

## NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 29 June 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 24 June 2026

### AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

#### 1. Chair's Opening Remarks

#### 2. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

#### 3. Councillors present

#### 4. Apologies

- a) To note the disqualification of Councillor Thorpe due to a failure to attend a Parish Council meeting since 29 November 2025.

#### 5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

#### 6. Report from the County and District Councillors

#### 7. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 18 May 2026.
- b) To resolve to approve an amendment to the April minutes under minute reference 26/008 m) ratifications. *Purchase of sand from B&Q for the repair of the brick footpath from Laxton Close to Burton Road*. Edit to remove 'Lime Tree Walk'.

#### 8. General

- a) To receive an update from the Clerk in relation to service provision in East Heckington further to a site visit with the Caretaker and further to enquiries with NK and LCC.
  - Waste bin provision (£278.82 exclusive of VAT).  
To resolve to approve expenditure if approved by the Parish Council and Lincolnshire County Council at a cost of £PRICE.
  - Grass cutting (village-wide)  
To resolve to approve village wide grass cutting until such time as an agreement can be reached with Lincolnshire County Council.
  - Defibrillator, East Heckington
  - Churchyard

To resolve to approve maintenance of the churchyard in terms of grounds maintenance only pending further enquiries with the PCC.

- War Memorial
- Noticeboard

To resolve to approve the quote from Greenbarnes, £1,697.62 inclusive of VAT.

- b) To receive an update from the Chair further to the trial of the dog waste bag dispenser on the Village Green and to receive any recommendations.
- c) To note, via the Caretaker, the offer of the donation of two sycamore saplings.
- d) To note a further request from Op Courage for complimentary use of the Parish Council Chambers.
- e) To resolve to approve the annual fee for the fair during Heckington Show Weekend.
- f) To resolve to approve the provision of dog waste bin on Burton Road. The landowner, Mr and Mrs Priestley have provided their consent, confirmed in an email from them dated 12 June 2026. The cost of an additional dog waste bin is £278.82 exclusive of VAT.
- g) Ratifications:

Detail	NET	VAT	GROSS
Mower spares, Chris Sellars Groundcare Ltd	291.28	58.27	349.55
Dog waste bags, Glasdon	629.52	125.90	629.52

National Grid, Burton Road Green – reduction of vegetation due to interference with overhead cables.
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## 9. Committees

The Staffing Committee is the only Committee that has met since the last meeting of the Parish Council.

- a) Staffing Committee
- i) To receive a report from the Chair of the Staffing Committee further to the Staffing Committee meeting on 1 June 2026. This may be done in closed session if deemed appropriate.
- ii) To review the Staffing Committee Terms of Reference (to receive a recommendation from the Clerk further to advice obtained from LALC).
- iii) To resolve to approve the new HMRC approved mileage rate at 55 pence per mile.

## 10. Health & Safety

- a) To resolve to approve expenditure at a cost of £67.50 for the fire extinguisher servicing by Arion at the Parish Council Chambers on 1 July 2026.
- b) To note that routine annual PAT Testing was carried out at the Chambers on 18 May 2026 by Fentec Electrical at a cost of £PRICE.
- c) To note that the Fentec have carried out the generator service at a cost of £PRICE.
- d) To note the requirement to submit a TPO request for a crown lift to the Lime Trees on the Village Green.
- e) To note the requirement to submit a TPO request for a significant reduction to the Lime Tree on land belonging to the Parish Council at Miller's Way with the support of Network Rail.
- f) To review the quote from Urisk for completion of work to the Parish Council Chambers (year 2 of 2) at a cost of £2,082.96.
- g) To review the quote from Urisk for completion of work to the allotment water pipes at a cost of £66.00.
- h) To review the Service Level Agreements from Urisk for monitoring and inspection services only.
- i) To note the annual playground inspection by RoSPA has been booked for August 2026 at a cost of £83.00 plus VAT.

## 11. Planning Matters

- a) Members noted the new/amended or registered planning applications including proposed works on trees subject to TPOs, awaiting decision.

