

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL
PARISH COUNCIL MEETING

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 27 October 2025**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 17 October 2025

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Public Forum:

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.

3. Councillors present

4. Apologies

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Report from the County and District Councillors

7. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 29 September 2025.

8. General

- a) Committees
 - i) To resolve to approve the appointment of Councillor Cocks to the Finance Committee.
 - ii) To note that Councillor Davison will be standing down from the Allotment Management Committee and to elect a new member.
 - iii) To note that Councillor Davison will be standing down from the Cemetery Committee and to elect a new member.
- b) To resolve to approve the following policies:
 - i) Vexatious policy
 - ii) Volunteer policy
 - III) Complaint's policy
- c) To resolve to approve repainting of the War Memorial fencing further to approval by NK and to discuss the requirement for bollards to prevent further vehicular damage to the railings.
- d) To review a request from Mr Pinchbeck to install a gate providing access to the Pavilion hardstanding.
- e) To ratify a decision to level off Burton Road Green.

- f) To note the gas meter has been removed from the Pavilion and to receive an update from the Clerk in relation to the outstanding bill.
- g) Trees
 - i) To resolve to approve the re-siting of a Cherry Tree on the arboretum.
 - ii) To resolve to replace a memorial tree on Godson Green planted in memory of the late Councillor, Mr Alun Israel.
 - iii) To review proposals from Terra Firma in relation to the Walnut Tree on Hall Close (TPO).
 - iv) To note a request from a member of the public to fell a Cherry Tree in front of his property on the arboretum.
 - v) To resolve to approve the siting of a sponsored horse chestnut on the Godson Green.

9. Health & Safety

- a) To receive an update from the Clerk in relation to Legionella testing and remedials across all sites.

10. Committees

The Committees have not formally met since the last meeting of the Parish Council.

- a) Events Working Group
 - To receive an update in relation to the Christmas light switch On, on Thursday 27 November 2025.
 - i) To ratify the purchase of a PA system and mics.
- c) Pavilion Committee
 - To note the road traffic accident on the Pavilion driveway involving a member of the public and street furniture.
- d) AMC
 - i) Anglian Water (elevated water bill this quarter).

11. Planning Matters

- a) To note the new/amended or registered planning applications between 23 September and 17 October 2025.

Application	25/1195/TCA
Proposal	T1 – Pine – Fell and remove. T2 – Pine – Fell and remove.
Location	41 Cameron Street, Heckington
Application	25/1045/TCA
Proposal	T1- Bay Laurel – remove limb in contact with conservatory and reduce remainder by up to 2m.
Location	57 High Street, Heckington
Application	25/1061/HOUS
Location	The Barn, Littleworth Drove, Heckington Fen
Proposal	Installation of an off-grid energy system including solar panels, battery storage and associated infrastructure for sustainable self-sufficiency.
Application	25/1251/TCA
Proposal	T1 – Wild Cherry – reduce to no more than 3.5m in length and 80mm diameter. T2 – Ash & Elder – fell and remove.
Location	62 Station Road, Heckington
Application	25/1252/TCA
Proposal	T1 – Conifer – Crown lift to 25ft above ground.
Location	37 Church Street, Heckington
Application	25/1109/FUL
Proposal	Change of use from agricultural grass land to form a Motocross Track (for personal use only) (retrospective)
Location	Garwick Farm, Boston Road, Heckington

- b) Members to note the following decisions received since the last meeting on 29 September 2025.

Application	24/1383/FUL
Proposal	Extension of hard standing to perimeter of existing farm building including extending associated farm track (retrospective) along with the erection of a new farm shed.
Location	Land off Side Bar Lane, Heckington
Decision	Approved, 2 October 2025
Application	25/1017/TPO
Proposal	T1 – Red Maple – Remove the branches touching the house roof (no more than 2m in length and/or 50mm in diameter) and removed deadwood which is exempt from application but included for completeness.
Location	39 A Hale Road, Heckington
Decision	TPO works approved, 8 October 2025

- c) Members to note the following planning applications where decisions are awaited.

