk in relation to the dispute with EDF regarding the outstanding gas bill for the Pavilion.
- iii) To review proposals for the MUGA including costings if available (£106).
- b) Cemetery Committee
The Cemetery Committee have not met since the last meeting of the Parish Council.
- i) To note that the building has been surveyed and will require a damp proof course and a grave margin as the concrete extends to the brickwork causing damage to the brickwork and allowing moisture to penetrate. One quote received but redacted due to commercial sensitivity.
- ii) To note several complaints in relation to the removal of bushes and to discuss the on-going ground works which are part of the development of the cemetery.
- iii) To resolve to approve the purchase of a 50m hosepipe at a cost of £39.99 plus VAT.
- iv) To receive an update from Councillor Garlick in relation to the retrieval of burial records from Lincolnshire Archives.
- v) To resolve to approve the hire of a chipper at £180 plus VAT (weekend hire).
- vi) To review a quote from Quantum Electrical for electrical work at the workshop.
- vii) To receive an update from the Clerk in relation to the next round of memorial inspections.

11. Planning Matters

- a) Members to note the new or amended planning matters or those showing as registered between 22 July and 12 August 2025.

Application	25/0768/HOUS
Proposal	Erection of wooden garden building for combined storage use
Location	7 Banks Lane, Heckington
Application	25/0774/HOUS
Proposal	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
Location	95-97 Hight Street, Heckington

b) Members to note the following decisions received since the last meeting on 30 June 2025.

Application	25/0482
Proposal	Application for prior notification of proposed development by telecommunications code systems operators 20m High Valmont climbable Monopole on 5.2 x 5.2 x 1.4m deep concrete base with Config 1 Circular Headframe for 6 No. Antenna Apertures at 60/180/400 and 4No. 600 Dishes. RRU's BOBS and Active Routers to be fixed to headframe below antennas and associated ancillary works.
Location	Small Business Park, Station Road, Heckington
Decision	Prior approval refused on 29 July 2025
Application	25/0617/LBC
Proposal	Demolition of outbuilding to the rear of the property and erection of a wooden fence and wooden gate between the garage and dwelling, to the rear driveway
Location	13 Church Street, Heckington
Decision	Approved on 5 August 2025
Application	25/0723/HOUS
Proposal	Demolition of brick wall and wooden gate between the garage and house on rear driveway. Demolition of outbuilding to the rear of the property.
Location	13 Church Street, Heckington
Decision	Approved on 5 August 2025
Application	25/0737/TPO
Proposal	Fell and replace with three smaller trees specimens
Location	Land adjacent to 1 Hall Close, Heckington
Decision	TPO works refused

c) Members to note the following planning applications where decisions are awaited.

Application	25/0280/FTPATh
Proposal	Section 119 of the Highways Act 1980 - Diversion of footpath
Location	No 9 Land off Burton Road, Heckington
Application	24/1383/FUL
Proposal	Extension of hard standing to perimeter of existing farm building including extending associated farm track (retrospective) along with the erection of a new farm shed.
Location	Land off Side Bar Lane, Heckington
Application	25/0165/OUT AMENDED
Proposal	Application for outline planning permission with some matters reserved (access to be considered) for the erection of 47 dwellings. AMENDED – Additional and amended documents/plans consist of revised transport statement, site access junction levels plan, proposed site access arrangement and agents response.
Application	25/0485/FUL
Proposal	Retrospective application for siting an InPost Parcel Locker
Location	Four Winds Service Station, Boston Road, East Heckington
Application	25/0706/VARCON
Proposal	Application to vary condition 5 (hours of delivery) of planning permission 14/1200/FUL – Installation of external cold room and freezer store – change of hours deliveries are permitted
Location	11 Cameron Street, Heckington

Application	25/0727/HOUS
Proposal	Replace existing wood framed windows and fascias with white UPVC, replace existing front door with anthracite grey composite door and back doors with white glazed UPVC and replace existing guttering and downpipes in black.
Location	3 Latimer Gardens, Heckington
Application	25/0828/TPO
Proposal	Ash T1 (TPO protected ref: N356) – Crown lift to approximately 4m to separate the crown from the adjacent Yew crown to prevent damage and disease. Remove downward bias branches no more than 50mm diameter and 3m in length.
Location	9 Bramley Close, Heckington
Application	25/0778/TPO
Proposal	T8 – Evergreen Oak – Reduce crown by at least 1.5 metres on the east aspect (overhanging the property) and 2 metres on the west aspect to balance the tree. 1m reduction in height. Remove all deadwood. T9 – Yew – Reduce crown by 1 metre on the south aspect and likewise balance this tree. 1m reduction in height.
Location	85 Church Street, Heckington

12. FINANCE

- a) To note the bank balances as 11 August 2025

Current Account	8,751.88
Bank Account S106	28,538.38
Bank Account Deposit	92,358.20
AMC Account	3,759.41
TOTAL	133,407.87

- a) To note the income received between 22 July 2025 and 11 August 2025

ACCOUNT	DESCRIPTION	AMOUNT
S106	Interest AUGUST 2025	18.06
Deposit	Interest AUGUST 2025	74.83
Current	Village Green Fair Heckington Show	300.00
	Refund from Carter Jonas	1000.00
	Donation from Heckington Cricket Club for Scoreboard Electrical Work	275.00
AMC	Heckington Show Car Parking	200.00
TOTAL	As of 12 August 2025 date of bank reconciliation	

- b) To resolve to approve the expenditure, including expenditure to be ratified, from 22 July 2025 and 11 August 2025. The following is an extract from the cashbook and has been edited for confidentiality.

