

NOTICE OF A MEETING OF HECKINGTON ALLOTMENT MANAGEMENT COMMITTEE

Heckington Allotment Management Committee Meeting to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Thursday 19 March 2026 at 7.30pm.**

AGENDA

1. Chair's Welcome (Safety Announcements)

2. Public Forum

3. Present

4. Apologies

5. Minutes

- a) To resolve to approve the minutes of the meeting held on 5 February 2026 as a true and accurate record of that meeting.

6. General Matters

- a) To further discuss the management of the Allotments from 1 April 2026 by the Allotment Association.
- Councillor or Clerk to act as a representative at Allotment Association meetings.
 - Finances
 - Lease period
 - Communal plot maintenance (shared work parties)
- b) To discuss the transfer of key and plot deposits to the AMC account.
- c) To resolve to approve the siting of Christmas Trees on the field (Parish Council).
- d) To resolve to approve attendance on a bee management course at a cost of £PRICE.
- e) To resolve to approve the purchase of a laptop for use by the Allotment Association Committee.
- f) To discuss a ban of dogs on the top field.
- g) To clarify the responsibilities of the Parish Council in terms of maintenance.
- h) To discuss and agree the procedure for dealing with complaints from 1 April 2026.
- i) To note the date of the issue of invoices for 2026/27.

7. Finance (Allotment Management Committee)

- a) To note the current bank balance as of 12 March 2026: £4,102.42.
- b) To review income from the opening of the AMC account between 28 January 2026 and 12 March 2026.

Rent (Late Payment)	23.50
Deposit	15.00
Insurance	5.00
Fines	15.00
TOTAL	58.50

- c) To review expenditure between 28 January 2026 and 12 March 2026.

Detail	NET	VAT	GROSS
Lloyds Service Charges – February	8.50	0.00	8.50
Skip Hire	262.50	52.50	315.00
Insurance Contributions	20.00	0.00	20.00
TOTAL	291.00	52.50	343.50

- d) To note the transfer of £5.00 for the late insurance contribution to the Allotment Association account from the Allotment Management Committee account.

8. Finance (Allotment Association)

- a) To note the current bank balance as of date (to be confirmed),,
- b) To review income between 28 January 2026 and date (to be confirmed).
- c) To review expenditure between 28 January 2026 and date (to be confirmed).

9. Date and time of the next meeting/s

- a) Allotment Association Meeting

10. Closed Session

- a) To discuss the vacancy of plot B5-1.