

**NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL
PARISH COUNCIL MEETING**

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 29 September 2025 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 24 September 2025

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Co-option to fill the vacancy arising from the resignation of Mrs Susan Tucker.

3. Public Forum:

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.

4. Councillors present

5. Apologies

6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

- a) Register of Interests Forms.

7. Report from the County and District Councillors

8. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 18 August 2025 as a true and accurate record of that meeting.
- b) To resolve to approve the minutes of the Extraordinary meeting of the Parish Council held on Thursday 11 September 2025.

9. General

- a) Remembrance 2025
 - i) Road Closures
 - ii) Tommy Statues (£325.00 total cost)
- b) Christmas Light Switch On 2025 (Thursday 27 November 2025)
 - i) To resolve to approve the purchase of an 18-20ft Christmas Tree from Aswarby Estates.
 - ii) To resolve to approve the hire of a cherry picker for 48-hours from Foxhall tool hire at a cost of £200 plus VAT.
 - iii) To resolve to approve the purchase of goods and services for the event up to £500.00.

- c) To ratify the cost of valuation of Chambers and Pavilion at a cost of £450.00 per site by Pygott and Crone.

10. Health & Safety

- a) To note an email from a member of the public dated 18 September 2025 in relation to the provision of additional 30mph speed limit signs on Hale Road (wheelie bin stickers)
- b) To receive an update from the Clerk further to the Fire Warden Training.

11. Committees

- a) Pavilion Committee
 - i) To receive an update from the Chair further to the Pavilion Committee meeting on 1 September 2025.
 - ii) To receive an update from Councillor Gower in relation to a complaint received further to the installation of the the cricket storage container and to receive recommendations further to a meeting with the complainant.
 - iii) To receive any updates in relation to the painting of the containers (one coat gloss).
- b) Cemetery Committee
 - i) To receive an update from the Chair further to the Cemetery Committee meeting on 4 September 2025.
 - ii) To note an email from Councillor East and Rowan Smith in relation to cemetery access.
 - iii) To note that Lincolnshire Archives have offered to accept the original cemetery plan (parchment) requiring restoration.
 - iv) To ratify a decision to digitise the cemetery records with Ancestry.com
- c) Staffing Committee
 - i) To receive an update from the Chair further to the meeting on 4 September 2025.
- d) Finance Committee
 - i) To receive an update from the Chair further to the meeting on 15 September 2025.
 - ii) To review quotes to replace the sliding door to the main meeting room in the Chambers.

12. Planning Matters

- a) To note the new/amended or registered planning applications between 12 August to 23 September 2025.

Application	25/0930(31)/LBC
Proposal	Part removal and reconstruction of a Grade II listed boundary wall.
Location	Heckington Hall, Eastgate, Heckington
Application	25/1017/TPO
Proposal	T1 – Red Maple – Remove the branches touching the house roof (no more than 2m in length and/or 50mm in diameter) and removed deadwood which is exempt from application but included for completeness.
Location	39 A Hale Road, Heckington
Application	25/1148/TCA
Proposal	T1 Sorbus – remove the right-hand limb (approximately 75mm diameter). Reduce the canopy to the previous reductions points (approximately 1.5m and 50mm diameter).
Location	1 Cowgate, Heckington

- b) Members to note the following decisions received since the last meeting on 19 August 2025.

Application	25/0485/FUL
Proposal	Retrospective application for siting an InPost Parcel Locker
Location	Four Winds Service Station, Boston Road, East Heckington
Decision	Approved

