

FINANCE COMMITTEE MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the **Finance Committee** meeting of Heckington Parish Council will be held in the **Parish Council Chambers, St Andrews Street, Heckington**, on Thursday 30 October at 7.30pm.

Members of the Press and Public are invited to attend. Members of the Parish Council Finance Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk

Dated: 26 October 2025

The Finance Committee may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

AGENDA

1. Chair's Welcome

2. **Public Forum:** Fifteen minutes will be set aside for members of the public to ask questions or make short statements to the committee about finance related matters. The council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the parish council meeting after the public session, but they **are not** permitted to speak during that meeting unless invited to do so.

3. Councillors present

4. Apologies

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Approval of Minutes

To resolve to approve the minutes of the Finance Committee meeting on Monday 15 September 2025 as a true and accurate record of that meeting.

7. Finance

- a) To summarise and review resolutions made by the Parish Council at the September and October meetings of the Parish Council in relation to finance.
- b) To review the draft budget document to include a review of reserves.
- c) To further discuss the application for a Public Works Loan and the consultation process.
- d) A review of outstanding actions for audit further to the intermediate internal audit scheduled to take place November 2025.

8. Chambers

- a) To receive any updates from the Clerk in relation to the following:
 - i) Parish Council Chambers accessibility survey by Access Able, Friday 10 October 2025.
 - ii) Sliding door, main meeting room.

- b) To review a change of energy supplier including the review of a quote for the installation of solar panels.
- c) To review a change to the supplier for window cleaning.

9. Date and time of the next meeting

10. Questions from the public (time permitting at the discretion of the Chair).

11. Closed Session

- a) To review an estimate for remedial work at the Parish Council Chambers (this will be discussed in closed session due to commercial sensitivity).
- b) To discuss the Pavilion tenancy agreement and future financial model.

If you require a more detailed version of the agenda, please contact the Clerk.

If you would like to attend the Parish Council meeting and have accessibility requirements, please contact the Clerk ahead of time so that reasonable adjustments can be made.