

NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Tuesday 15 September 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO

Dated: 10 September 2026

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. Chair's Opening Remarks

2. Co-option

To note an email from Elections at North Kesteven District Council dated 21 August 2026 confirming that there had been no valid request for an election to fill the seat arising from the resignation of Councillor Garlick. The Parish Council may proceed with co-option.

3. Public Forum

Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

4. Councillors present

5. Apologies

6. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

7. Report from the County and District Councillors

8. Minutes

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 27 July 2026.
- b) To resolve to approve the minutes of the Extraordinary meeting held on Thursday 27 August 2026.

9. General

- a) To receive an update from the Parish Council in relation to the transfer of the Pavilion to the Charitable Incorporated Organisation, Heckington Pavilion and Playing Fields.
- i) To review the actions required for the Disposal of land for the purposes of the Local Government Act 1972 section 127.
 - To resolve to approve the placement of a statutory notice in Sleaford Standard for a 2-week consecutive period commencing on a date to be agreed at a cost of £1420.12 exclusive of VAT.
 - To agree a date for receipt of objections.
- ii) General Disposal Consent 2003.

- To resolve to ratify the cost (£700.00) of a valuation of the Pavilion and Playing fields by Pygott and Crone as required by the General Disposal Consent 2003 in order to determine whether consent is required from the Secretary of State to lease the Pavilion and Playing Fields to the CIO for a period of 30-years.
 - To establish whether the lease represents the best consideration reasonably obtainable or whether the General Disposal Consent 2003 applies further to advice from LALC.
 - iii) To determine the management of the financial transition arrangements with the CIO.
 - iv) To note the updated Constitution.
 - v) To review the Memorandum of Understanding (MOU) further to a review by the Finance Committee on 7 September 2026 with a view to making recommendations to the CIO for amendments.
 - vi) To resolve to approve a publication date for the joint statement if there are no objections to the proposal (to prevent any unnecessary delays).
 - vii) To ratify the wording for the letter to the CIO re the MUGA.
- b) To receive an update from the Clerk in relation to East Heckington service provision (Defibrillator, handrails, War Memorial (PC), grass cutting (verges), noticeboard and waste bin).
- c) To resolve to approve the removal of the Clerk's office hours who will henceforth be available by appointment only.
- d) Health & Safety
To note the following:
- i) The annual RoSPA Playground Inspection of Mayflower Park was completed on 1 September 2026.
 - ii) The six monthly fire alarm service, Pavilion was completed on 12 August 2026.
 - iii) The lift service (Chambers) was carried out on 2 September 2026.
 - iv) The fire extinguisher servicing Workshop and Chapel has been booked for 5 October 2026.
 - v) The legionella risk assessment for the Chambers is scheduled for 22 October 2026.
- e) Ratifications :
To ratify:
- The appointment of Councillor Young to the Staffing and Cemetery Committees.
 - The appointment of Councillor Tucker to the Finance Committee.
 - The appointment of a new cleaning service at £18.00 per hour (1.5 hours per week) per recommendations from the Finance Committee.
 - The purchase of Hammerite metal paint at a maximum cost of £59.99 inclusive of VAT.
 - The review of amendments to the lease by Chattertons.
 - The purchase of play grade rubber matting for repairs to surfacing beneath the carousel at the Mayflower playground (off Mayflower Drive) at a cost of £151.38 exclusive of VAT further to a previous resolution dated August 2025 and the purchase of rubber tubing for repairs to the slide at a cost of £16.66 exclusive of VAT.
 - The purchase of an Allen wrench set and a pliers set at a cost of £8.32 and £24.99 exclusive of VAT.
 - The purchase of additional storage for the Clerk's email address at a cost of £14.99 exclusive of VAT.
 - The purchase of wreaths, wood crosses and lamp post poppies for Remembrance using Section 137 of the Local Government Act 1972 at a cost of £177.50 exclusive of VAT.
 - The approval of proofs for signage for the Chambers and Cemetery.
 - The use of portable floodlights at the Pavilion (pending approval from NK Planning)
 - The scheduling of the legionella risk assessment for the Chambers at a cost of £330.00 plus VAT.
 - Repairs to the Caretaker's mobile phone at an approximate cost of £40.00 inclusive of VAT.

10. Committees

The Staffing Committee is the only Committee that has not met since the last meeting of the Parish Council.