Application	25/0706/VARCON
Proposal	Application to vary condition 5 (hours of delivery) of planning permission 14/1200/FUL – Installation of external cold room and freezer store – change of hours deliveries are permitted
Location	11 Cameron Street, Heckington
Decision	Approved
Application	25/0727/HOUS
Proposal	Replace existing wood framed windows and facias with white UPVC, replace existing front door with anthracite grey composite door and back doors with white glazed UPVC and replace existing guttering and downpipes in black.
Location	3 Latimer Gardens, Heckington
Decision	Approved
Application	25/0828/TPO
Proposal	Ash T1 (TPO protected ref: N356) – Crown lift to approximately 4m to separate the crown from the adjacent Yew crown to prevent damage and disease. Remove downward bias branches no more than 50mm diameter and 3m in length.
Location	9 Bramley Close, Heckington
Decision	TPO works approved
Application	25/0778/TPO
Proposal	T8 – Evergreen Oak – Reduce crown by at least 1.5 metres on the east aspect (overhanging the property) and 2 metres on the west aspect to balance the tree. 1m reduction in height. Remove all deadwood. T9 – Yew – Reduce crown by 1 metre on the south aspect and likewise balance this tree. 1m reduction in height.
Location	85 Church Street, Heckington
Decision	TPO works approved
Application	25/0768/HOUS
Proposal	Erection of wooden garden building for combined storage use
Location	7 Banks Lane, Heckington
Decision	Approved

c) Members to note the following planning applications where decisions are awaited.

Application	25/0280/FTPATH
Proposal	Section 119 of the Highways Act 1980 - Diversion of footpath
Location	No 9 Land off Burton Road, Heckington
Application	24/1383/FUL
Proposal	Extension of hard standing to perimeter of existing farm building including extending associated farm track (retrospective) along with the erection of a new farm shed.
Location	Land off Side Bar Lane, Heckington
Application	25/0165/OUT AMENDED
Proposal	Application for outline planning permission with some matters reserved (access to be considered) for the erection of 47 dwellings. AMENDED – Additional and amended documents/plans consist of revised transport statement, site access junction levels plan, proposed site access arrangement and agents response.
Application	25/0774/HOUS
Proposal	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
Location	95-97 Hight Street, Heckington

13. FINANCE

a) To note the bank balances as 22 September 2025

Current Account	7,239.02
Bank Account S106	28,572.24
Bank Account Deposit	62,475.72
AMC Account	3,820.91
TOTAL	102,107.89

- b) To note the income received between 11 August 2025 and 22 September 2025.

ACCOUNT	DESCRIPTION	AMOUNT
S106	Interest (September)	15.80
Deposit	Interest (September)	42.69
Current	James Fendyke, Christmas Lights (donation)	511.00
	Exclusive Right of Burial (Bush)	363.00
	Exclusive Right of Burial (Hill)	355.00
	Sale of knapsack	5.00
	Sale of Compressor	60.00
	Allotment Rents (1 Oct 2025 – 31 March 2026)	68.50
	Allotment Insurance (AA)	10.00

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 11 August 2025 and 22 September 2025. The following is an extract from the cashbook and has been edited for confidentiality.

Company	Description	NET	VAT	GROSS
<i>Screwfix</i>	<i>Drill set, screws, ladder (Caretaker)</i>	259.97	51.99	311.96
<i>Amazon</i>	<i>Roller Dolly (Caretaker - portaloos)</i>	49.99	10.00	59.99
<i>Amazon</i>	<i>Compressor</i>	48.74	9.75	58.49
Wright's Garden Services	Locum Caretaking 1-6 September 2025	510.00	0.00	510.00
<i>Heidi Wilson</i>	<i>Refreshments LRF presentation</i>	12.25	0.00	12.25
<i>Spalding Auction Limited</i>	<i>Bulbs (Cemetery)</i>	462.73	92.55	555.28
<i>Green Lane Nurseries</i>	<i>Bulbs (Cemetery)</i>	235.65	0.00	235.65
NEST	Pensions Contribution			
Cathedral Leasing Ltd	Supply of Hygiene Services	42.00	8.40	50.40
Lloyds Bank	Service Charges (10 July to 9 August 2025)	13.00	0.00	13.00
Clearly Better Windows	Glazing x 1 (Pavilion)	88.00	22.00	110.00
H Shrimpton	Refund (allotment key)	15.00	0.00	15.00
EDF	Electricity Supply to the Cemetery between 1 August and 31 August 2025	48.71	2.44	51.15
NEST	Pensions Contribution			
Wright's Garden Services	Locum Caretaking 8-13 September 2025	510.00	0.00	510.00
SRP Hire Solutions	Portaloos Hire	100.00	20.00	120.00
<i>MobileITHelp</i>	<i>Repair to Caretaker's Mobile Phone Screen</i>	55.00	0.00	55.00
Godfreys Estates	EPC Chambers	195.00	39.00	234.00
Amazon	A5 Ring Binder (Cemetery EROB)	6.64	1.34	7.98
Amazon	A5 clear pockets	2.98	0.60	3.58
Andrew Ward	Salary - Week 24 (18 September 2025)			
NEST	Pension Contribution			
EDF	Electricity Supply to the Chambers between 1 August and 1 September 2025	101.43	5.07	106.50
BT	Broadband Supply (September 2025)	30.95	6.19	37.14
Lloyds	Allotment Bank Fees for September	8.50	0.00	8.50

