

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 27 July 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 22 July 2026

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Opening Remarks

2. Co-option/s

- Declaration of Acceptance of Office.
- Disclosable Pecuniary Interest Form.

3. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

4. Councillors present

5. Apologies

6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

7. Report from the County and District Councillors

8. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 29 June 2026.

9. General

- a) To receive an update from the Clerk in relation East Heckington service provision.
- Defibrillator, East Heckington (AEDDonate.org offer a £300 discount from their Community Fund, £1,349.00 plus VAT, London Hearts £950.00, British Heart Foundation application for funding for a defibrillator, open until February 2027).
 - Churchyard
- b) To review the quote provided by Richard Wells to carry out a full structural survey on the Chapel and Workshop at a cost of £750.00. *Circulated on 8 June 2026.*
- c) To review the quote for the annual intruder alarm service at the Chapel/Workshop by Wilson Alarms at a cost of £104.00 plus VAT.
- d) To resolve to approve the sale of the Honda push mower which is surplus to requirements and leaf blower which is no longer performing as required.
- i) To resolve to approve up to £350.00 exclusive of VAT for the purchase of a new leaf blower.

e) Ratifications:

Detail	NET	VAT	GROSS
RPE	95.45	15.19	110.64
Ladder Training	75.00	15.00	90.00
LALC Summer Conference (Clerk)	45.00	9.00	54.00
Fire Alarm Service, Pavilion	99.00		
Statutory Declaration, Chattertons Solicitors	150.00		

10. Committees

The Cemetery Committee is the only Committee that has not met since the last meeting of the Parish Council.

- a) Finance Committee, 13 July 2026
 - i) To receive a report from the Chair of the Finance Committee further to the meeting on Monday 13 July 2026.
 - ii) To discuss the use of Teams further to discussion by the Finance Committee on 13 July 2026 and to give Councillors the option to transition to a gov.uk profile (the Clerk is not on a gov.uk profile).
 - iii) To review the Parish Council Chambers CCTV provision along with quotes to install a commercial system at both the Parish Council Chambers and Workshop/Chapel. *These will be circulated to Councillors ahead of the meeting upon receipt by the Clerk.*
- b) Staffing Committee, 13 July 2026
 - i) To receive a report from the Chair of the Staffing Committee further the meeting on 13 July 2026.
 - ii) To discuss and review the amended Terms of Reference as agreed by the Staffing Committee on 13 July 2026 (circulated 15 July 2026).
 - iii) To review the recruitment policy with a view its adoption. *Circulated on 22 July 2026.*
- c) Cemetery Committee
 - i) To discuss progress in relation to memorial repairs and budgetary constraints.
 - To note a request from the Clerk to divert £5,000.00 from reserves to the Cemetery budget head to be able to continue with memorial repairs.
 - ii) To resolve to approve expenditure for additional bulb planting up to £1000.00 exclusive of VAT from the Project Forget Me Knot budget head.

11. Planning Matters

- a) Members noted the new/amended or registered planning applications including proposed works on trees subject to TPOs, awaiting decision.

Application	26/0808/TCA
Location	The Laurels, 15A High Street, Heckington
Proposal	T1 – Pine – Remove
Comments	None
Decision	TBC
Application	26/0840/TCA
Location	1 St Andrews Street, Heckington
Proposal	Fell (unknown species)
Comments	None
Decision	TBC
Application	26/0855/HOUS
Location	18 Oak Way, Heckington, Sleaford, Lincolnshire, NG34 9FG
Proposal	Erection of single storey rear extension, replacement detached garage with store, workshop and room in the loft space.

Comments	None
Application	26/0763/HOUS
Location	116 High Street, Heckington, Sleaford, Lincolnshire, NG34 9QT
Proposal	Demolition of rest single storey structure and erection of two storey and single storey rear extension
Comments	None
Application	26/0798/TCA
Location	The Rectory, 10 Cameron Street, Heckington, Sleaford, Lincolnshire
Proposal	T1 – Sycamore – Remove to ground level, G1 – Yew/Holly/Laurel – Cut back to give footpath clearance, T2 – Laurel – Reduce in height and width by 2.5m.
Location	The Rectory, 10 Cameron Street, Heckington, Sleaford, Lincolnshire
Comments	None

- b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 18 May 2026 to 22 June 2026.