- a) To receive an update from the Chair of the Finance Committee further to their meeting on 7 September 2026.
 - i) To resolve to approve the Clerk's attendance at a SLCC training event in Leeds on 17 November 2026 in relation to upcoming changes to Smaller Authorities Proper Practices. The course is free of charge but mileage and accommodation may be applicable.
- b) Cemetery Committee
 - i) To receive an update from the Chair of the Cemetery Committee further to their meeting on 1 September 2026.
 - ii) To receive a proposal from the Cemetery Committee to ring-fence all cemetery income until such time as the cemetery meets the desired health and safety and design standards.
- c) To note that the events working group will be meeting in a publicly convened meeting on 6 October 2026.
 - i) To resolve to approve the expenditure for additional Christmas lights from Blanchere Illuminations at a cost of £2,394.00 exclusive of VAT.
 - ii) To discuss fundraising options.
 - iii) To note that the Christmas Tree has been ordered from Asgarby Estates (thanks to County Councillor East for £200 divisional grant funding towards the cost of the Christmas Tree).

11. Planning Matters

- a) Members to note the new/amended or registered planning applications including proposed works on trees subject to TPOs, awaiting decision.

Application	26/0920/HOUS (Received by the District Council on 30 July 2026)
Location	21 Burton Road, Heckington, NG34 9QR
Proposal	Removal of existing sun room, erection of proposed extension to rear, and works to loft space with external alterations
Comments	None
Application	26/0909/FUL (Received by the District Council on 30 July 2026)
Location	April Cottage, Kyme Road, Heckington Fen
Proposal	Erection of a mobile wooden horse field shelter
Comments	None
Application	26/1048
Location	32 Bramley Close, Heckington, NG34 9TE
Proposal	T1 Lime – Reduce the previous reductions points. Overall reduction will be approximately 4/4.5m.
Comments	None
Application	26/1034
Location	25 Godson Avenue, Heckington, NG34 9SB
Proposal	Demolition of existing conservatory and erection of a single storey rear extension
Comments	None
Application	26/1078/TCA
Location	4 The Green, Heckington, NG34 9RG
Proposal	T1 – Yew – Removal
Comments	Consultation in progress at the time of publishing the agenda

- b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 27 July 2026 and 31 August 2026.

Application	26/0808/TCA
Location	The Laurels, 15A High Street, Heckington
Proposal	T1 – Pine – Remove
Comments	None
Decision	TPO not served – approved on 31 July 2026
Application	26/0840/TCA
Location	1 St Andrews Street, Heckington
Proposal	Fell (unknown species)
Comments	None
Decision	TPO not served – Approved 10 August 2026
Application	26/0855/HOUS
Location	18 Oak Way, Heckington, Sleaford, Lincolnshire, NG34 9FG
Proposal	Erection of single storey rear extension, replacement detached garage with store, workshop and room in the loft space.
Comments	None
Decision	Awaiting decision
Application	26/0763/HOUS
Location	116 High Street, Heckington, Sleaford, Lincolnshire, NG34 9QT
Proposal	Demolition of rest single storey structure and erection of two storey and single storey rear extension
Comments	None
Decision	Approved on 10 August 2026
Application	26/0798/TCA
Location	The Rectory, 10 Cameron Street, Heckington, Sleaford, Lincolnshire
Proposal	T1 – Sycamore – Remove to ground level, G1 – Yew/Holly/Laurel – Cut back to give footpath clearance, T2 – Laurel – Reduce in height and width by 2.5m.
Location	The Rectory, 10 Cameron Street, Heckington, Sleaford, Lincolnshire
Comments	None
Decision	TPO not served – Approved on 31 July 2026
Application	26/0700/TPO
Location	2 Latimer Gardens, Heckington
Proposal	Proposed works to trees subject to a TPO to include T1 Holly, T2 conifer, T3 Holly, T4 Holly (reductions by 20-30%)
Comments	None
Decision	TPO works approved – 6 July 2026
Application	26/0630/FUL
Location	Birch Cottage, Kyme Road, Heckington Fen
Proposal	Demolition of existing dwelling and erection of a one and half storey replacement dwelling (custom self-build) and creation of new access
Comments	Registered
Decision	Not available

- c) To note the Parish Council's request planning reference 26/0903/TCA to lift the lower branches of six lime trees at the Village Green by 1m and three trees along Church Street to allow clearance has been approved (dated 28 August 2026).

12. Finance

- a) Members to note the bank balances as of 4 September 2026.

Current Account (Lloyds)	8,092.35
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Current Account (Unity)	28.85
S106 (Lloyds)	45,539.07
Deposit Account (Lloyds)	13,080.96
Deposit Account (Unity)	85,131.69
AMC Account (Lloyds)	6,115.56
TOTAL	157,988.48

- b) Members to note the income received between 21 July 2026 and 4 September 2026.

