

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 27 April 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 22 April 2026

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Welcome

2. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

3. Councillors present

4. Apologies

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Report from the County and District Councillors

7. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 23 March 2026.

8. General

- a) To resolve to approve the amended Tree Policy (version 1.2) *circulated 22 April 2026.*
- b) To discuss the email received from a member of the public dated 29 March 2026 in relation to services provided to East Heckington *circulated via email on 8 April 2026.*
- c) To resolve to approve an update to Financial Regulations to make clear that the Clerk has delegated power under Section Number of the Local Government Act 1972 to dispose of any equipment with an estimated value of less than £500.00 if deemed appropriate to do so by the Parish Council and for reasons relating to health and safety (see Financial Regulations, 14. Assets, properties and estates, paragraph 14.5).
 - i) To consider the delegation of spending powers under Section 101 of the LGA 1972 up to the value of £50.00 for the Caretaker for small items of expenditure in the absence of the Clerk.
 - ii) To consider the delegation of powers under Section 101 of the LGA 1972 to allow the Caretaker to schedule emergency callouts in the event of mechanical breakdown in the absence of the Clerk.
- d) To discuss a communication strategy. *Councillor Davison*
- e) To discuss the Parish Council website along with management of the website to ensure that it is kept as up to date as reasonably practicable. *Councillor Davison*

- f) To note the Freedom of Information request dated 1 April 2026 and follow up letter dated 12 April 2026 (*response provided on 9 April 2026, documents circulated on 8 and 13 April 2026*).
- g) To receive an update from Councillor Sexton further to his examination of the Workshop and Chapel brickwork in relation to two quotations received (*previously circulated*)
- i) To resolve to appoint a contractor if deemed appropriate (quotes ranging from £2,900.00 and £6,943.12).
- h) To receive an update from the Chair in relation to progress with the CIO.
 - To resolve to approve buildings insurance coverage to remain with the Parish Council for the duration of the lease with the CIO.
- i) To resolve to approve the purchase of a John Deere x590 at a cost of £8692.00 plus VAT for grass cutting throughout the village to be paid for using the capital reserves fund. *Councillors Sexton and Cox.*
- j) To review the quote received from SKU electrical in relation to the repairs to five emergency lights at the Pavilion at a cost of £450.00 inclusive of VAT.
- k) To note that the Section 106 request has been granted for the MUGA further to approval of the planning application submitted by the Parish Council (£27,185.44).
- l) To resolve to purchase six 30mph signs from the Lincolnshire Road Safety Partnership at a cost of £20 per sign. Delivery fees may be applied.
- m) Ratifications:

Detail	NET	VAT	GROSS
Purchase of sand from B&Q for the repair of the brick footpath from Laxton Close to Lime Tree Walk	16.00		16.00
Slab for the Village Green Christmas Tree site			
Call out from Ben Burgess to repair the mower.	80.29	16.06	96.35
Clerk's attendance at ACAS Training on 21 April 2026	390.00		390.00
Wheelbarrow	54.17	10.83	65.00
Sweeping brush	26.23	5.25	31.48
Spanners	25.81	5.16	30.97
Screwdrivers	15.83	3.16	18.99
Funnel	8.61	1.83	10.44
Oil jug	9.57	1.92	11.49
Axel stands	18.99		18.99
Garage hooks	25.06	5.34	30.40
Electrical Connectors	5.15	1.10	6.25
Grinding and cutting discs	27.40	5.83	33.23
Scrubbing brushes	7.82	1.58	9.40
Electrical wire	5.47	1.16	6.63
3-pack cutting set (loppers)	23.75	4.75	28.50
Tree ties	28.32	5.66	33.98
Two copies master key	29.50	5.90	35.40
Puncture repair for the Stiga mower	10.00	2.00	12.00
Replacement part for the Pavilion swing repair	51.90	10.38	62.28
Response to the FOI request dated 1 April 2026			
Hourly increase for cleaning services			

10. Health & Safety

- a) To review the findings of the Fire Risk Assessment, Workshop.
- b) To review the findings of the Fire Risk Assessment, Chambers.
 - To note that a fire suppression system is deemed to be disproportionate to the building usage.
 - To resolve to approve the installation of a commercial fire alarm system at a cost of £4,718.21.
 - To resolve to approve the annual maintenance charge for the fire alarm system at a cost of £331.75.

11. Committees

- a) Allotment
- i) Matters arising from the Allotment Association meeting dated 19 March 2026 reported on by Councillor Connor at the March meeting of the Parish Council.
 - To resolve to approve a 5-year lease with the Allotment Association from 1 April 2027.
 - To resolve to approve the Caretaker's continued maintenance of the communal plot, field and access ways.
 - To resolve to approve the Clerk's assistance with financial management until 1 April 2027 to be charged at the Clerk's hourly rate.
 - To resolve to affirm the Parish Council's responsibilities at the allotments to pest control, mandatory testing, dyke clearance and the maintenance of perimeter hedges and trees.
 - ii) To receive a recommendation from the Clerk in relation to approvals for Allotment Management expenditure.
 - iii) To resolve to approve pest control for 2026/27 at a cost of £900.00 per year.
- b) Cemetery
- i) To resolve to approve the continued use of Set in Stone Memorials up to the budgeted amount for memorial repairs at a cost of £878.00 per day for two memorial masons plus the cost of materials.

