

FINANCE COMMITTEE MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the **Finance Committee** meeting of Heckington Parish Council will be held in the **Parish Council Chambers, St Andrews Street, Heckington**, on Monday 19 October 2026 at 7.30pm.

Members of the Press and Public are invited to attend. Members of the Parish Council Finance Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk

Dated: 14 October 2026

The Finance Committee may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

AGENDA

1. Chair's Welcome

2. **Public Forum:** Fifteen minutes will be set aside for members of the public to ask questions or make short statements to the committee about finance related matters. The council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the parish council meeting after the public session, but they **are not** permitted to speak during that meeting unless invited to do so.

3. Councillors present

4. Apologies

5. To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011

6. Approval of Minutes

- a) To resolve approve the minutes of the Finance Committee meeting on Thursday 9 March 2026 as a true and accurate record of that meeting (Councillor Cocks and Spencer were present along with Councillors Davison and Malone).
- b) To resolve to approve the minutes of the Finance Committee meeting on Thursday 13 July 2026 as a true and accurate record of that meeting (Councillors Spencer, Wright and Garlick were present at that meeting).
- c) To resolve to approve the minutes of the Finance Committee meeting on Monday 7 September 2026 as a true and accurate record of that meeting.

7. Finance

- a) Chambers
 - i) To receive a report from the Clerk in relation to any actions arising from the September meeting of the Committee.
 - ii) To ratify a decision to approve repairs to render in the foyer at the Parish Council Chambers at a cost of £1050.00.
 - iii) To ratify a decision to proceed with the annual legionella risk assessment at a cost of £PRICE plus the installation of protective cage to secure a hot water pipe that had been omitted from the recent remedial work at a cost of £188.00 exclusive of VAT.

- b) **Budget 2027/28**
A review of the draft/template budget document for 2027/28 further to examination by the respective committees to date with a view to making any recommendations to the Parish Council for consideration.
- To review quotes received for redecoration of the Parish Council Chambers with a view to feeding this information into future budget proposals.
 - To review CCTV quotes with a view to making a recommendation to the Parish Council for both the Parish Council Chambers and Workshop and Chapel (quotes circulated via email).
 - To review the proposals and quote for alterations to the library ramp further to the report by AccessAble.
 - To review the quote for the widening of the door between the upstairs meeting rooms to facilitate disabled access.
 - To review the quote for the widening of the accessible toilet foyer to allow for a greater turning circle for wheelchair users.
 - To review a request from the Cemetery Committee to use earmarked reserves 'Cemetery 2025/26 carry forward' for the purchase of grave digging equipment with a view to making recommendations to the Parish Council.
 - To review a request from the Cemetery Committee for all income and VAT on purchases relating to the Cemetery to be re-invested in cemetery projects with a view to making recommendations to the Parish Council.
 - To give consideration to the lease required between the Parish Council and the Allotment Association from 1 April 2027 and the transfer of all Allotment Association funds to the Allotment Association account.
- c) To discuss investment of any unearmarked reserves per the investment strategy policy with Virgin Money Business Access Savings Account at 3.5% interest with a view to making recommendations to the Parish Council.
- d) A review of the budget heads and sub-headings for 2026/27 at the end of the second quarter with a view to making recommendations to the Parish Council.
- To receive a report from Councillor Tucker in relation to shifts within the cemetery budget head to maximise the available budget.

8. Date and time of the next meeting

9. Questions from the public (time permitting at the discretion of the Chair).

If you require a more detailed version of the agenda, please contact the Clerk.

If you would like to attend the Parish Council meeting and have accessibility requirements, please contact the Clerk ahead of time so that reasonable adjustments can be made.