NOTICE OF A MEETING OF HECKINGTON PARISH COUNCIL

Dear Sir/Madam

You are summoned to attend the meeting of Heckington Parish Council to be held in the **Parish Council Chambers, St Andrews Street, Heckington on Monday 30 November 2026 at 7.30pm.**

Members of the Press and Public are invited to attend. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: Heidi Wilson, Clerk & RFO
Dated: Thursday 19 November 2026
(This notice has been posted to allow three clear days ahead of the meeting)

AGENDA

The Parish Council may pass a resolution on any agenda item, even if the agenda does not specifically state 'to resolve to approve'. This wording 'to resolve to approve' in certain circumstances could be interpreted as predetermination. The parish council have received advice from LALC in relation to this matter.

1. **Chair's Opening Remarks**

2. **Public Forum**
   Fifteen minutes will be set aside for Members of the Public to ask questions or make short statements to the Council. The Council may choose not to answer any question; a response may instead be given in writing. Matters raised may be added to an agenda for a future meeting. Members of the public are welcome to stay for the Parish Council meeting after the public session but **are not** permitted to speak during the meeting.

3. **Councillors present**

4. **Apologies**
   Apologies have been received from Councillor Cocks.

5. **To receive any reports of member's interest, pecuniary or otherwise in relation to the agenda and any dispensations in accordance with the Localism Act 2011**

6. **Report from the County and District Councillors**

7. **Minutes**

   a) To resolve to approve the minutes of the Parish Council meeting held on Tuesday 15 September 2026.
   b) To resolve to approve the minutes of the Parish Council meeting held on Monday 26 October 2026.

8. **General**

   a) To receive an update from the Chair in relation to the handover of the Pavilion and Playing Fields to the Pavilion and Playing Fields CIO for the purposes of the minutes.

   b) To note the requirement for a lease with Heckington Allotment Association for 1 April 2027.

   c) To receive a proposal from Councillor Sexton in relation to the purchase of new machinery further to the informal information sharing meeting on 3 November 2026 (a proposal will be circulated for consideration ahead of the meeting).

   d) To receive any updates in relation to East Heckington service provision.

      - Defibrillator – To discuss potential funding options.
      - War Memorial – the Clerk has asked for a quote for a valuation so the item can be accurately recorded on the asset register. A TPO application has been submitted to NK to cut back the Yew impacting the Memorial

- Waste bin – This is pending installation.
- Christmas tree – the licence has been approved for the siting on Highways land.

e) To receive any updates in relation to the Village Walkabout 2026.

f) To review the accessibility statement on the Parish Council website (annual requirement).

g) Health & Safety

- To resolve to approve the quote for Urisk for annual testing including legionella sampling at a cost of £640.80 inclusive of £106.80 VAT . *Quote circulated on 5 November 2026*
- To receive an update from the Clerk in relation to the 2026 legionella risk assessment rating and to review options to bring down the current risk rating.
- Intruder alarm service by Wilson Alarm Systems scheduled for 23 November 2026.
- CCTV installation cemetery/workshop and Chambers
- Commercial Fire alarm installation at the Chambers (need to remove old call points and sensors. Need to get a quote.

h) Lease with Heckington Allotment Association.

i) To review the list of ratifications circulated by the Clerk on 13 November 2026.

- To ratify the move to new tariffs with Octopus energy from 25 December 2026 (workshop and chapel, 12m tariff at 31.50p per kWh and a standing charge of 65.04p per day and chambers, 24m tariff at 29.27p per kWh day rate, 23.20p per kWh night rate and a standing charge of 69.12p per day).
- To ratify the purchase of a heater for generator testing at a cost of £84.95 (to note a price increase to £89.99 plus delivery).
- To ratify repairs to posts on the Green at a cost of £120.00.
- To ratify immediate reimbursement to the Clerk for £37.00 for the cost of items for the coffee morning.

j) To receive a report from the Chair in relation to the Chair's Allowance.

k) The removal of wreaths from the War Memorial/s

l) Roses & War Graves

m) To resolve to approve the Events Committee Terms of Reference as amended (deferred from the October meeting).

9. Committees

There have been no Committee meetings since the last meeting of the Parish Council on 26 October 2026.

10. Planning Matters

a) Members to note the new/amended or registered planning applications including proposed works on trees subject to TPOs, awaiting decision.

Application	**26/1338/PNH**
Location	29 Foster Street, Heckington
Proposal	Single storey extension 4.62m in total length from the original wall, eaves height of 2.25m and maximum height of 3.3m
Comments	None
Application	26/1374/HOUS
Location	15 Church Street, Heckington
Proposal	Erection of a wooden garage
Comments	None

Application	**26/1280/TPO**
Location	Suillean House, 77 Sleaford Road, Heckington
Proposal	T1 & T2 – Willow – Reduce by approximately 1.2m to give a decent clearance of the building as the trees are now encroaching and raise crowns to 2.7m over the driveways.
Application	26/1420/TCA
Location	Beech House, 18 St Andrews Street, Heckington
Proposal	T1 Oak – Reduce height by 3m. T2 Beech – Reduce height and width and crown lift.
Comments	None

b) Members to note the following planning matters awaiting decision or where a decision has been received since 20 October and 11 November 2026.