Application	25/0280/FTPATH
Proposal	Section 119 of the Highways Act 1980 - Diversion of footpath
Location	No 9 Land off Burton Road, Heckington
Application	25/0165/OUT AMENDED
Proposal	Application for outline planning permission with some matters reserved (access to be considered) for the erection of 47 dwellings. AMENDED – Additional and amended documents/plans consist of revised transport statement, site access junction levels plan, proposed site access arrangement and agents response.
Location	Land to the South of Sleaford Road, Heckington
Application	25/0774/HOUS
Proposal	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
Location	95-97 Hight Street, Heckington
Application	25/0930(31)/LBC
Proposal	Part removal and reconstruction of a Grade II listed boundary wall.
Location	Heckington Hall, Eastgate, Heckington
Application	25/1148/TCA
Proposal	T1 Sorbus – remove the right-hand limb (approximately 75mm diameter). Reduce the canopy to the previous reductions points (approximately 1.5m and 50mm diameter).
Location	1 Cowgate, Heckington

12. FINANCE

- a) To note the bank balances as 13 October 2025

Current Account	11,316.59
Bank Account S106	28,586.33
Bank Account Deposit	99,015.01
AMC Account	4,792.41
TOTAL	143,710.34

- b) To note the income received between 22 September 2025 and 13 October 2025.

Account	Description	Amount
Current	Donations Tommy Statues/Lavendar (£10 pending)	440.00
	Donation Defibrillator Maintenance, Bees Knees Garden Services	135.00
	Sale of redundant equipment including watering cans, sprayer, jet washer	58.00
	Burial Fees	55.00
	Memorial Fees (£25.00 to be refunded as payment was duplicated)	165.00
	HAVCS Gazebo	95.50
AMC	Rents	831.50
	Insurance for AA	140.00
S106	Interest, October	14.09
Deposit	Interest, October	37.96
	NKDC Litter Picking Grant	1129.33
	NKDC Precept (2of 2)	55,372.00
	<u>TOTAL</u>	<u>58,473.38</u>

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 22 September and 13 October 2025. The following is an extract from the cashbook (edited for confidentiality)

Company	Description	NET	VAT	GROSS
Fentec Electrical	Emergency light installation, motion detector and remedials	579.00	0.00	579.00
Quantum Electrical	Electrical work at the workshop	385.00	77.00	462.00
Heidi Wilson	Reimbursement for petrol (caretaking)	25.08	0.00	25.08
Andrew Garlick	Glue to install sign on Welchman Way	11.95	0.00	11.95
NEST	Pension Contribution, 1 October 2025			
Wright's Garden Services	Locum Caretaking to 27 Sept 2025	510.00	0.00	510.00
LCC	Installation of posts for CSW/SID	400.00	0.00	400.00
Lincs Memorials	Memorial Repairs	230.00	0.00	230.00
Arion Training	Fire Warden Training	150.00	30.00	180.00
Everwell Occupational Health				
Chattertons Solicitors	Legal advice re tenancy to 30 Sept 2025	1535.00	307.00	1842.00
Pygott and Crone	Valuation for Chambers	450.00	90.00	540.00
Pygott and Crone	Valuation for Pavilion	450.00	90.00	540.00
Fentec Electrical	Replacement light, Chambers (kitchen)	189.70	0.00	189.70
Andrew Ward	Salary - Week 26 (2 October 25)			
Scott Trailers LTD	Trailer	1401.70	287.10	1688.80
Royal British Legion	Tommy Statues (covered by donations, Section 137 Remembrance	350.00	0.00	350.00
Cockapoo & Co Ltd	Cleaning, Chambers	180.00	0.00	180.00
RAM Tracking	Monthly subscription fee, trackers	48.00	9.60	57.60
NEST	Pension Contribution, 7 October 2025			
Wright's Garden Services	Locum Caretaking to 4 October 2025	669.90	0.00	669.90
Elancity	Warranty SID ref-00-418-401#22/18-0053 (solar)	82.87	16.57	99.44