<i>PKF Littlejohn</i>	<i>External Audit fees for y/e 31 March 2025</i>	<i>630.00</i>	<i>126.00</i>	<i>756.00</i>
Caladine Lifts	Lift Service (6-monthly)	95.00	19.00	114.00
B&Q	Fairy Liquid	4.00	0.00	4.00
Dunelm	Waste bins (office, kitchen, toilet)	48.00	0.00	48.00
Post Office Ltd	Postage for Lincolnshire Archives	1.70	0.00	1.70
CloudNext	Domain name gov.uk	50.00	10.00	60.00
CloudNext	Hosting (Advanced Package)	149.99	29.99	179.98
Wright's Garden Services	Locum Caretaking 15-20 September 2025	510.00	0.00	510.00
Andrew Ward	Salary - Week 25 (25 September 2025)			
Heidi Wilson	Salary (September)			

d) To resolve to approve the bank reconciliation for September 2025.

e) To ratify the following transfers:

Date	Amount
19 August 2025	£5,000.00
23 August 2025	£10,000.00
2 September 2025	£5,000.00
17 September 2025	£5,000.00

f) Notice of conclusion of Audit (AGAR 2024/25)

g) To resolve to appoint LALC as the internal auditor for 2026/27 and 2027/28 at an estimated cost of £450.00 per annum.

h) Budget Review (second quarter).

i) To receive recommendation from the RFO.

i) Budget 2026/27

i) To discuss the budget proposals per budget head put together by the RFO, Committees and reviewed by the Finance Committee while considering the following factors.

- Understanding the increased budget demands in 2026/27 compared to 2025/26 (where the increases come from)
- Understand the state of the Council's finances, it's assets and liabilities
- Options for 2026/27
 - Changes to the Pavilion Tenancy from January 2027 based on previous discussions
 - Selling the Parish Council Chambers (pros and cons)
 - Scaling back repairs and maintenance at the Cemetery
- Future financial model for the Pavilion.
- Increase in the Precept.
- Application for a PWL.
- To review revised proposals for the MUGA.
- To discuss the pros and cons of selling the Nilfisk mower/sweeper.

14. Correspondence

To note the following items of correspondence:

- Email from Andy Creasey, Footways and Surface Treatments Programme Leader for LCC Highway dated 19 August 2025 in relation to planned footway resurfacing works in Heckington.
- To note correspondence from Heckington Railway Museum in relation to refurbishment and storage.
 - To ratify a decision to offer temporary storage.
- To note the email from Lincolnshire County Council dated 19 September 2025, Winter Salt Bag Requests.

15. Date and time of the next meeting/s

Committees

Finance Committee Meeting, Monday 13 October 2025

Allotment Management Committee Meeting, 3 November at 7.00pm. Venue TBC.
Staffing Committee Meeting, TBC
Cemetery Committee Meeting, 13 November 2025 at 7.30pm
Pavilion Committee Meeting, Thursday 2 October 2025 at 7.30pm

Parish Council

Monday 27 October 2025
Monday 24 November 2025
Monday 12 January 2025 (*Precept and Budget Setting Meeting*)
Monday 26 January 2026
Monday 23 February 2026
Monday 30 March 2026

16. Questions from the public (if the Chair permits)

17. Closed session

- a) To receive an update in relation to the Pavilion tenancy agreement
- b) To resolve to approve the future financial model for the Pavilion.
- c) To receive an update from the Chair of the Staffing Committee in relation to confidential staffing items.