<b>Application</b>	<b>26/0553/HOUS</b>
<b>Location</b>	49 Kyme Road, Heckington
<b>Proposal</b>	Erection of single storey side and rear extension
<b>Comments</b>	None
<b>Decision</b>	Awaited
<b>Application</b>	<b>26/0700/TPO</b>
<b>Location</b>	2 Latimer Gardens, Heckington
<b>Proposal</b>	Proposed works to trees subject to a TPO to include T1 Holly, T2 conifer, T3 Holly, T4 Holly (reductions by 20-30%)
<b>Comments</b>	None
<b>Decision</b>	Awaited
<b>Application</b>	<b>26/0630/FUL</b>
<b>Location</b>	Birch Cottage, Kyme Road, Heckington Fen
<b>Proposal</b>	Demolition of existing dwelling and erection of a one and half storey replacement dwelling (custom self-build) and creation of new access
<b>Comments</b>	Pending
<b>Decision</b>	Awaited

- b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 18 May 2026 to 22 June 2026.

<b>Application</b>	<b>26/0441/FUL</b>
<b>Location</b>	1 High Street, Heckington
<b>Proposal</b>	Proposed photovoltaic array to existing pitched roof
<b>Comments</b>	None
<b>Decision</b>	Registered - Not available
<b>Application</b>	<b>25/0728/FUL</b>
<b>Location</b>	Garwick Farm, Boston Road, Heckington
<b>Proposal</b>	Change of use of agricultural land to light industrial use in association with current use of the site, and erection of a new boundary treatment to western side of site (retrospective).
<b>Comments</b>	None
<b>Decision</b>	Registered – not available

## 12. Finance

- a) Members to note the bank balances as of 24 June 2026

Current Account (Lloyds)	11,890.87
Current Account (Unity)	50.00
S106 (Lloyds)	45,500.42
Deposit Account (Lloyds)	48,047.95
Deposit Account (Unity)	85,000.00
AMC Account (Lloyds)	6,474.95
<b>TOTAL</b>	<b>196,964.19</b>

b) Members to note the income received between 11 May and 24 June 2026

Account	Description	Amount
Current (Lloyds)	EDF Refund	33.25
	Burial Fees (Edison)	206.00
	Hiscox Insurance (Pavilion Railings)	200.00
	EROB (Douglas)	180.00
	National Grid Wayleave	170.00
AMC (Lloyds)	Rents/Deposits (Giles/Davies/Hancock)	680.00
S106 (Lloyds)	Interest JUNE	18.07
Deposit (Lloyds)	Interest JUNE	54.09
Current (Unity)		
Deposit (Unity)		

c) To resolve to approve the expenditure, including expenditure to be ratified, from 11 May to 24 June 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Shell De Rhodes	Petrol	25.96	5.19	31.15
Set in Stone Memorials	Memorial repairs (day 3)	1146.00	229.20	1375.20
LALC	Website Management Service (Final)	60.00	12.00	72.00
Amazon	Forget Me Knot Seeds (Cemetery)	8.32	1.67	9.99
BT	Broadband Supply (Chambers)	33.95	6.79	40.74
Parkway Parking	Clerk's Training Day Parking Fee	9.50	0.00	9.50
Lyca Mobile	Caretaker Mobile (April)	10.00	0.00	10.00
Lyca Mobile	Clerk's Mobile (April)	5.00	0.00	5.00
Lyca Mobile	Caretaker Mobile (May)	10.00	0.00	10.00
Lyca Mobile	Clerk's Mobile (May)	5.00	0.00	5.00
Morrisons	Cleaning Supplies (Caretaker Workshop)	2.64	0.66	3.30
SRP Solutions	Portaloo Hire to 20 May 2026	114.00	22.80	136.80
Amazon	Signage (bins)	2.91	0.58	3.49
Amazon	Signage (bins)	5.82	1.17	6.99
Tesco	Sunscreen (Caretaker)	5.52	1.38	6.90
Shell De Rhodes	Petrol	26.58	6.65	33.23
Marks and Spencer	AMC Refreshments	31.40	7.85	39.25
Lloyds Bank	Service Fees AMC	4.25	0.00	4.25
Brauncewell Quarries	Limestone (Road resurfacing) <b>AMC</b>	283.18	56.64	339.82
Amazon	Laptop <b>AMC</b>	207.42	41.48	248.90
Amazon	Mouse <b>AMC</b>	9.74	1.95	11.69
Brauncewell Quarries	Limestone (Road resurfacing) <b>AMC</b>	279.34	55.87	335.21
Brauncewell Quarries	Limestone (Road resurfacing) <b>AMC</b>	283.78	56.76	340.54
SRP Solutions	Portaloo Hire through to 17 June 2026	114.00	22.80	136.80
Set in Stone Memorials	Memorial Repairs	1151.00	230.20	1381.20
The Pet Friendly Cleaner	Cleaning from 6 May through to 27 May 2026	200.00	0.00	200.00
Ram Tracking	Vehicle tracking contract	48.00	9.60	57.60
Richard Wells Plastering	External works at the Workshop & Chapel	2900.00	0.00	2900.00
Cathedral Leasing Limited	Supply of hygiene services (Chambers)	42.00	8.40	50.40
B&Q	Sand for repairs to pathway	9.37	1.88	11.25

