

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 23 March 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 17 March 2026

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Co-option

3. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

4. Councillors present

5. Apologies

6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

7. Report from the County and District Councillors

8. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 23 February 2026.
- b) To resolve to approve an amendment to the January precept minutes (26/171) b) iii) (table for general budget head) to amend insurances to read £7,500.00 not £8,000.00.

9. General

- a) To note the email from a member of the public dated 16 March 2026 in relation to the increase in precept.
- b) Policies for adoption or re-adoption further to amendment.
 - Attendance Management Policy
 - Safeguarding Policy
- i) To understand whether it is necessary to Councillors, staff and volunteers to undergo DBS checks.
- c) To note Lincolnshire County Council's contribution to grass cutting 2026/27 at £1934.79.
- d) To receive a recommendation from the Chair in relation to future tree planting in the Village further to recent tree planting on Burton Road Green and problems arising.
 - i) To note the email of complaint from a member of the public dated 12 March 2026 in relation to the re-siting of the memorial tree she funded on the Burton Road Green.

- e) To review the quotes received for the renewal of fleet insurance from AJG at £378.28 and Zurich at £657.58.
- f) To resolve to purchase a plaque for the replacement memorial tree in memory of former Councillor Alun Israel (Lasered stainless steel £47.94, brass engraved £29.99 at 12x10mm).
- g) To receive an update from the Clerk in relation to the routine risk assessment and inspection of Parish Council assets and to review any expenditure items for approval including four dog waste bins.
- h) To review quotes for the building works (damp coursing and gravel perimeter) to the Workshop and Chapel.
- i) Ratifications:
 - To ratify a decision to allow National Grid to fell an Ash Tree and prune two Sycamore Trees at the end of Oak Way due to interference with their telecommunications equipment.
 - To ratify the purchase of two tape measures, D pull handles and a digging fork at cost of £61.35 inc. VAT from Screwfix
 - To ratify the purchase of an automatic battery charger at a cost of £22.99.
 - To ratify the purchase of work gloves at a cost of £13.98, nitrile disposable gloves at a cost of 5.49, disinfectant at a cost of £16.73 (note refund of 0.79p) and H&S signage at a cost of 11.99 (all inclusive of VAT).
 - To ratify the cost of a vacuum cleaner service at a cost of £45.00 plus repairs.
 - To ratify the cost of emergency repairs to the Pavilion door at a cost of £5.94.
 - To ratify the cost of training for the Caretaker at a cost of £ 840.00 inclusive of VAT for mini-digger and grave digger training (agreed by the Cemetery Committee).
 - To ratify a 50% contribution towards the Clerk's sight test per DSE at £25.00.
 - To ratify to approve the purchase equipment at an estimated cost of £90.95 to facilitate front access to Parish Council land at Miller's Way.
 - To ratify a contribution of £25.00 towards the Clerk's sight test in line with DSE and conditions of her employment contract.
 - To ratify the purchase of sand to repair the brick pathway from Laxton to Lime Tree at a cost of £16.00.
 - To ratify the purchase of a safety harness for the Caretaker at a cost of £26.99 including of VAT (agreed by the Staffing Committee).

10. Health & Safety

- a) To receive an update from the Clerk further to the Worknest annual inspection on 16 March 2026.
- b) To note the decision by the Finance Committee to purchase an Evac Slide as an alternative to the Evac Chair up to a cost of £250.00 to aid escape from the Parish Council Chambers in the event of emergency.
- c) To discuss the service requirements for the generator and associated costings (annual service £429.72 plus VAT, electrical testing £PRICE pending and monthly routine/in-house testing).
- d) To resolve to approve the purchase of a new multi-tool to include an extension shaft, pruner, hedge trimmer, brush cutter and blade brush cutter and to consider the sale of the redundant strimmer. (Electric (includes batteries) £2463.60 and Petrol £1418.00, Ben Burgess).
- e) To resolve to purchase a chainsaw and associated PPE at a cost of £PRICE to be confirmed.
- f) To note the requirement for a fit test for all RPE (further to advice from Worknest).
- g) To note that the emergency light test for the Pavilion has received a report of unsatisfactory due to five failed units along with several other recommendations).
- h) To note that trees on land belonging to the Parish Council on Millers Way need inspection by arborist after access has been resolved.
- i) To explore options for fire Warden Training, Library Volunteers as discussed by the Finance Committee.

11. Committees

- a) Finance Committee
 - i) To receive an update from the Chair of the Finance Committee further to their meeting on 9 March 2026.

