

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the Precept Meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 12 January 2026.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 17 December 2025

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Public Forum:

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting. If you would like to make comment during the meeting, please raise your hand if you are able to do so.

3. Councillors present

4. Apologies

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Finance

- a) To review the potential a valuation for the sale of the Nilfisk mower.
- b) To review with a view to approving the draft budget for 2026/27 to include a review of reserves, income and expenditure.

i) Review of Reserves (*item in italics added since the Finance Committee meeting on 30 October 2025 and the Parish Council meeting on 27 November 2025.*

Record of ring-fenced/general reserves (as amended)	Proposed NEW figures
Capital Equipment	10,000.00* review
Elections	7,000.00
Legal Fees	10,000.00*
Chamber Maintenance	2,000.00
Memorials	0.00
Verge Maintenance	0.00
Lift	0.00
Rates	0.00
Trees	0.00
Coronation Balance	0.00
Cemetery 2025/26 Carry forward (variable)	12,515.11
Cemetery	10,000.00
Emergency Building Repairs	0.00
General Reserves	15,000.00
TOTALS	66,515.11

- ii) Review of Income generally and in terms of cemetery fees (*to include discussion about the sale of the Nilfisk mower*)

INCOME SOURCES (excluding Precept)	2026/27
LCC Litter Picking Grant	1809.00
Cemetery Fees	3000.00*
Library LCC	5167.00
Library Fines	80.00
Fair	300.00
Room Hire	100.00
Wayleave	174.60
Interest	800.00
TOTAL	11,430.60

CEMETERY FEES				
EXCLUSIVE RIGHTS OF BURIAL (TABLE 1)	Resident		Non-resident	
	2025/26	2026/27	2025/26	2026/27
For the Exclusive Right of Burial for 99 years in an earthen grave 6ft by 3 feet	210.00	221.00	363.00	381.00
For the Exclusive Right of Burial for 99 years in a cremated remains plot 3ft by 2 feet	162.00	170.00	294.00	308.00
<i>If a larger plot is required, 2 standard grave spaces will be required (Parish Council, 31 October 2016).</i>				
INTERMENT (TABLE 2)	Resident		Non-resident	
	2025/26	2026/27	2025/26	2026/27
A still-born child whose age does not exceed one year	0	0	0	0
A child under the age of 15 years	115.00	120.75	173.00	182.00
Adults (aged 16 years and above)	187.00	196.00	317.00	333.00
Cremated remains (burial)	126.00	132.00	222.00	233.00
Cremated remains (spreading on the surface of a grave or other designated area)	80.00	84.00	145.00	162.00
The right to bury cremated remains in a grave space already having been used for a burial shall only be allowed provided the recently deceased is listed on the Exclusive Right of Burial or, a transfer of ownership will be required.				
These fees exclude the digging of the grave. This must be arranged separately or via the Funeral Director.				
MEMORIALS & TABLETS (TABLE 3)	Resident		Non-resident	
	2025/26	2026/27	2025/26	2026/27
For the Exclusive Rights to erect a headstone for 99 years.				
Single	90.00	95.00	180.00	189.00
Double*		142.50		283.50
Kerbs*		50.00		100.00
For the Exclusive Rights to erect a tablet for 99 years	80.00	84.00	160.00	168.00
TRANSFER OF EXCLUSIVE RIGHT OF BURIAL (TABLE 4)				
Administration Fee				10.00
Exclusive Right of Burial Administration Fee				10.00
Interment Application Administration Fee				10.00
Application to Erect a Memorial Administration Fee				10.00
Surrender of Exclusive Right of Burial Administration Fee				10.00

Transfer of Exclusive Right of Burial Administration Fee	25.00
Search of the Register of Burials	0.00
Chapel Hire	25.00

(5% increase approved at the November Meeting of the Parish Council)

iii) Review of Expenditure (Draft Budget 2026/27 *subject to change*)

GENERAL	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Insurances including motor fleet	6300.00	7500.00	8000.00
Annual Subscriptions	400.00	2500.00	5250.00
Village Hall Hire	200.00	120.00	200.00
Election Costs	15,155.00	7000.00	3500.00
Speedwatch	500.00	0.00	300.00
SID	500.00	500.00	500.00
Defibrillator	600.00	500.00	1000.00
Training Courses/Subs	800.00	2000.00	1250.00
Legal Fees	9098.72	3500.00	5000.00
PWLB	3900.00		
Banking Fees	200.00	100.00	150.00
Computer Maintenance	1000.00	540.00	630.00
Stationery & postage	200.00	250.00	600.00
Office Equipment	790.00	200.00	750.00
Printer Ink		485.00	750.00
Telephone	1000.00	120.00	200.00
Broadband	500.00	360.00	400.00
Sundries/Hospitality	350.00		
Refunds	0.00	150.00	150.00
Land Purchase	0.00		
Payroll	1200.00	500.00	500.00
Library/Hub			10.00
Chair's Allowance	780.00		
Internal Audit	1100.00	500.00	525.00
External Audit		1000.00	1000.00
Printing (external)		500.00	
Councillor's expenses	150.00	0.00	250.00
Delivery fees (newsletter)		1956.00	
Portaloo	0.00	1500.00	1260.00
Office equipment (ring-fenced)			
Chair's Allowance	780.00	0.00	300.00*
Drainage Rates (Star Fen)	0.00	57.00	
TOTAL	45,503.72	31,838.00	32,475.00

