NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 26 October 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO
Dated: Wednesday 21 October 2026 (This notice has been posted three clear days ahead of the meeting including Thursday 22 October through to and including Saturday 24 October 2026).

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. **Chair's Opening Remarks**

2. **Co-option**

3. **Public Forum**
   Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

4. **Councillors present**

5. **Apologies**

6. **To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011**

7. **Report from the County and District Councillors**

8. **Minutes**
   a) To resolve to approve the minutes of the Parish Council meeting held on Tuesday 15 September 2026.

9. **General**
   a) Pavilion
      i) To discuss the objection received in relation to the statutory notice placed in the Sleaford Standard regarding the 'disposal' of the Pavilion and Playing Fields to the CIO dated 13 October 2026 (noting correspondence from the same dated 13 September 2026).
      ii) To receive an update from the Parish Council in relating to the points raised by Councillor Dann regarding the Valuation provided by Pygott and Crone.
      iii) To agree the final steps relating to the handover over the Pavilion and Playing Fields to the CIO depending on 9. a) i).
      iv) To discuss, review and agree the drafted Terms of Engagement between the Parish Council and the CIO depending on 9. a) i).
      v) To resolve to approve the transfer of £15,000.00 to the CIO per resolution 26/084 iii).
      vi) To discuss whether the Parish Council Caretaker will continue to be required to empty the waste bins at the Pavilion and Playing Fields.

b) To receive an update from the Clerk in relation to East Heckington service provision.

c) Health & Safety

To note the following:

i) The annual RoSPA Playground Inspection of the Pavilion Play ground is pending.
ii) Fire extinguishers service, Workshop on 5 October 2026
iii) Legionella Risk Assessment, Chambers on 22 October 2026
iv) Generator service, 28 September 2026.
v) Routine monthly pest control, Allotments General update

d) Caretaker Equipment

To review quotes and receive recommendations in relation to the provision of a new mower and digger and discussion relating to the repair (pre-MOT quote) or replacement of the Polaris.

e) To review the list of ratifications circulated by the Clerk on 22 October 2026.

- To reimburse the Clerk for Wi-Fi charges of £5.99 and £9.99 for the re-issue of the agenda remotely.
- Expenditure for the Polaris pre-MOT at a cost of £85.00 excluding VAT.
- Additional expenditure to the value of £15.00 to cover the cost of the Caretaker's mobile phone repair at a total cost of £55.00.
- Expenditure for a protective cage and installation by Urisk on a hot water pipe at a cost of £180.00 excluding VAT.
- Expenditure for the Pavilion play ground inspection at a cost of £399 plus VAT.
- Expenditure for a speaker and microphone stand at a cost of £48.82 inclusive of VAT.

f) To receive any updates in relation to the Village Walkabout 2026.

10. Committees

All Committees have met since the last meeting of the Parish Council.

a) Finance Committee

i) To receive an update from the Chair of the Finance Committee further to their meeting on 19 October 2026.
ii) To receive the following recommendation:
    - To use earmarked reserves 'Cemetery 2025/26 carry forward' of £14,482.11 for the purchase of grave digging equipment with a view to making recommendations to the Parish Council.
iii) The review of budget heads in the bank reconciliation document versus expenditure per the report circulated by email on 22 October 2026.

b) Cemetery Committee

i) To receive an update from the Chair of the Cemetery Committee further to their meeting on 22 October 2026 with recommendations for approval.

c) Staffing Committee

i) To receive an update from the Chair of the Staffing Committee further to their meeting on 13 October 2026.

d) Events Working Group

i) To receive an update from the Chair of the Events Working Group further to their meeting on 5 October 2026.
ii) To resolve to approve to formalise the events working group into a committee.
iii) To resolve to approve Tors for the events committee.

iv) To receive an update from the Clerk in relation preparations for Remembrance.
- Wreaths
- Section 137 RBL (per the request from Kate Sydney)

v) Christmas
- To note the donation from the 8 Sail Brewery of £250.00 towards the 2026 Christmas light purchase.
- To resolve to approve expenditure for the Christmas Light Switch On up to £2000.00.

11. Planning Matters

a) Members to note the new/amended or registered planning applications including proposed works on trees subject to TPOs, awaiting decision.

