

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the Cemetery Committee Meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on 26 February 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 20 February 2026

AGENDA

The Committee may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination.

The Committee has received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Committee. The Committee may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Committee meeting after the public session but **are not** permitted to speak during the meeting.

We would ask that any questions or comments relate directly to cemetery matters. Wider issues should be directed to members at the Parish Council meeting which takes place typically on the last Monday of every month.

3. Councillors present

4. Apologies

Apologies for absence and reasons given.

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Minutes

To accept the Clerk's notes of the meeting dated 13 November 2025 as a true and accurate record of that meeting.

7. General Matters

a) Project Forget Me Knot

i) To receive an update from the Clerk in relation to progress with Project Forget Me Knot to include the planting of the Yew Trees in the North West perimeter of the cemetery, the order and planting of the Beech Trees and lavender, acknowledgment of donations, installation of War Grave signage, the levelling of graves, fence repairs by Mr Hazelwood, sheep field fencing and the creation of a vision board.

ii) To discuss the purchase of a noticeboard for the cemetery.

iii) To resolve to approve the purchase of two bags of Boston Seeds grass seed at a cost of £71.99 per 20kg bag.

- iv) To resolve to approve the purchase of signage 'Please Keep Off the Flower Bed' at a cost of £7.99 per sign.
 - v) Refurbishment of the cemetery gates.
 - vi) Chapel and Workshop windows (stripping and repainting).
 - vii) Fundraising.
- b) Ancestry (creation of digital copies of the Burial Ground Records).
 - c) To discuss the benefits of providing gravedigging training for the Caretaker. Mini-digger training £250 plus VAT. Grave digging Course, £TBC plus VAT.
 - d) To ratify a decision to amend the burial ground policy to include consent for kerbs.
 - e) To resolve to approve expenditure of £115.00 towards the hire of a digger to remove tree stumps (occupying grave spaces).

8. Health and Safety

- a) To receive an update from the Clerk in relation to memorial inspections and repairs.
- b) To ratify a decision to appoint Terra Firm to reduce trees on the Western perimeter of the cemetery where trees are impacting on the roof of the Molan building at a cost of £495.00 and to reduce the trees on the Southern perimeter at a cost of £2125.00.

9. Date and time of the next meeting/s

10. Questions from the public (time permitting at the discretion of the Chair)