Account	Description	Amount
Current (Lloyds)	Sale of Exclusive Rights to erect a Memorial	210.00
AMC (Lloyds)	Rent (Sampson)	95.00
S106 (Lloyds)	Interest (August)	19.95
Deposit (Lloyds)	Interest (August)	13.40
Current (Unity)		
Deposit (Unity)		

- c) To resolve to approve the expenditure, including expenditure to be ratified, from 21 July 2026 to 4 September 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Amazon	Footrest (Office Clerk)	17.79	3.56	21.35
BT	Broadband supply (Chambers)	33.95	6.79	40.74
Ben Burgess Swineshead	Chainsaw chain	16.60	3.32	19.92
Dejex	Nitrile gloves	12.51	2.50	15.01
Dejex	Rosate and Grazon	168.96	33.79	202.75
Donaldsons DIY	Caretaker supplies	10.82	2.16	12.98
The Pet Friendly Cleaner	Cleaning from 15 July to 28 July 2026	150.00	0.00	150.00
Lyca Mobile	Caretaker mobile (June)	10.00	0.00	10.00
Lyca Mobile	Caretaker mobile (July)	10.00	0.00	10.00
Lyca Mobile	Clerk's mobile (June)	5.00	0.00	5.00
Lyca Mobile	Clerk's mobile (July)	5.00	0.00	5.00
Gallagher Insurance	Annual insurance premium	4978.72	0.00	4978.72
Caladine Lifts Limited	LOLER (Six-monthly)	95.00	19.00	114.00
Shell De Rhodes	Petrol	25.03	5.00	30.03
Ben Burgess Swineshead	Blower plus accessories	310.12	62.02	372.14
Amazon	Laminating pouches A4	5.00	1.00	6.00
Lyca Mobile	E-sim purchase	3.50	0.00	3.50
Jarder Ltd	Lawn weed killer & treatment spray	26.63	5.32	31.95
Ram Tracking	Vehicle tracking contract	48.00	9.60	57.60
Lloyds Bank	Service charges (PC)	4.67	0.00	4.67
Cathedral Leasing Limited	Supply of hygiene services (Chambers)	42.00	8.40	50.40
Unity Bank	Service charges	7.15	0.00	7.15
Octopus Energy	Electricity cemetery from 25 June to 31 July 2026	54.61	2.73	54.61
Octopus Energy	Electricity chambers from 25 June to 31 July 2026	82.54	4.13	86.67
Amazon	Fuses (Polaris)	4.99	1.00	5.99
Amazon	Root cutter spade	17.49	3.50	20.99
Amazon	Border spade	24.96	4.99	29.95
Amazon	A5 plastic wallets (stationery)	3.74	0.75	4.49
J&B Motorcycles	Motor (Polaris)	8.95	0.00	8.95

Amazon	Pens	5.82	1.17	6.99
Amazon	Pens	4.00	0.80	4.80
Amazon	Extendable feather duster	5.79	1.16	6.95
LockRite	Locksmith services (Chambers)	85.00	17.00	102.00
SRP Solutions	Portaloo Hire through to 12 August 2026	114.00	22.80	136.80
Glasdon	Waste bins x 2	557.64	111.53	669.17
Elan City	Year 3 warranty SID	199.00	39.80	238.80
Kompan	Shackle for swing (pavilion) plus freight costs	41.60	8.32	49.92
Amazon	Hammerite paint (War Memorial railings)	40.00	8.00	48.00
Lyca Mobile	Caretaker mobile (August)	10.00	0.00	10.00
Lyca Mobile	Clerk's mobile (August)	5.00	0.00	5.00
Microsoft	Annual subscription	70.83	14.16	84.99
BT	Broadband supply (Chambers)	33.95	6.79	40.74
Amazon	Hammerite paint (Cemetery gates)	80.00	16.00	96.00
Building Design Services	Condition report for the Workshop/Chapel	750.00	0.00	750.00
Donaldsons DIY	Paint brushes (Caretaker supplies)	10.89	2.18	13.07
ESPO	Handtowels (Chambers)	59.50	11.90	71.40
OLP Online Playgrounds	Safagrass matting (Mayflower Playground)	151.38	30.28	181.66
Amazon	No dog poo bin stickers	3.82	0.77	4.59
Amazon	Rubber stripping D Shape (Mayflower Playground)	16.66	3.33	19.99
Amazon	Wrench set (Caretaker Supplies)	8.32	1.67	9.99
Amazon	Pliers set (Caretaker Supplies)	24.99	5.00	29.99
GLL	Photocopying	3.94	0.00	3.94
Amazon	Dust masks	31.67	6.33	38.00
Tony Shaw	Webmaster support	153.67	0.00	153.67
CloudNext	10GB Mailbox Upgrade	14.99	2.99	17.98
RBL The Poppy Shop	Wreaths, crosses and lamp post poppies	177.50	35.50	213.00
Amazon	Forget Me Knot Seeds (Cemetery)	79.92	0.00	79.92
Shell de Rhodes	Petrol	31.53	6.30	37.83
Arion	6-month fire alarm service (Pavilion)	99.00	19.80	118.80
Lloyds Bank	Service charges	4.25	0.00	4.25
Unity Bank	Service charges	7.00	0.00	7.00