Application	**26/1073/HOUS**
Location	Paddocks Paws, The Paddocks, Kyme Road, Heckington
Proposal	Replace existing front boundary fence with 1.8m closed boarded timber fence
Comments	None
Application	**26/1046/FUL**
Location	60 Kyme Road, Heckington, NG34 9RS
Proposal	Erection of 1no custom self build single storey detached dwelling and widening of existing access
Comments	None
Application	**26/1087/RESM**
Location	Land to the South of Sleaford Road, Heckington
Proposal	Reserved matters application for the erection of 47no. dwellings with access, appearance, landscaping, layout and scale to be considered pursuant to planning application 25/0165/OUT.
Comments	Pending
Application	**26/1185/PNAGR**
Location	Land at Ashers Farm, Sidebar Lane, Heckington Fen
Proposal	Proposed track/turning loop for farm traffic
Comments	None
Application	**26/1228/VARCON**
Location	The Barn, Littleworth Drove, Heckington Fen
Proposal	Application to vary condition 2 (materials) and 3 (approved plans) – to amend the design of the outbuildings – attached to planning permission 25/1061 HOUS – installation of an off-grid energy system including solar panels, battery storage and associated infrastructure for sustainable self-sufficiency.

b) Members to note the following planning matters awaiting decision or where a decision has been received since the Parish Council meeting on 31 August 2026 20 October 2026

Application	**26/0920/HOUS** (Received by the District Council on 30 July 2026)
Location	21 Burton Road, Heckington, NG34 9QR
Proposal	Removal of existing sun room, erection of proposed extension to rear, and works to loft space with external alterations
Comments	None
Decision	Approved, 22 September 2026
Application	**26/0909/FUL** (Received by the District Council on 30 July 2026)
Location	April Cottage, Kyme Road, Heckington Fen
Proposal	Erection of a mobile wooden horse field shelter
Comments	None
Decision	Approved, 18 September 2026

Application	**26/1048/TPO**
Location	32 Bramley Close, Heckington, NG34 9TE
Proposal	T1 Lime – Reduce the previous reductions points. Overall reduction will be approximately 4/4.5m.
Comments	None
Decision	Approved, 5 October 2026
Application	**26/1034/HOUS**
Location	25 Godson Avenue, Heckington, NG34 9SB
Proposal	Demolition of existing conservatory and erection of a single storey rear extension
Comments	None
Decision	Awaiting decision as of 20 October 2026
Application	**26/1078/TCA**
Location	4 The Green, Heckington, NG34 9RG
Proposal	T1 – Yew – Removal
Comments	Consultation in progress at the time of publishing the agenda
Decision	TPO Not Served, 5 October 2026
Application	**26/0855/HOUS**
Location	18 Oak Way, Heckington, Sleaford, Lincolnshire, NG34 9FG
Proposal	Erection of single storey rear extension, replacement detached garage with store, workshop and room in the loft space.
Comments	None
Decision	Approved, 2 September 2026
Application	**26/0630/FUL**
Location	Birch Cottage, Kyme Road, Heckington Fen
Proposal	Demolition of existing dwelling and erection of a one and half storey replacement dwelling (custom self-build) and creation of new access
Comments	Registered
Decision	Not available

12. Finance

a) Members to note the bank balances as of 5 October 2026.

Current Account (Lloyds)	4,714.44
Current Account (Unity)	21.85
S106 (Lloyds)	45,557.78
Deposit Account (Lloyds)	126,931.98
Deposit Account (Unity)	85,550.12
AMC Account (Lloyds)	6,126.31
TOTAL	**268,902.48**

b) Members to note the income received between 4 September 2026 and 5 October 2026.

Account	Description	Amount
Current (Lloyds)	JE Severs reference Smith	333.00
	Grounds Maintenance East Heckington (Sept)	40.00
	Sale of Exclusive Right of Burial	391.00
	Refund RAM (mower repairs)	49.74
AMC (Lloyds)	Key Deposit reference Green	15.00
S106 (Lloyds)	Interest (September)	18.71
Deposit (Lloyds)	Interest (September)	7.02
	Precept 2 of 2	123,844.00
Current (Unity)	None	0.00

Deposit (Unity)	Interest (September)	418.43

c) To resolve to approve the expenditure, including expenditure to be ratified, from 4 September 2026 to 5 October 2026. The following is an extract from the cashbook edited for confidentiality.

