

## NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 23 February 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 18 February 2026

### AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

**1. Chair's Welcome**

**2. Co-option**

**3. Public Forum**

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

**4. Councillors present**

**5. Apologies**

**6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011**

**7. Report from the County and District Councillors**

**8. Minutes**

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 26 January 2026.

**9. General**

- a) Policies for adoption or re-adoption further to amendment.
- Standing Orders
  - Risk Register (this has been amended since approval at the January meeting of the Parish Council).
  - Record Retention Policy.
- b) To discuss the provision of a community noticeboard per the request from a member of the public.
- c) To consider an application to the Local Government Award Scheme (Bronze) at a cost of £130.00 (next round of applications are May and September 2026).
- d) To resolve to approve £180 plus VAT for Valuation of the War Memorial (*last valued February 2023*).
- e) To note that Eclipse PC Repair will not be able to provide service from 5 April 2026.
- f) To receive a recommendation from Councillor Wright in relation to dog waste bag provision.
- g) To receive an update from the Clerk in relation to the Fineturf agreement further to the January meeting.
- h) To discuss the guest speaker for the Annual Parish Meeting.

- i) Ratifications
  - i) To allow OpCourage use of the Chambers facilities to carry out their consultations with veterans free of charge.
  - ii) To purchase an additional plan from UK Planning Maps at the request of NK Planning for the MUGA application.
  - iii) To purchase four storage containers for the Christmas lights from B&Q at a cost of £72.00.
  - iv) To proceed with the emergency light drain and fire alarm test at the Pavilion carried out by Arion.
  - v) To delegate powers to the Clerk under Section 101 of the Local Government Act 1972 to liaise with Chatterton’s Solicitors on behalf of the Parish Council, based on consultation with Councillors, in relation to the lease between the CIO and the Parish Council.
  - vi) To resolve to approve subscription to OS Maps at a cost of £34.99 per annum.
  - vii) To resolve to approve the purchase of lever arch files at a cost of £19.98.
  - viii) To resolve to approve the cost of whiteboards at a cost of £27.08
  - ix) To resolve to approve the appointment of Mr Wright to the role of Caretaker.

## 10. Health & Safety

- a) To note that the following inspections have been carried out:
  - i) The FRA, emergency light drain and fire alarm inspections for the Parish Council Chambers
  - ii) The FRA for the Workshop & Chapel
  - iii) The Emergency Light Drain and Fire Alarm Service for the Pavilion (and the annual Asbestos reinspection survey).
- b) To note Arion’s findings in relation to the Evac Chair.

## 11. Committees

The Parish Council Committees have not met since the last meeting of the Parish Council.

- a) **Allotment Management Committee**
  - i) To receive an update from Councillors O’Connor and Gower in relation to proposals to move away from the Parish Council/Allotment Association hybrid management system to a more autonomous body in 2026/27 with a view to self management in 2027/28 requiring the creation of a formal lease agreement between the Parish Council and the Allotment Association.
  - ii) To receive an update from the Clerk in relation to future Christmas Tree provision further to the resolution at the January meeting of the Parish Council to take on an allotment plot for this purpose.
- b) **Pavilion**
  - i) To receive any updates from the Chair and Councillor Davison in relation to any progress with the CIO.
  - ii) To resolve to approve the delegation of powers to the Chair, Councillor Spencer and Councillor Davison to negotiate the Heads of Terms for the lease agreement with Mr Whitton.
  - ii) To receive an update from the Clerk in relation to advice from Chatterton’s solicitors in relation to Mr Pinchbeck’s request to install a gate between the Manor and the Pavilion hardstanding dated 3 February 2026.

## 12. Planning Matters

- a) Members to note the new/amended or registered planning applications awaiting decision.