12. Planning Matters

- a) Members to note the new/amended or registered planning applications awaiting decision.

Application	26/0441/FUL
Location	1 High Street, Heckington
Proposal	Proposed photovoltaic array to existing pitched roof
Application	26/0333/PNAGR
Location	Land off Side Bar Lane, East Heckington
Proposal	Steel portal framed straw store with profiled metal sheeting roof

- b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 23 March 2026.

Application	26/0243/TCA
Location	27 Eastgate, Heckington, NG34 9RB
Proposal	T1 Cedar – Remove (fell) to near ground level. SG1 Cypress & Ivy – Remove (fell) to near ground within 3m of the area of damage and grub out/grind out stump to inhibit regrowth.
Comments	None
Decision	<u>TPO Not Served</u>
Application	26/0264
Location	Burton Road Pumping Station, Burton Road, Heckington
Proposal	Proposed Arqiva smart metering 1 No. Omni antenna at 13.45m mean mounted on proposed 12m steelworks pole. Proposed Arqiva smart metering 1 No. GPS antenna at 12.0m mean mounted on proposed street works pole. Proposed Arqiva smart metering 1 No. 3G antenna at 4.19m mean mounted on proposed street works pole, proposed Arqiva smart metering equipment enclosure to be installed on tower base.
Comments	Appearance and local consultation required.
Decision	<u>Prior approval not required, decision dated 21 April 2026</u>
Application	26/0279/HOUS
Location	44 Sleaford Road, Heckington
Proposal	Proposed single storey extension to side of annexe building

Comments	None
Decision	Awaiting decision
Application	26/0241/HOUS
Location	22 Millview Road, Heckington
Proposal	Demolition of existing garage, porch and lean to canopy. Erection of a new entrance porch to the south elevation, extension to the east elevation and attached garage to the north elevation along with internal alterations.
Comments	None
Decision	Awaiting decision
Application	26/0303/TCA
Location	5 Banks Lane, Heckington
Proposal	T1 – Ash – reduce crown by 2m in height. T2 – Ash – reduce side by 2m.
Comments	None
Decision	<u>TPO Not Served</u>
Application	26/0039/FUL
Location	Brickyard Farm and Fisheries, Star Fen Drove, Heckington
Proposal	Application for temporary use of a log cabin for residential use (retrospective).
Decision	Awaiting decision
Application	25/1286/FUL
Location	Heckington Pavilion and Playing Fields
Proposal	Installation of a MUGA at the Pavilion and Playing Fields, Howell Road, Heckington
Decision	<u>Approved on 14 April 2026</u>
Application	25/0728/FUL
Location	Garwick Farm, Boston Road, Heckington
Proposal	Change of use of agricultural land to light industrial use in association with current use of the site, and erection of a new boundary treatment to western side of site (retrospective).
Comments	None
Decision	Registered
Application	25/1109/FUL
Proposal	Change of use from agricultural grass land to form a Motocross Track (for personal use only) (retrospective)
Location	Garwick Farm, Boston Road, Heckington
Decision	<u>Approved on 24 March 2026</u>
Application	25/0774/HOUS
Proposal	Alterations to roof, replacement windows, proposed insertion of a new side door and replacement gate and render.
Location	95-97 Hight Street, Heckington
Decision	Awaiting decision

13. FINANCE 2025/26 YEAR END

- a) Members to note the bank balances as of 31 March 2026 per bank statements and the bank reconciliation. *This will be the brought forward balance in the accounting statements on the AGAR.*

Current Account	5,931.02
Bank Account S106	28,653.51
Bank Account Deposit	29,177.90
AMC Account	5,607.67
TOTAL YEAR END BALANCE	69,370.10

- b) Members to note the income received between 13 March 2026 and 31 March 2026.

Account	Description	Amount
Current	Kents Memorial Mason (Memorial)	105.00
AMC	None	0.00
S106	None	0.00
Deposit	None	0.00

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 13 March 2026 to 31 March 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Lloyds	Services Charges (AMC Account)	4.25	0.00	4.25
Allotment Association	Insurance Contributions FINAL (Allotments)	6.00	0.00	6.00
Spalding Auction Ltd	Lavendar Plants	667.22	133.44	800.66
Lloyds Bank	Service Charges	4.25	0.00	4.25
Amazon	Cemetery Signage	70.33	14.08	84.41
Amazon	HP Mouse	13.32	2.66	15.98
EDF	Electricity Supply, Chambers (Dec) FINAL	270.74	13.54	284.28
BT	Broadband Supply	30.95	6.19	37.14
Cockapoo & Co Ltd	Cleaning (Chambers) 3 to 31 March 2026	200.00	0.00	200.00
Set in Stone Memorials	Memorial repairs	1124.00	224.80	1348.80
Shell De Rhodes Service Station	Petrol	26.92	5.38	32.30
Caladine Lifts Limited	Lift Service (6-monthly)	95.00	19.00	114.00
SRP Hire Solutions	Portaloo Hire to 25 March 2026	100.00	20.00	120.00
Nick Barker Limited	Burial Services	450.00	0.00	450.00