Company	Description	NET	VAT	GROSS
Ram Tracking	Vehicle tracking contract	48.00	9.60	57.60
Amazon	Grass Seed (Cemetery)	63.19	15.80	78.99
Pygott and Crone	Valuation Fees (Pavilion)	700.00	140.00	840.00
Urisk Limited	Annual legionella RA (Chambers)	330.00	66.00	396.00
Cathedral Leasing Limited	Hygiene services (Chambers)	42.00	8.40	50.40
RoSPA Playsafety	Mayflower Park Annual Inspection	83.00	16.60	99.60
Octopus Energy	Electricity supply to the Cemetery from 1 to 31 Aug 2026	40.96	2.05	43.01
Octopus Energy	Electricity supply to the Chambers from 1 to 31 Aug 2026	72.81	3.64	76.45
Diamond Shine Cleaning	Window Cleaning Service (Chambers)	27.00	0.00	27.00
SRP Hire Solutions	Portaloo Hire	114.00	22.80	136.80
EE Wi-Fi	Off site Wi-Fi access	15.98	0.00	15.98
Lyca Mobile	Clerk Mobile (September)	5.00	0.00	5.00
Lyca Mobile	Caretaker Mobile (September)	10.00	0.00	10.00
Lloyds Bank	Service Charges	7.07	0.00	7.07
CloudNext	Domain Annual Subscription	50.00	10.00	60.00
CloudNext	Hosting Annual Subscription	149.99	29.99	179.98
Boston Seeds Ltd	Grass Seed (Cemetery)	236.97	78.99	315.96
Set in Stone Memorials	Memorial repairs	1471.00	294.20	1765.20
Mobile IT Help	Mobile phone screen repair	55.00	0.00	55.00
Foxhall Plant Hire Ltd	Digger (Cemetery)	520.00	104.00	624.00
Iconic Media Group	Advert (Pavilion)	1420.12	284.02	1704.14
Cleaning Services	Chambers	108.00	0.00	108.00
Heckington Store	Cleaning Supplies (Chambers)	9.68	0.00	9.68
Urisk Limited	Additional repairs identified per Legionella RA	188.00	37.60	225.60
BT	Broadband Supply (Chambers)	33.95	6.79	40.74
Ram Tracking	Vehicle tracking contract	48.00	9.60	57.60
Unity Bank	Service Charge dated 30 September 2026	7.00	0.00	7.00
Lloyds Bank	Service Charges (AMC)	4.25	0.00	4.25

d) To resolve to approve the bank reconciliation dated 5 October 2026.

e) To ratify the following transfers:

Date	Amount	
17 September 2026	5,000.00	Transfer from deposit account to current account.
8 October 2026	10,000.00	Transfer from deposit account to current account.
20 October	10,000.00	Transfer from deposit account to current account.

f) Budget 2027/28

i) To review recommendations from the Finance (and Cemetery) Committee.

- To review the budget sub-heading for Chambers maintenance in the 2027/28 draft budget.
- All income and VAT on purchases relating to the Cemetery to be re-invested in cemetery projects.

- The investment of general reserves at the start of the new financial year in a Virgin Money Business Access Savings Account at 3.5% interest.

ii) To review any further recommendations from the Cemetery Committee.
- To note the quote received for the recommended pollarding of the trees.
- To review the quotes received for the refurbishment of the Chapel and Workshop windows.

iii) To review recommendations from the Staffing Committee.
- To create a budget head in earmarked reserves for locum cover up to £10,000.00.
- To note amendments to the total for the 2027/28 draft budget.

iv) To review a recommendation from the Events Working Group
- Total sum required for Events in 2027/28.
- To resolve to approve the ring fencing of all monies raised from the Christmas light switch on for future events.

g) To note the interim Internal Audit will take place on 9 November 2026 to be conducted by Stacey Knowles.

h) To note the email from PKF Littlejohn, external auditors, dated 21 September 2026 in relation to the limited assurance review for the year ended 31 March 2026.
- To note the notice of audit was not published by the statutory deadline of 30 September due to the Clerk's annual leave.

13. Correspondence

a) To note an email from the Lincolnshire Reservoir Team dated 16 September 2026 providing updates on proposals for a new reservoir in Lincolnshire and their plans for a third phase of consultation.

b) Parish and Town Council Newsletter (NK), September and October 2026.

c) To note an email from a member of the public dated 5 October 2026 in relation to the Pavilion and Playing field and liaison with Sport England and field maintenance.

14. Date and time of the next meeting/s

Committees

Finance Committee Meeting – 11 February 2027
Staffing Committee Meeting – 21 December 2026
Cemetery Committee Meeting - TBC
Events Working Group – 2027 (not scheduled)

Parish Council

2026

Monday 30 November 2026

2027

Monday 11 January 2027 (Precept and Budget Setting Meeting)
Monday 25 January 2027
Monday 22 February 2027
Monday 22 March 2027
Monday 26 April 2027
Monday 24 May 2027
Monday 28 June 2027
Monday 26 July 2027
AUGUST TBC
Monday 27 September 2027
Monday 25 October 2027
Monday 29 November 2027

15. Questions from the public (if the Chair permits)

16. Closed Session

a) To note the decision made by the Monitoring Officer in relation to a complaint about Councillor behaviour at the April meeting of the Parish council dated 16 October 2026.