- b) Allotment Management Committee
- i) To receive an update from Councillors Gower and O'Connor further to the Allotment Management Committee meeting on 19 March 2026.
 - ii) To resolve to approve the creation a lease agreement between the Parish Council and Allotment Association for lease of the allotment land, to be drawn up by Chattertons Solicitors, for a period of NUMBER years (to be agreed).
 - iii) To note the decision by the AMC and AA in relation to the siting on Christmas trees on plots A7(2) and A8(2).
- c) Cemetery Committee
- i) To receive an update from the Chair of the Cemetery Committee further to their meeting on 26 February 2026.
 - ii) To consider the value of an annual alarm service by Wilson Alarms for the workshop (quote pending).

12. Planning Matters

- a) Members to note the new/amended or registered planning applications awaiting decision.

Application	26/0243/TCA
Location	27 Eastgate, Heckington, NG34 9RB
Proposal	T1 Cedar – Remove (fell) to near ground level. SG1 Cypress & Ivy – Remove (fell) to near ground within 3m of the area of damage and grub out/grind out stump to inhibit regrowth.
Comments	None
Application	26/0264
Location	Burton Road Pumping Station, Burton Road, Heckington
Proposal	Proposed Arqiva smart metering 1 No. Omni antenna at 13.45m mean mounted on proposed 12m steelworks pole. Proposed Arqiva smart metering 1 No. GPS antenna at 12.0m mean mounted on proposed street works pole. Proposed Arqiva smart metering 1 No. 3G antenna at 4.19m mean mounted on proposed street works pole, proposed Arqiva smart metering equipment enclosure to be installed on tower base.
Comments	Appearance and local consultation required.
Application	26/0279/HOUS
Location	44 Sleaford Road, Heckington
Proposal	Proposed single storey extension to side of annexe building
Comments	None
Application	26/0241/HOUS
Location	22 Millview Road, Heckington
Proposal	Demolition of existing garage, porch and lean to canopy. Erection of a new entrance porch to the south elevation, extension to the east elevation and attached garage to the north elevation along with internal alterations.
Comments	None
Application	26/0303/TCA
Location	5 Banks Lane, Heckington
Proposal	T1 – Ash – reduce crown by 2m in height. T2 – Ash – reduce side by 2m.
Comments	None

- b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 24 February 2026.

Application	26/0039/FUL
Location	Brickyard Farm and Fisheries, Star Fen Drove, Heckington

Proposal	Application for temporary use of a log cabin for residential use (retrospective).
Decision	Awaiting decision
Application	26/0115/TCA
Location	41 Cameron Street, Heckington
Proposal	Fell T1 Lilac
Decision	TPO Not Served
Application	25/1286/FUL
Location	Heckington Pavilion and Playing Fields
Proposal	Installation of a MUGA at the Pavilion and Playing Fields, Howell Road, Heckington
Decision	Further documentation requested
Application	25/1577
Location	16 High Street, Heckington
Proposal	Erection of detached building to provide a wellbeing clinic
Decision	APPROVED 12 March 2026
Application	25/0728/FUL
Location	Garwick Farm, Boston Road, Heckington
Proposal	Change of use of agricultural land to light industrial use in association with current use of the site, and erection of a new boundary treatment to western side of site (retrospective).
Application	25/1109/FUL
Proposal	Change of use from agricultural grass land to form a Motocross Track (for personal use only) (retrospective)
Location	Garwick Farm, Boston Road, Heckington
Decision	Awaiting decision
Application	25/0774/HOUS
Proposal	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
Location	95-97 Hight Street, Heckington
Decision	Awaiting decision

13. FINANCE

a) Members to note the bank balances as of DATE

Current Account	5,580.50
Bank Account S106	28,653.51
Bank Account Deposit	39,177.90
AMC Account	4,097.42
TOTAL	77,509.33

b) Members to note the income received between 13 February and 13 March 2026.