STAFFING	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Salaries inc PAYE and NIC	52,000.00	69,953.00	80,000.00
Locum Cover	0.00	0.00	5,000.00
Pensions	4500.00	3000.00	7,000.00
Staff Travel	125.00	540.00	0.00
TOTAL	56,625.00	73,493.00	92,000.00

CARETAKER & VILLAGE MAINTENANCE	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Business Rates (Village Green)	610.00	550.00	565.00
Village Maintenance	3700.00	3500.00	
Village Green Electricity			500.00
<i>Replacement Noticeboard/s</i>			<i>5,000.00*</i>
Caretaker Equipment, Repairs and Servicing	6000.00	3000.00	4,600.00
Caretaker Supplies	2130.00	500.00	1000.00
Diesel	1250.00	1500.00	0.00
Petrol	250.00	500.00	1000.00
Trees/Hedges General	4000.00	1500.00	4585.00
Other/Registered Waste Removal		500.00	100.00
TOTAL	17,940.00	11,550.00	17,350.00

CEMETERY	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Water	200.00	150.00	155.00
Electricity	3000.00		
General Maintenance	1000.00	3000.00	3,500.00
Project Forget Me Knot		0.00	7,500.00
Memorial Safety Checks	0.00	3500.00	7,500.00
Pest Control	0.00	500.00	600.00
Trees/Hedges	0.00	2500.00	2,500.00
Rates	610.00	625.00	<i>1,061.00*</i>
Reserves	0.00	<i>12515.11</i>	<i>See reserves table</i>
Totals	4810.00	22,790.11	22,816.00

WORKSHOP	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Equipment			<i>0.00</i>
Electricity	3000.00		1,000.00
General Maintenance			2,500.00
First Aid Supplies			50.00
Inspections & testing			500.00
Totals	3,000.00	5,500.00	4,050.00

SECTION 137/GRANTS	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
TOTAL	2300.00	4,100.00	<i>6,000.00*</i>

CHAMBERS	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Water	400.00	0.00	500.00
Electricity	9000.00	4250.00	3,750.00
General Maintenance	7619.88	1000.00	3,500.00
Lift Servicing LOLER & Maintenance	3000.00	500.00	750.00
Window Cleaning		150.00	150.00
Cleaning		720.00	700.00

Supplies (cleaning/hygiene)		200.00	100.00
Chambers Equipment		200.00	750.00
Testing/Inspections	250.00	1820.00	7,000.00
Building Repairs (Emergency)		0.00	2,000.00
Rates	2,000.00	0.00	2,725.00*
TOTALS	22,269.88	8,840.00	21,925.00

PLAYGROUND	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Annual Inspections			273.00
Repairs			2677.00
Cleaning & general maintenance			50.00
TOTALS	400.00	3,000.00	3,000.00

ALLOTMENT PARISH COUNCIL	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Testing			300.00
Trees/Hedges	1,300.00	1,500.00	1,300.00
Dykes	0.00	0.00	200.00
Drainage Rates	0.00	110.00	150.00
Pest Control	0.00	450.00	550.00
TOTALS	1,300.00	2,060.00	2,500.00

EVENTS	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
TOTALS		400.00	500.00

PAVILION	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
Water			
Electricity			
Maintenance (Buildings)	1000.00		
Maintenance general (to include pest control)			
Inspections/testing	250.00		
Special Projects	0.00		
Other	0.00		
TOTAL	1,250.00	50,000.00	20,000*

FINETURF (CIL)	2024/25	2025/26 (as amended)	2026/27 Draft Proposals
TOTALS	5288.00	3888.00	8650.00

TOTALS EXPENDITURE		2026/27
General Administration		32,475.00
Staffing		92,000.00
Caretaker & Village Maintenance		17,350.00
Cemetery		22,816.00
Workshop		4,050.00
S137 and Grants		6,000.00
Chambers		21,925.00

Playground		3,000.00
Allotment		2,500.00
Events		500.00
Pavilion		20,000.00
TOTALS		222,616.00

Predicted Year End Balance	30,000.00
Proposed Reserves	66,515.11
Proposed Reserves minus Year End Balance+	36,515.11
Budgeted Expenditure for 2026/27	222,616.00
Budgeted Estimated Income for 2026/27 exc. sale of Nilfisk as this is not guaranteed income	11,430.60
Precept Request 2026/27	247,700.51

- c) To resolve to set the precept figure for 2026/27.
 - i) To review the impact of this upon the Council Tax Figure using the 2026/27 Council Tax calculator provided by NKDC.

7. Date and time of the next meeting/s

Committees

Finance Committee Meeting, TBC

Allotment Management Committee Meeting, Thursday 5 February 2026 at 7.30pm.

Staffing Committee Meeting – Not scheduled

Cemetery Committee Meeting, Thursday 26 February 2026 at 7.30pm

Pavilion Committee Meeting – Not scheduled

Parish Council

Monday 26 January 2026

Monday 23 February 2026

Monday 30 March 2026

Monday 27 April 2026

Monday 25 May 2026

Monday 29 June 2026

Monday 27 July 2026

Monday 28 September 2026

Monday 26 October 2026

Monday 30 November 2026

8. Questions from the public (if the Chair permits)

9. Closed Session

- d) i) To resolve to approve the salary range for the role of Caretaker.