Chris Sellars Groundcare	Replacement fan and belt for mower	49.74	9.95	59.69
Wilson Alarm System	Annual Subscription - Intruder alarm monitoring	209.00	41.80	250.80
Personnel Advice & Solutions		100.00	20.00	120.00
Andrew Ward	Salary - Week 27 (9 October 2025)			
Cathedral Leasing Limited	Supply of Hygiene Services	42.00	8.40	50.40
Lloyds Bank	Service Charges	8.50	0.00	8.50
Andrew Ward	Salary - Week 28 (16 October 2025)			
Screwfix	Bitumen Sealer (x3 cans)	57.47	11.50	68.97
Dejex Supplies Ltd	Grazon (Burton Road Green)	60.96	12.19	73.15
Arion Training	Fire Alarm Service and signage	203.00	40.60	243.60
Wright's Garden Svcs	Locum Caretaking to 10 Oct 2025	600.00	0.00	600.00
Amazon	Foam Glo Sticks, Section 137 Christmas	36.06	7.22	43.28
SRP Hire Solutions	Portaloo Hire to 8 October 2025	100.00	20.00	120.00
Andrew Ward	Salary - Week 29 (23 October 2025)			
Heidi Wilson	Salary - October 2025			
		159754.49	14307.45	174061.94

d) To resolve to approve the bank reconciliation for October 2025.

e) To ratify the following transfers:

Date	Amount
29 September 2025	£10,000.00
2 October 2025	£10,000.00
7 October 2025	£28.50

f) Potential Grants

- Bicker Windfarm Trust, up to £5,000 (1 October and 1 April annually). *Councillor Davison.*
- Sleaford Renewable Energy Plant – local councils may apply for capital projects only with 50% match funding. Next deadline 10 December 2025 and 8 April 2026. *Councillor Davison/Councillor Gower*
- Find a Funder, *Councillor O'Connor.*
- Active Lincolnshire
- Football Foundation (Floodlights, Pavilion (£850.00 each) plus new metal post.

g) Budget 2025/26

i) To receive a list of recommendations from the Clerk.

g) Budget 2026/27

13. Correspondence

To note the following items of correspondence:

- a) To note an emailed letter from a member of the public dated 16 September 2025 in relation to the window installation at the Pavilion and a follow up email dated 24 September 2025.
- b) To note an email from Heckington Lawn Tennis Club dated 14 September 2025 in relation to an enquiry about funding.
- c) To note an email from Joshua Danies, Historian and Filmmaker dated 15 September 2025 in relation to a heritage and community project.
- d) To note an email from a member of the public in relation to the planting of 4ft Oak Tree sapling on land adjacent to Mayflower Drive.

14. Date and time of the next meeting/s

Committees

Finance Committee Meeting, Thursday 30 October 2025

Allotment Management Committee Meeting, Thursday 6 November 2025 (Pavilion)

Staffing Committee Meeting TBC

Cemetery Committee Meeting, 13 November 2025 at 7.30pm

Pavilion Committee Meeting TBC

Parish Council

Monday 24 November 2025

Monday 12 January 2025 (*Precept and Budget Setting Meeting*)

Monday 26 January 2026

Monday 23 February 2026

Monday 30 March 2026

15. Questions from the public (if the Chair permits)

16. Closed session

- a) To discuss progress in relation to the Pavilion tenancy agreement.
 - i) To ratify the final tenancy agreement and letter to tenants.
 - ii) To ratify a decision to incur further legal fees by engaging with Chattertons litigation team.
- b) To further discuss the future financial model for the Pavilion.
- c) To receive an update from the Chair of the Staffing Committee in relation to confidential staffing items.