Company	Description	NET	VAT	GROSS
Heidi Wilson	Reimbursement for hotel, 1 night	149.00	0.00	149.00
Terra Firma	Removal of Horse Chestnut, Cemetery	1100.00	0.00	1100.00
SRP	Portaloo Hire	100.00	20.00	120.00
SKU Electrical	Armoured Cable Repairs	485.00	97.00	582.00
Sleaford Window Company	Boarding and 1 set glazing	709.00	141.80	850.80
Pestforce	Wasp nest, Pavilion	95.00	0.00	95.00
Wrights Garden Services	Caretaking duties 14-20 July 2025	409.50	0.00	409.50
Andrew Ward	Salary (Week 16 - 24 July 2025)			
HMRC	Quarter 1	5868.42	0.00	5868.42
Breakthrough Comms	Data Protection Training	495.00	99.00	594.00
Heidi Wilson	Salary JULY			
NEST	Pension Contributions Clerk & Caretaker			
Cartridge Save	Printer Ink (Black x2)	110.36	22.08	132.44
Chris Sellars Groundcare	Stiga mower	2082.50	416.50	2499.00
Wright's Garden Services	Caretaking duties 21-26 July 2025	416.00	0.00	416.00
Epson	Colour Printer	116.66	23.33	139.99
ROSPA Training	Operational Playground Inspection Course	845.00	116.00	961.00
Amazon	A4 hole punch	10.49	2.10	12.59
Amazon	SD Card for Cemetery CCTV	4.99	1.00	5.99
Facebook MarketPlace	Desk for Chambers	25.00	0.00	25.00
Shell, Boston	Petrol	24.80	4.96	29.76
Donaldsons DIY	Caretaker Supplies	25.05	5.01	30.06
AJ Gallagher	Hiscox Insurance	6468.02	0.00	6468.02
Euromec Contracts Ltd	Replacement blades (mower)	133.30	26.66	159.96
NKDC	3x uncontested elections	126.00	0.00	126.00
Andrew Ward	Salary (Week 17 - 31 July 2025)			
Boston Training Group	PA1 and PA6, Caretaker	369.00	25.00	394.00
Screwfix	Magnusson Stair Climbing Truck	79.16	15.83	94.99
RBL	3x wreaths & 20 lamp post poppies S137	154.97	0.00	154.97
Chris Sellars Groundcare	Accessories for mower including oil	47.37	9.47	56.84
Foxhall Plant Hire Ltd	Digger Hire	210.00	42.00	252.00
SKU Electrical	Work for cricket club scoreboard	229.17	45.83	275.00
SKU Electrical	Pavilion Changing Room Electrics	1816.67	363.33	2180.00
Wrights Garden Services	Caretaking duties 27-31 July	528.00	0.00	528.00
Mason Navarro Pledge	Site Visit Pavilion	600.00	120.00	720.00
Bowring Group (B&B)	Antifreeze	18.02	3.60	21.62
NEST	Pension Contribution Caretaker, 5 Aug 25			
Andrew Ward	Salary (Week 18 - 7 August 2025)			
RAM Tracking	Installation and subscription fee	168.00	33.60	201.60
Lloyds Bank	Service Charge	8.50	0.00	8.50
Wheelcraft Ltd	Remove tyre, reseal, bead and refit	15.00	3.00	18.00
Wright's Garden Services	Caretaking duties 1-11 August	510.00	0.00	510.00
Cathedral Leasing Ltd	Supply of Hygiene Services	42.00	8.40	50.40
Andrew Ward	Salary - Week 19 (14 August 2025)			
ESPO	Printing paper x 3 boxes	81.50	16.30	97.80
Amazon	Extension Cable CCTV Workshop	15.82	3.16	18.98
Blanchere Illumination UK	Pure White Lights Christmas Donation	511.00	102.20	613.20
Euromec	Service - Replace air filter and engine oil	350.00	70.00	420.00
Newman Moore Ltd	Generator Call out	42.00	8.40	50.40
Richard Wells Plastering	Changing Room Conversion/Voids Pavilion	5190.00	0.00	5190.00
Smith Construction Ltd	Soil movement works	300.00	60.00	360.00
BT	Broadband Supply	30.95	6.19	37.14

- c) To resolve to approve the bank reconciliation for August 2025.
- d) To ratify the transfer of £5,000 on 28 July 2025, £10,000 on 29 July 2025, £5,000 on 1 August 2025 and £5,000 on 12 August 2025.
- e) To receive a preliminary update from the Clerk in relation to the AGAR for 2025/26.

13. Correspondence

To note the following items of correspondence:

- a) Email from Lincolnshire Police dated 2 July 2025, Lincolnshire Police and Parish Council briefing sessions (September 2025).
- b) Email from LALC dated 24 July 2025, Local Government Pay Agreement for 2025.

14. Date and time of the next meeting/s

Finance Committee Meeting, 15 September 2025 at 7.30pm

Allotment Management Committee Meeting, 1 September 2025 at 7.00pm

Staffing Committee Meeting TBC

Cemetery Committee Meeting, 4 September 2025 at 7.30pm

Pavilion Committee Meeting TBC *pending receipt of all quotations for priority works*

Monday 29 September 2025

Monday 27 October 2025

Monday 24 November 2025

Monday 8 September 2025 – Presentation from Lincolnshire Resilience Forum ‘Community Emergency Planning)

15. Questions from the public (if the Chair permits)

16. Closed session

- a) To receive an update in relation to the Pavilion tenancy agreement and to discuss the future financial model for the Pavilion.
- b) To receive an update in relation to the installation of the windows at the Pavilion.
- c) To discuss confidential staffing matters which must be discussed in closed session due to the sensitive nature of information relating to employment.