<b>Application</b>	<b>26/0039/FUL</b>
<b>Location</b>	Brickyard Farm and Fisheries, Star Fen Drove, Heckington
<b>Proposal</b>	Application for temporary use of a log cabin for residential use (retrospective).
<b>Comments:</b>	None
<b>Application</b>	<b>26/0115/TCA</b>
<b>Location</b>	41 Cameron Street, Heckington

<b>Proposal</b>	Fell T1 Lilac
<b>Comments</b>	None
<b>Application</b>	<b>25/1286/FUL</b>
<b>Location</b>	Heckington Pavilion and Playing Fields
<b>Proposal</b>	Installation of a MUGA at the Pavilion and Playing Fields, Howell Road, Heckington
<b>Comments</b>	None

- b) Members to note the following decisions received since the Parish Council meeting on 24 November 2025.

<b>Application</b>	<b>25/1577</b>
<b>Location</b>	16 High Street, Heckington
<b>Proposal</b>	Erection of detached building to provide a wellbeing clinic
<b>Decision</b>	
<b>Application</b>	<b>25/0728/FUL</b>
<b>Location</b>	Garwick Farm, Boston Road, Heckington
<b>Proposal</b>	Change of use of agricultural land to light industrial use in association with current use of the site, and erection of a new boundary treatment to western side of site (retrospective).
<b>Application</b>	<b>25/1109/FUL</b>
<b>Proposal</b>	Change of use from agricultural grass land to form a Motocross Track (for personal use only) (retrospective)
<b>Location</b>	Garwick Farm, Boston Road, Heckington
<b>Decision</b>	
<b>Application</b>	<b>25/0774/HOUS</b>
<b>Proposal</b>	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
<b>Location</b>	95-97 Hight Street, Heckington

- c) To note the email from Simon Jakeaway dated 20 January 2026 in relation to 25/0931/LBC planning enforcement case (*all works to be completed by 20 September 2026*).
- d) To note the email from CEP telecoms dated 3 February in relation to their proposed communications installation for Anglian Water on Burton Road *emailed and Teams on 6 February 2026*.

### 13. FINANCE

- a) Members to note the bank balances as of 13 February 2026.

Current Account	13,765.03
Bank Account S106	28,642.52
Bank Account Deposit	44,161.44
AMC Account	4,110.92
<b>TOTAL</b>	<b>90,679.91</b>

- b) Members to note the income received between 14 January 2026 and 13 February 2026.

<b>Account</b>	<b>Description</b>	<b>Amount</b>
Current	Memorial Permit CASH	152.50
	Sale of Nilfisk	14,400.00
	Memorial Permit LIVERSIDGE	100.00
	Refund for amendment to fleet insurance	109.32
	Refund for road tax (Nilfisk)	17.50
	Christmas Donations	176.60

AMC	Allotment Rent	23.50
	AA Insurance Contribution	5.00
	Key Deposit	15.00
	Late Payment Fine	15.00
S106	Interest (February)	12.94
Deposit	Interest (February)	22.34

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 14 January 2026 to 13 February 2026. The following is an extract from the cashbook and has been edited for confidentiality.