Application	26/0441/FUL
Location	1 High Street, Heckington
Proposal	Proposed photovoltaic array to existing pitched roof
Comments	None
Decision	Approved on 22 May 2026
Application	25/0728/FUL
Location	Garwick Farm, Boston Road, Heckington
Proposal	Change of use of agricultural land to light industrial use in association with current use of the site, and erection of a new boundary treatment to western side of site (retrospective).
Comments	None
Decision	Approved 18 June 2026
Application	26/0553/HOUS
Location	49 Kyme Road, Heckington
Proposal	Erection of single storey side and rear extension
Comments	None
Decision	Approved on 30 June 2026
Application	26/0700/TPO
Location	2 Latimer Gardens, Heckington
Proposal	Proposed works to trees subject to a TPO to include T1 Holly, T2 conifer, T3 Holly, T4 Holly (reductions by 20-30%)
Comments	None
Decision	Awaited
Application	26/0630/FUL
Location	Birch Cottage, Kyme Road, Heckington Fen
Proposal	Demolition of existing dwelling and erection of a one and half storey replacement dwelling (custom self-build) and creation of new access
Comments	Pending
Decision	Awaited

12. Finance

- a) Members to note the bank balances as of 21 July 2026

Current Account (Lloyds)	6,021.93
Current Account (Unity)	43.00
S106 (Lloyds)	45,519.12
Deposit Account (Lloyds)	38,067.56
Deposit Account (Unity)	85,131.69
AMC Account (Lloyds)	6,024.81
TOTAL	180,808.11

- b) Members to note the income received between 24 June 2026 and 21 July 2026

Account	Description	Amount
Current (Lloyds)	Set in Stone Memorial Masons ref Gaskin	105.00
AMC (Lloyds)	Rent ref Roberts	70.00
S106 (Lloyds)	Interest JULY	18.70
Deposit (Lloyds)	Interest JULY	19.61
Current (Unity)	None	Nil
Deposit (Unity)	None	Nil

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 24 June and 21 July 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Fentec Electrical Services	Generator Electrical Safety Inspection	180.00	30.00	210.00
Fentec Electrical Services	PAT Testing (Chambers)	80.00	22.00	102.00
Chris Sellars Groundcare	Fuel Filters x 2	6.90	1.38	8.28
Arion	Basic extinguisher service x 8 (Chambers)	60.00	12.00	72.00
Arion	Face Fit Test (RPE)	25.00	5.00	30.00
Arion Shop	3M Gas, vapour and particulate filter A2P3 R Pair	48.90	18.00	66.90
Octopus Energy	Electricity Supply to Chambers 2 June to 24 June 2026	0.47	2.94	3.41
Octopus Energy	Electricity Supply to Cemetery 1 June to 24 June 2026	17.64	1.47	19.11
Cathedral Leasing Limited	Supply of hygiene services (Chambers)	42.00	8.40	50.40
Greenbarnes Ltd	Noticeboard for East Heckington	1399.68	279.94	1679.62
Lloyds Bank	Service Charges	5.17	0.00	5.17
Arion Shop	High Vis Ladder Strap (Caretaker Supplies)	36.00	7.20	43.20
Diamond Shine	Window Cleaning (Chambers) JULY	27.00	0.00	27.00
Anglian Water	Water supply to the cemetery 6 April to 5 July 2026	27.65	0.00	27.65
LALC	Summer Conference 2026 (Clerk)	45.00	9.00	54.00
SRP Solutions	Portaloo Hire through to 15 July 2026	114.00	22.80	136.80
Urisk Safety Services	Legionella remedials to Chambers (Yr 2 of 2)	1735.80	347.16	2082.96
ICCM	Annual subscription fee	110.00	0.00	110.00
RAM Tracking	Vehicle tracking contract	48.00	9.60	57.60
Anglian Water	Quarterly Invoice AMC	540.89	0.00	540.89
Lloyds Bank	Service Charges AMC	4.25	0.00	4.25

- d) To resolve to approve the bank reconciliation dated 24 June 2026 (deferred from the June meeting).
e) To resolve to approve the bank reconciliation dated 21 July 2026.