Account	Description	Amount
Current	Burial Fees PAGAN	531.00
	Octopus Referral Fee	100.00
	Hire of Chambers, 15 March 2026	50.00
	Refund Lincs Memorials	160.00
	Refund disinfectant	0.74
	Refund invoice 24	9.49
	Grave digging fees BULL	55.00
	Permit to erect a memorial (McMillan)	90.00
S106	Interest (February)	10.99
Deposit	Interest (February)	16.46

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 13 February 2026 to 13 March 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Lloyds Bank	Service Charges	8.50	0.00	8.50
Amazon	Whiteboards	22.56	4.52	27.08
Amazon	Lever Arch Files	16.64	3.34	19.98
OS	Annual Subscription	29.16	5.83	34.99
J Croston	Window Cleaning (Chambers)	30.00	0.00	30.00
Quantum Electrical	PAT Testing Workshop	150.00	30.00	180.00
Lloyds Bank	Service Charges (Allotments)	8.50	0.00	8.50
Octopus Energy	Electricity Supply to the Cemetery from 25 Dec to 31 Jan 2026	54.78	2.74	57.52
Octopus Energy	Electricity Supply to the Chambers from 25 Dec to 31 Jan 2026	535.76	107.15	642.91
Wright's Garden Services	Locum Services to 13 February 2026	510.00	0.00	510.00
BT	Broadband Supply	30.95	6.19	37.14
Wright's Garden Services	Locum Services to 20 February 2026	502.50	0.00	502.50
Cockapoo & Co Ltd	Cleaning 3 Feb 2026 to 24 Feb 2026	160.00	0.00	160.00
GLL	Library Photocopying	3.26	0.00	3.26
EDF	Electricity Supply FINAL	33.25	0.00	33.25
Amazon	Safety Harness PPE	22.49	4.50	26.99
Screwfix	Caretaker Supplies & Equipment	51.11	10.24	61.35
Amazon	Nitrile Gloves (Caretaker Supplies)	4.57	0.92	5.49
Amazon	Work Gloved (Caretaker Supplies)	11.65	2.33	13.98
Amazon	Wet Floor Signage (Chambers)	9.99	2.00	11.99
Amazon	Disinfectant (Caretaker Supplies)	14.06	2.67	16.73
Amazon	Grass Seed (Cemetery)	143.98	0.00	143.98
Amazon	Battery Charger (Caretaker Equipment)	19.16	3.83	22.99
Autec Training	Caretaker Training (Cemetery)	700.00	140.00	840.00
Wright's Garden Services	Locum Caretaker (FINAL)	510.00	0.00	510.00
RAM Tracking	Monthly Vehicle Tracking Subscription	48.00	9.60	57.60
AccessAble	Chambers Accessibility Report	700.00	140.00	840.00
Terra Firma & Beyond	Trees (Cemetery)	2125.00	0.00	2125.00
Arion Training & Development	Emergency Light Drain and Alarm Service (Pavilion)	284.00	56.80	340.80
Cathedral Leasing Limited	Supply of Hygiene Services	42.00	8.40	50.40
EDF DUPLICATE	Electricity Supply Cemetery (FINAL)	33.25	0.00	33.25
Lunettes Opticians	Contribution towards the Clerk's eye exam	25.00	0.00	25.00
Post Office Limited	8x1st Class stamps	13.60	0.00	13.60
Screwfix	Hardware Supplies - Angle plates	4.95	0.99	5.94
Shell Service Station	Petrol	26.35	5.27	31.62
Hartley Appliances	Vacuum Cleaner Service	85.42	17.08	102.50
Octopus Energy	Electricity Supply (Chambers) 1-24 Feb 26	419.27	83.85	503.12
SRP Hire Solutions	Portaloo Hire to 25 February 2026	100.00	20.00	120.00
Lyca Mobile	Clerk (Feb/March)	10.00	0.00	10.00
Lyca Mobile	Caretaker Mobile (Feb/March)	20.00	0.00	20.00
Allotment Association	Insurance Contributions	5.00	0.00	5.00

- d) To resolve to approve the bank reconciliation dated 13 March 2026.
- e) To ratify the following transfers:

Date	Amount
3 March 2026	5,000.00 (Deposit to Current)

14. Correspondence

None

15. Date and time of the next meeting/s

Committees

Finance Committee Meeting – Thursday 11 June 2026 (subject to change)

Staffing Committee Meeting – TBC

Cemetery Committee Meeting Thursday 23 April 2026

Pavilion Committee Meeting – TBC

Parish Council

Monday 27 April 2026

Monday 18 May 2026

Monday 29 June 2026

Monday 27 July 2026

August TBC

Monday 28 September 2026

Monday 26 October 2026

Monday 30 November 2026

Annual Parish Meeting

May – Thursday 28 May 2026, Heckington Village Hall

16. Questions from the public (if the Chair permits)

17. Closed Session

- a) To discuss the email received from Mr Whitton dated 17 March 2026 in relation to the terms and conditions of the lease between the Parish Council and the CIO in relation to repair and maintenance and other terms and conditions of the lease as appropriate.
This item is to be discussed in closed session as it related to a legally binding document that is being negotiated.