- d) To resolve to approve the bank reconciliation dated 4 September 2026.
- e) To resolve to approve LALC as the internal auditor for 2026/27 per the agreement.
- f) To resolve to approve the independence of LALC as internal auditors for 2026/27.
- g) To ratify amendments to the AGAR 2025/26 and the year end bank reconciliation in relation to the recording of fees paid to Mr Wright during his time as the locum caretaker to Heckington Parish Council which was incorrectly recorded in salaries.
- h) To note that the Parish Council are still waiting to hear whether the £250 excess is recoverable from the third party further to the RTI at the Pavilion (recovery is still on-going with the third party).
- i) To ratify the following transfers:

Date	Amount	
1 August 2026	5,000.00	Transfer from Lloyds Savings Account to Lloyds Current Account to cover day to day transactions.
24 August 2026	10,000.00	Transfer from Lloyds Savings Account to the Lloyds Current Account to cover day to day transactions.

8 September 2026	5,000.00	Transfer from Lloyds Savings Account to the Lloyds Current account to cover day to day transactions.
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- j) To note that the Local Government Association acting on behalf of the National Joint Council for Local Government Services has reached an agreement for the 2026 pay award for local government employees – 3.3% increase in pay rates and allowances with effect from 1 April 2026. To resolve to approve the 3.3% increases for employees.

- k) Budget 2027/28

13. Correspondence

- a) To note the email from NK – TalkPlanning dated 3 September 2026 in relation to the review of the Central Lincolnshire Local Plan. The correspondence provides a link to the Housing and Economic Land Availability Assessment (HELAA) which forms part of the evidence base for the emerging Central Lincolnshire Local Plan and assesses sites that have been submitted by landowners, developers or other interested parties to the Council for consideration for potential residential, employment, or mixed-use development in the local plan review. Enquiries should be directed to talkplanning@central-lincs.org.uk. Circulated by email to Councillors on 4 September 2026.
- b) To note the email from the Smaller Authorities' Audit Appointments Ltd (SAAA) dated 24 July 2026 re the new Digital Agar Portal. Submission via the portal for 2027 will be voluntary with the expectation that it become mandatory by 2029. Authorities using the portal in 2027 are expected to receive discounted fees.
- c) To note an email from Peter Rogers, Environmental Protection Team Leader dated 29 July 2026. They have not been able to establish a statutory nuisance to take enforcement action. They are monitoring the situation on an almost daily basis and work with the Roasting Company when they receive complaints. They need evidence that it is causing a nuisance.
- d) To note an email from the Corporate and Civic Team at North Kesteven District Council dated 10 August 2026. An invitation to Chairman Councillor Collard's Civic Service of Dedication on Sunday 27 September 2026 at 3.00pm.
- e) To note the email from Planning Support at NK dated 28 August 2026 in relation to the proposed erection and development of a biogas plant in Anwick.

14. Date and time of the next meeting/s

Committees

Finance Committee Meeting – TBC

Staffing Committee Meeting – Tuesday 13 October 2026 at 6pm

Cemetery Committee Meeting - TBC

Events Working Group – Tuesday 6 October 2026 at 6pm.

Parish Council

2026

Monday 26 October 2026

Monday 30 November 2026

Monday 11 January 2027 (Precept and Budget Setting Meeting)

2027

Monday 25 January 2027

Monday 22 February 2027

Monday 22 March 2027

Monday 26 April 2027

Monday 24 May 2027

Monday 28 June 2027

Monday 26 July 2027

AUGUST TBC

Monday 27 September 2027

Monday 25 October 2027

Monday 29 November 2027

15. Questions from the public (if the Chair permits)

16. Closed Session

To discuss a complaint received from the Monitoring Officer about Councillor's behaviour at the April meeting of the Parish Council.