Amazon	Heavy duty weed control membrane for Village Green	33.32	6.67	39.99
Amazon	Westland Gro More (Cemetery)	13.31	2.66	15.97
Amazon	Arborist Rope	39.79	7.96	47.75
Vodaland	Geocell erosion grid, stakes, anchors (Village Green)	158.31	31.65	189.96
Octopus Energy	Electricity Supply (Chambers) from 1 - 31 May 2026	45.81	2.29	48.10
Octopus Energy	Electricity Supply (Workshop) from 1 - 31 May 2026	157.56	7.88	165.44
Glasdon	Dog waste bags	629.52	0.00	629.52
Ben Burgess Swineshead	Repair to fuse in the Polaris	62.00	12.40	74.40
Chris Sellars Groundcare	Spare for the mower	291.28	58.27	349.55
Shell De Rhodes	Petrol	28.15	5.63	33.78
Glasdon	Dog waste bags	0.00	125.90	125.90
Lloyds Bank	Service Charges	4.25	0.00	4.25
Set in Stone Memorials	Memorial Repairs	1359.00	271.80	1630.80
BT	Broadband Supply (Chambers)	33.95	6.79	40.74
The Pet Friendly Cleaner	Cleaning from 6 May through to 27 May 2026	200.00	0.00	200.00
Norton	AntiVirus Software for AA Laptop <b>AMC</b>	20.82	4.17	24.99
Ubox	Data Package for CCTV unit <b>AMC</b>	179.80	0.00	179.80
Lloyds Bank	Service Charges <b>AMC</b>	4.25	0.00	4.25

d) To resolve to approve the bank reconciliation dated 24 June 2026.

e) To resolve to approve the list of regular payments.

### **Heckington Parish Council**

#### **List of Regular Payments**

1. Salaries, pension contributions (NEST) and payment to the HMRC.
2. North Kesteven District Council Non-Domestic Rates for the Village Green and Cemetery.
3. Black Sluice Internal Drainage Board (allotments)
4. BT Broadband
5. Lyca Mobile Telephone (monthly subscription)
6. DVLA
7. Insurances
8. Octopus Energy for electricity supply at the Chambers and Cemetery.
9. Lloyds Banking Fees
10. Wave Water Supply at the Chambers and Cemetery
11. Donaldsons
12. Lincolnshire Association of Local Councils for annual subscription and training.
13. Annual subscriptions.
14. Caladine Lifts Limited for twice yearly LOLER inspections and services.
15. Simon Moss Payroll Services
16. Fineturf (7-year agreement)
17. Wilson Alarm Systems for the annual contract for the intruder alarm system at the cemetery.
18. Arion Training and Development for emergency light testing, fire alarm testing and fire extinguisher servicing at the chamber, cemetery and pavilion as required.
19. Section 137 payments to the Royal British Legion.
20. Electricians fees for annual statutory testing including PAT testing.
21. Worknest (annual) per agreed contract.

22. Cleaning contract for the Parish Council Chambers (monthly subscription)
23. Window Cleaning (monthly subscription)
24. Cathedral Hygiene (monthly subscription)
25. SRP Portaloo Hire (monthly subscription)
26. RAM Tracking (monthly subscription)
27. Website management
28. Annual payment to the ICO

f) To resolve to approve the list of direct debits and standing orders.