- d) To resolve to approve the year end bank reconciliation dated 31 March 2026 (to be signed and dated by the Chair and RFO). *This document has been verified for accuracy and signed and dated by Councillor Wright and Councillor Davison).*
- e) To resolve to approve the year end accounts (cashbook to be signed and dated by the Chair and RFO). The Cashbook is the definitive list of all income and expenditure and although this is listed in minutes, the redacted version can be found on the Parish Council website.
- f) To note the amount of the claim for the VAT126 for the financial year 2025/26.
- g) To note the date set for the internal audit.
- h) To note the dates set for the exercise of public rights pertaining to the accounts for the year ending 31 March 2026.
- i) Budget Review 2025/26.
- j) To resolve to approve an amendment to the 2026/27 general budget heading. £500.00 to be diverted into the training budget sub-heading.
- k) To ratify the following transfers:

Date	Amount
18 March 2026	22.50 (Rent ref Priestley paid into PC account on 2 June) transferred from the PC account to the AMC account.
18 March 2026	43.00 (rent ref Phillips paid into PC account on 23 June 2026) transferred from the PC account to the AMC account.
18 March 2026	1,580.00 (all historic deposits for the allotments) transferred from the PC account to the AMC account).
19 March 2026	110.00 (adjustment to 1,580 above as 110.00 had been received directly to the AMC account) transferred from the AMC account to the PC account.
24 March 2026	5,000.00 (Deposit to Current)

14. FINANCE – NEW FINANCIAL YEAR

- a) Members to note the bank balances as of 16 April 2026.

Current Account (Lloyds)	12,200.24
Current Account (Unity)	0.00
Bank Account S106 (Lloyds)	28,665.68
Bank Account Deposit (Lloyds)	143,055.46
AMC Account (Lloyds)	6,402.67
TOTAL	190,398.75

- b) Members to note the income received between 1 April and 16 April 2026.

Account	Description	Amount
Current	Allotment Rent (Paid in Error) CONTRA	75.00
AMC	Allotment Rent (paid to 16 April 2026)	1150.00
S106	Interest APRIL	12.17
Deposit	Precept (Payment 1 of 2)	123,844.00
	Interest APRIL	33.56

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 1 April to 16 April 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Nicholas Marshall Blacksmith	Key Cutting	29.50	5.90	35.40
Black Sluice Internal Drainage Board	Annual Drainage Rates	172.66	0.00	172.66
BT	Broadband Supply (Chambers)	40.74	0.00	40.74
ACAS	Training (Clerk)	390.00	0.00	390.00
Wheelcraft Ltd	Permacure puncture repair on Stiga mower	10.00	2.00	12.00
Lloyds Bank	Service Charges	4.25	0.00	4.25
Shell De Rhodes	Petrol	28.90	5.78	34.68
Elkington	Deposit Refund (AMC)	40.00	0.00	40.00
Reed	Deposit Refund (AMC)	40.00	0.00	40.00
Staithe Farm Beekeeping	Bee Keeping Course (AMC)	275.00	0.00	275.00

- d) To resolve to approve the year end bank reconciliation dated 16 April 2026.

- e) To ratify the following transfers:

Date	Amount
16 April 2026	10,000.00

15. Correspondence

- a) To note the email from PC Battersby dated 7 April 2026 in relation to the investigation into circumstances surrounding the purchase of Star Fen.
- b) To note a number of emails from members of the public in relation to the precept increase as reflected on their Council Tax invoices from NK received between 16 March and 8 April 2026.
- c) To note the email from NK dated 27 March 2026 in relation to the formatting issue of the Council Tax invoices for 2026/27.
- d) To note the email from Richard Littlewood at LCC dated 25 March 2026 in relation to future tree planting in the village further to the siting of a sapling on the corner of Cowgate.
- e) To note the email from Councillor East dated 18 March 2026 in relation to the Councillor Volunteer Scheme.

- f) To note a request from residents of Alison Road dated 17 April 2026 to support their cause to have recently installed signage removed by North Kesteven District Council.
- g) To note the email from SRP dated 21 April 2026 in relation to price increases.

15. Date and time of the next meeting/s

Committees

Finance Committee Meeting – Thursday 11 June 2026 (subject to change)

Staffing Committee Meeting – TBC

Cemetery Committee Meeting TBC

Pavilion Committee Meeting – TBC

Parish Council

Monday 18 May 2026

Monday 29 June 2026

Monday 27 July 2026

August TBC

Monday 28 September 2026

Monday 26 October 2026

Monday 30 November 2026

Annual Parish Meeting

May – Thursday 28 May 2026, Heckington Village Hall (venue TBC)

16. Questions from the public (if the Chair permits)

17. Closed Session

To review the email from Mr Bradbury dated 5 April 2026 in relation to his employment with the Parish Council and maintenance of the land on Miller's Way.