

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the Cemetery Committee Meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Tuesday 1 September 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 26 August 2026

AGENDA

The Committee may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination.

The Committee has received advice from LALC in relation to this matter.

1. Election of a Chair

2. Chair's Welcome

3. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Committee. The Committee may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Committee meeting after the public session but **are not** permitted to speak during the meeting.

We would ask that any questions or comments relate directly to cemetery matters. Wider issues should be directed to members at the Parish Council meeting which takes place typically on the last Monday of every month.

4. Councillors present

5. Apologies

Apologies for absence and reasons given.

6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

7. Minutes

To accept the Clerk's notes of the meeting dated 26 February 2026 as a true and accurate record of that meeting.

8. General Matters

- a) To receive any updates in relation to outstanding actions further to the cemetery committee meeting on 26 February 2026.
- b) To discuss the benefits of ring-fencing all cemetery income for reserves with a view to making recommendation to the Parish Council.

- c) To review the Lincolnshire County Councillor Community Grant Funding for 2026/27 (Strategic Fund for improvements to community facilities, benches, noticeboards and planters).
- d) To receive a report in relation to the Cemetery Walkabout, August 2026 in relation to Project Forget Me Knot.
 - To resolve to approve the purchase of additional Forget Me Knot seeds up to a cost of £79.92.
 - To resolve to approve the purchase of Post Crete at a cost of £4.58 per bag (Green Barn Timbers) for the installation of the cemetery noticeboard, signage and to fill voids beneath grave kerbing caused by rodents and mammals. Number of bags required to be confirmed by the Caretaker.
 - To resolve to approve the purchase of a funeral cars only sign at a cost of £PRICE REQUESTED to discourage parking in the designated parking bay on the day of a funeral.
 - To discuss the purchase/creation of a purpose-built composting area.
 - To discuss the replacement/refurbishment of the cemetery perimeter fencing.
 - To discuss the parking area next to the chapel and how this may be improved.
 - To review quotes received for the sanding and repainting of the Chapel and Workshop windows (if available).
 - To discuss the creation of a wildflower area.
 - To resolve to approve the removal of the apple trees from the cemetery (tree policy).
 - To ratify the hire of a digger and dump truck at a cost of £420.00 plus delivery for a period of 7 days.
- e) To note that the Caretaker has completed his grave-digging training.
 - i) To discuss the requirement to purchase shoring and accessories at a cost of £REQUESTED BY CARETAKER.
- f) To discuss the siting of memorials on the Eastern Border of the cemetery for the burials and the interment of cremated remains.
 - To note that there is nothing in legislation which dictates the orientation of burials (Christian burials are generally east to west, Muslim burials oriented towards Mecca).
- g) To confirm that Heckington Parish Council operate according to best practice per the ICCM's Guiding Principles:
 1. No coffin/container/shroud shall be accepted at a cemetery unless the name of the deceased therein is clearly shown.
 2. The identity shown on the coffin/container/shroud shall be verified at every funeral.
 This is clearly written into Heckington Parish Council's cemetery rules and regulations paragraph 4.6.5.
- h) Budget Preparation 2027/28.
 - i) To discuss the need to recruit a part-time employee for maintenance of the cemetery.

9. Health and Safety

- a) To receive an update from the Clerk in relation to memorial inspections and repairs.
 - i) To note that Set in Stone Memorials will be on site on Monday 7 September 2026 to repair some of our larger memorials.
 - ii) To discuss the benefit of temporarily laying down some of the larger memorials that cannot be repaired on Monday 7 September 2026 due to time constraints.

10. Date and time of the next meeting/s

11. Questions from the public (time permitting at the discretion of the Chair)