- f) To review quotes received to date for the Parish Council Insurance Policy renewal on 1 August 2026.
- Hiscox (current provider) - £6,794.15 (for all terms).
 - Clear Councils – £4181.08 plus a broker fee of £55.00 for a one year term or £3988.34 for a three- year fixed term.
 - Cas Insurance Services (Ansvar) £4,838.77 plus commission for a one year term or £4,604.04 for a three-year term fixed.

- g) To ratify the following transfers:

Date	Amount	
2 July 2026	10,000.00	Transfer from Lloyds Savings Account to Lloyds Current Account

- h) To note the emailed correspondence dated 30 June 2026, 'Objection to the 20925/26 AGAR'.
Councillors are reminded to note that the complainant must be referred to as the 'objector' and not by name. *Circulated on 30 June 2026.*

13. Correspondence

- a) To note the email from Roxanne Graves, Senior Traffic Engineer dated 3 June 2026 in relation to a consultation for a proposed 'no waiting at any time' scheme for the High Street. The deadline for comments was 1 July 2026. There were no comments from the Parish Council for submission.
- b) To note the email from Councillor East dated 13 July 2026, Community Grant Fund (Events – Christmas Light Switch On).
- c) To note the email from North Kesteven District Council dated 16 July 2026 in relation to the announcement about Local Government Reorganisation.

14. Date and time of the next meeting/s

Committees

Finance Committee Meeting – Monday 7 September at 7.30pm

Staffing Committee Meeting TBC

Cemetery Committee Meeting TBC

Parish Council

2026

Monday 14 September (please note the new date – there will be no meeting in August)

Monday 26 October 2026

Monday 30 November 2026

Monday 11 January 2027 (Precept and Budget Setting Meeting)

2027

Monday 25 January 2027

Monday 22 February 2027

Monday 22 March 2027

Monday 26 April 2027

Monday 24 May 2027

Monday 28 June 2027

Monday 26 July 2027

AUGUST TBC

Monday 27 September 2027

Monday 25 October 2027

Monday 29 November 2027

15. Questions from the public (if the Chair permits)

16. Closed Session

- a) Addendum to Clerk's Contract of Employment
- b) To note the formal complaint received from Councillor Davison dated 3 July 2026 in relation to an alleged data breach. *Circulated on 3 July 2026.*
 - Code of Conduct Training (NK & LALC)
 - Data Protection Training (LALC)
- c) To review the lease with the CIO further to feedback from Chatterton's Solicitors and the CIO.
- d) To discuss payroll arrangements for employees.

ADDENDUM TO THE AGENDA

Company	Description	NET	VAT	GROSS
Ben Burgess Swineshead	Chainsaw Chain	19.99	4.00	23.99
Nicholas Marshall Blacksmith	Repairs to playing field handrail	375.00	75.00	450.00
Nicholas Marshall Blacksmith	Miller's Way Land door bar	75.00	15.00	90.00
Amazon	Bird deterrent tape (cemetery)	7.49	1.50	8.99
Donaldsons DIY	Measuring Jug and WD40	8.54	1.71	10.25
Arion Training & Development Ltd	Ladder Safety Training	75.00	15.00	90.00
William Kent Memorial	Memorial fees paid in Error by William Kent Memorial Masons CONTRA PAYMENT	152.50	0.00	152.50
Shell de Rhodes	Petrol	26.23	5.24	31.47
Ben Burgess Swineshead	Stihl strimmer cord	28.85	5.77	34.62
TSSC	Half mask and filters RPE	95.45	15.19	110.64
ICO	Annual subscription fee	47.00	0.00	47.00
Timpson	Key Cutting (Chambers)	43.20	10.80	54.00
LALC	Routine Playground Inspectors Training (Caretaker)	260.00	22.00	282.00
RJ Wilson Fire and Security	Deposit for fire alarm installation	2524.99	504.99	3029.98
Unity Bank	Service Charges	7.00	0.00	7.00