**Heckington Parish Council  
List of Direct Debits and Standing Orders (Lloyds Account)**

**Direct Debits**

NEST – Pension payment for the Clerk (monthly) and Caretaker (weekly)	March
Anglian Water – Cemetery	Quarterly
Anglian Water – Allotments	Quarterly
BT Group – Broadband	Monthly
HMRC	Quarterly
Octopus – Chambers	Monthly
Octopus – Cemetery	Monthly
ICO – Information Commissioners Office	Annually
Nest (pension payments for the Clerk and Caretaker)	Monthly
RAM Tracking	Monthly
Cathedral Hygiene	Monthly
Window Cleaning Services	Monthly

There are no standing orders set up on the Lloyds Bank Account.

There are no direct debits or standing orders set up on the Unity Bank Account.

- g) To review quotes received to date for the Parish Council Insurance Policy renewal on 1 August 2026.
- Hiscox (current provider) - Pending
  - Clear Councils - Pending
  - Cas Insurance Services (Ansvar) £4,838.77 plus commission for a one year term or £4,604.04 for a three-year term fixed.

h) To ratify the following transfers:

Date	Amount	
30 May 2026	50.00	Transfer from Lloyds Savings Account to Unity Current Account
30 May 2026	85,000.00	Transfer from Lloyds Savings Account to Current Account to facilitate transfer to Unity Deposit Account
1 June 2026	85,000.00	Transfer from Lloyds Current Account to Unity Deposit Account
9 June 2026	5,000.00	Transfer from Lloyds Savings Account to Lloyds Current Account
24 June 2026	5,000.00	Transfer from Lloyds Savings Account to Lloyds Current Account

- i) To note the review and amendment to the bank mandates further to the resignation of Councillor O'Connor.  
Lloyds signatories include Councillors Davison, Garlick, Spencer, Wright, Gower and Atkinson.  
Unity signatories include Councillors Davison, Garlick, Spencer and Wright.
- j) To note delegated spending powers per resolution, Terms of Reference and Financial Regulations.  
Caretaker, £50.00 per resolution at the April 2026 meeting of the Parish Council and Financial Regulations.  
Clerk, £500.00 per Financial Regulations.  
Cemetery Committee, Finance Committee (Chambers) and Staffing Committee up to the budgeted amount (no single item may exceed £5,000.00 per Financial Regulations).
- k) To discuss an amendment to Assertion 3 of the 2025/26 AGAR.

Extract taken from the minutes of the Annual Parish Council meeting held on 18 May 2026:

1. *We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.*  
*Members agreed unanimously by a show of hands, to answer YES to this assertion.*

## 15. Correspondence

- a) To note the email from NK Corporate and Civic Support Team dated 15 May 2026 in relation to changes to the Localism Act 2011 under the English Devolution and Community Empowerment Act 2026 regarding the publication of councillor's home address further to increasing concerns about safety.
- b) To note an email from a member of the public dated 15 June 2026 in relation to the erection of notices for the installation of telecommunications poles/equipment. *Circulated on 22 June 2026.*
- c) To note the email from LCC dated 16 June 2026 in relation to the Minerals and Waste Local Plan consultation between 15 June 2026 and 31 July 2026. *Circulated on 22 June 2026.*
- d) To note the email from a member of the public in relation to flooding of the Pavilion driveway in relation to school access. *Circulated on 22 June 2026.*
- e) To note receipt of the North Kesteven District Council Newsletter, June 2026. *Circulated 22 June 2026.*
- f) To note an email from LALC dated 15 June 2026, LALC Annual Report. *Circulated on 22 June 2026.*
- g) To note the email from National Grid dated 8 June 2026 in relation to essential tree works at Burton Road Green.
- h) To note the email from Simon Jakeaway, Planning Enforcement Officer at North Kesteven District Council dated 13 May 2026 in relation to S215 Notice for 25/0931/LBC.

## 16. Date and time of the next meeting/s

### Committees

Finance Committee Meeting – 13 July 2026 at 7.30pm.

Staffing Committee Meeting – TBC

Cemetery Committee Meeting TBC

### Parish Council

Monday 27 July 2026

Monday 26 October 2026

Monday 30 November 2026

- a) To resolve to not hold a Parish Council meeting in August 2026
- b) To resolve to approve an earlier meeting in September on Monday 14 September 2026

## 17. Questions from the public (if the Chair permits)

**18. Closed Session**

- a) To discuss the feedback received from Chattertons in relation to the draft lease, to respond to questions raise and to suggest any necessary amendments as required.