

FINANCE COMMITTEE MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the **Finance Committee** meeting of Heckington Parish Council will be held in the **Parish Council Chambers, St Andrews Street, Heckington**, on Monday 13 July 2026 at 8.00pm.

Members of the Press and Public are invited to attend. Members of the Parish Council Finance Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk

Dated: 7 July 2026

The Finance Committee may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

AGENDA

1. **Election of Chair**
2. **Chair's Welcome**
3. **Public Forum:** Fifteen minutes will be set aside for members of the public to ask questions or make short statements to the committee about finance related matters. The council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the parish council meeting after the public session, but they **are not** permitted to speak during that meeting unless invited to do so.
4. **Councillors present**
5. **Apologies**
Apologies have been received in advance from Councillor Cocks.
6. **To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011**
7. **Approval of Minutes**
To resolve to approve the minutes of the Finance Committee meeting on Thursday 9 March 2026 as a true and accurate record of that meeting.
8. **Finance**
 - a) To review the timeline for budget preparation for the 2027/28 budget.

Early to mid September 2026	Draft/Template budget circulated to all Committees and the Parish Council by the Clerk
September 2026	Item to be added to the agenda for initial conversations
September/October 2026	Committees to meet with a view to making recommendations to the Parish Council about their budgetary requirements
October 2026	Item to be added to the agenda
October/November 2026	Consultation events to take place with members of the public
January 2026	Budget and precept setting meeting

- b) To discuss the continued use of Teams by Councillors and the Clerk to aid communication.
- c) Chambers
 - i) To review the Chambers accessibility report prepared by AccessAble.
 - ii) To receive an update from the Clerk in relation to the installation of the commercial fire alarm system.
 - iii) To receive a request from Councillor Wright in relation to the installation of planters at the Parish Council Chambers in the Spring/Summer 2026.
 - iv) To discuss the door replacement for the main meeting room.
 - v) To review CCTV arrangements to ensure compliance with legislation.

9. Date and time of the next meeting

10. Questions from the public (time permitting at the discretion of the Chair).

11. Closed Session

- a) To discuss the correspondence received from a member of the public dated 30 June 2026 in relation to the AGAR submission dated June 2026.

If you require a more detailed version of the agenda, please contact the Clerk.

If you would like to attend the Parish Council meeting and have accessibility requirements, please contact the Clerk ahead of time so that reasonable adjustments can be made.