Company	Description	NET	VAT	GROSS
Shell Service Station	Petrol, Cemetery	25.03	5.01	30.04
Glasdon	Bin Liners	167.94	33.58	201.52
Bradley Environmental	Annual Asbestos Resurvey	297.00	59.40	356.40
Lloyds Bank	Service Charges to 9 December 2025 (AMC)	8.50	0.00	8.50
Wave/Anglian Water	Water Supply to Cemetery to 5 January 2026	23.53	0.00	23.53
MKM	3 - 25kg bags de-icing salt	18.24	3.65	21.89
Caladine Lifts Limited	Lift Service (6-monthly)	95.00	19.00	114.00
ESPO	Printer Paper	79.90	15.98	95.88
Wright's Garden Services	Locum Caretaking Services to 16 Jan 2026	510.00	0.00	510.00
BT	Broadband Supply	30.95	6.19	37.14
Amazon	Slime 2 in 1 (Caretaker Supplies)	17.00	3.40	20.40
Amazon	SBK Stump Killer (Caretaker Supplies - Cemetery)	18.70	3.74	22.44
Lyca Mobile	Caretaker Mobile Contract (Nov-Jan)	30.00	0.00	30.00
Lyca Mobile	Clerk Mobile Contract (Nov-Jan)	15.00	0.00	15.00
Wright's Garden Services	Locum Caretaking Services to 23 January 2026	510.00	0.00	510.00
Eclipse PC Repair	Antivirus protection (desktop) and VPN (laptop)	100.00	0.00	100.00
Ben Burgess Swineshead	Polaris Repairs	3497.40	687.29	4184.69
Nic Marshall Blacksmith	Allotment Water Tank and lock repairs	440.00	88.00	528.00
Nic Marshall Blacksmith	Cemetery Lock repairs	283.60	56.72	340.32
Cockapoo & Co Ltd	Cleaning (Chambers) 6 Jan to 26 Jan 2026	160.00	0.00	160.00
Glasdon Ltd	Bin Liners	265.61	53.12	318.73
Grassland Nurseries	12 Beech Trees (Cemetery Forget Me Knot)	2240.00	448.00	2688.00
Wave/Anglian Water	Water Supply to Allotments to 5 January 2026	53.82	0.00	53.82
Allotment Association	Insurances	15.00	0.00	15.00
Elancity UK	Year 2 of 3, Extended Warranty	199.00	39.80	238.80
Terra Firma & Beyond	Tree Surgeon Services - Scots Pines - Cemetery	495.00	0.00	495.00
Donaldsons DIY	Miscellaneous Hardware (Caretaker Supplies)	2.52	0.50	3.02
B&Q	Storage Boxes (Christmas Lights)	60.00	12.00	72.00
Wright's Garden Services	Locum Caretaking to 29 January 2026	510.00	0.00	510.00
UK Planning Maps	Plan for MUGA (2ns request from NK Planning)	17.50	3.50	21.00
RAM Tracking	Monthly Subscription (Vehicle Tracking)	48.00	9.60	57.60
Cathedral Leasing Limited	Supply of hygiene services	42.00	8.40	50.40
Wright's Garden Services	Locum Caretaking to 9 February 2026	510.00	0.00	510.00
JRS Industrial Supplies	High Vis workwear (Caretaker)	139.43	27.89	167.32
Arion	Emergency Light & Fire Alarm Testing (Chambers)	284.00	56.80	340.80
Wright's Garden Services	Allotment Hedge	750.00	0.00	750.00
Forceshift Skip Hire	Skip Hire (AMC Account)	262.50	52.50	315.00

- d) To resolve to approve the bank reconciliation dated 13 February 2026.
- e) To review the bank mandate for the Unity Bank application.
- f) To note the Section 137 figure for 2026/27 at £11.60 per elector.
- g) To ratify the following transfers:

Date	Amount
23 January 2026	10,000.00 (Deposit to PC)
29 January 2026	28.50 (PC to AMC)

#### 14. Correspondence

None

#### 15. Date and time of the next meeting/s

##### Committees

Finance Committee Meeting, 9 March 2026

Allotment Management Committee Meeting, TBC

Staffing Committee Meeting – TBC

Cemetery Committee Meeting, Thursday 26 February 2026 at 7.30pm

Pavilion Committee Meeting – TBC

##### Parish Council

Monday 30 March 2026

Monday 27 April 2026

Monday 25 May 2026

Monday 29 June 2026

Monday 27 July 2026

August TBC

Monday 28 September 2026

Monday 26 October 2026

Monday 30 November 2026

##### Annual Parish Meeting

May – TBC

#### 16. Questions from the public (if the Chair permits)

#### 17. Closed Session

- a) To receive an update from the Clerk in relation to her meeting with the Parish Council's employee responsible for maintaining an area of land off Miller's Way.
- b) To receive comments from the Staffing Committee in relation to the interview process for the role of Caretaker and to review the scoring process leading to the recommendation for appointment.
- c) To resolve to approve the salary for the role of Caretaker (*ratification*).
- d) To receive comments from the Clerk relating to employment matters arising from the closed session of the January Parish Council meeting.