Application	**26/1034/HOUS**
Location	25 Godson Avenue, Heckington, NG34 9SB
Proposal	Demolition of existing conservatory and erection of a single storey rear extension
Comments	None
Decision	Approved, 20 October 2026
Application	**26/0630/FUL**
Location	Birch Cottage, Kyme Road, Heckington Fen
Proposal	Demolition of existing dwelling and erection of a one and half storey replacement dwelling (custom self-build) and creation of new access
Comments	None
Decision	Registered, not available
Application	**26/1073/HOUS**
Location	Paddocks Paws, The Paddocks, Kyme Road, Heckington
Proposal	Replace existing front boundary fence with 1.8m closed boarded timber fence
Comments	None
Decision	Approved, 4 November 2026
Application	**26/1046/FUL**
Location	60 Kyme Road, Heckington, NG34 9RS
Proposal	Erection of 1no custom self-build single storey detached dwelling and widening of existing access
Comments	None
Decision	Registered, not available
Application	**26/1087/RESM**
Location	Land to the South of Sleaford Road, Heckington
Proposal	Reserved matters application for the erection of 47no. dwellings with access, appearance, landscaping, layout and scale to be considered pursuant to planning application 25/0165/OUT.
Comments	None
Decision	Registered, not available
Application	**26/1185/PNAGR**
Location	Land at Ashers Farm, Sidebar Lane, Heckington Fen
Proposal	Proposed track/turning loop for farm traffic
Comments	None
Decision	Prior approval not required
Application	**26/1228/VARCON**
Location	The Barn, Littleworth Drove, Heckington Fen
Proposal	Application to vary condition 2 (materials) and 3 (approved plans) – to amend the design of the outbuildings – attached to planning permission 25/1061 HOUS

	– installation of an off-grid energy system including solar panels, battery storage and associated infrastructure for sustainable self-sufficiency.
Comments	None
Decision	Registered, not available

c) To note the Parish Council's application reference 26/1247 for the removal of a branch obstructing the War Memorial in East Heckington is still pending.

d) To note the Parish Council's application reference 26/1157 to reduce a lime tree near to 43 Miller's Way by 50% has been refused.

11. Finance

a) Members to note the bank balances as of 12 November 2026

Current Account (Lloyds)	7,567.43
Current Account (Unity)	14.85
S106 (Lloyds)	45,595.85
Deposit Account (Lloyds)	77,179.27
Deposit Account (Unity)	85550.12
AMC Account (Lloyds)	4,832.10
TOTAL	**220,739.62**

b) Members to note the income received between 5 October 2026 and 12 November 2026.

Account	**Description**	**Amount**
Current (Lloyds)	PCC Maintenance of East Heckington Cemetery (October)	40.00
	Donation Councillor Cocks	21.50
	Donation Councillor Young	21.50
	Donation Councillor Tucker	21.50
AMC (Lloyds)		
S106 (Lloyds)	Interest NOVEMBER	19.35
Deposit (Lloyds)	Interest NOVEMBER	47.59
Current (Unity)		
Deposit (Unity)		

c) To resolve to approve the expenditure, including expenditure to be ratified, from 5 October 2026 to 12 November 2026. The following is an extract from the cashbook edited for confidentiality.

Company	**Description**	**NET**	**VAT**	**GROSS**
LRSP	30mph signs	120.00	0.00	120.00
Wheelcraft	Sealant for mower	22.00	4.40	26.40
Set in Stone Memorials	Memorial repairs	1096.00	219.20	1315.20
Greenbarnes Timbers	Postmix, butt hinges & PSE	38.33	7.67	46.00
Foxhall Plant Hire Ltd	Post Holer Hire 1 man	25.00	5.00	30.00
Shell de Rodes	Petrol	35.07	7.01	42.08
Lyca Mobile	Caretaker Mobile (October)	10.00	0.00	10.00
Lyca Mobile	Clerk Mobile (October)	5.00	0.00	5.00
Wilson Alarm Systems	Alarm System Annual Maintenance (Workshop)	107.00	21.40	128.40
Wilson Alarm Systems	Alarm System Monitoring (Workshop)	215.00	43.00	258.00
Amazon	Spray Paint (Cemetery)	9.98	2.00	11.98
Specialised Projects Ltd	Generator Service	429.72	85.94	515.66

Cathedral Leasing Limited	Provision of hygiene services (Chambers)	42.00	8.40	50.40
Lloyds Bank	Service Charges (Parish Council)	4.25	0.00	4.25
Blanchere Illuminations	Christmas Lights Section 137 LGA 1972	2394.00	478.80	2872.80
Octopus Energy	Electricity supply to the Workshop between 1-30 Sept	30.19	1.92	32.11
Set in Stone Memorials	Memorial repairs	1316.00	263.20	1579.20
Ben Burgess Swineshead	Pre-MOT	84.99	17.00	101.99
Anglian Water	Water Supply to the cemetery from 6 July - 5 Oct 2026	309.86	0.00	309.86
Amazon	Mic Stand (Section 137 LGA 1972)	21.56	4.31	25.87
Amazon	Speaker Stand (Section 137 LGA 1972)	19.12	3.83	22.95
BT	Broadband Supply (Chambers)	33.95	6.79	40.74
Shell de Rodes	Petrol	19.98	4.00	23.98
Royal Mail	Postage (Mace)	1.80	0.00	1.80
NKDC	Parking NK Forum	3.50	0.00	3.50
JP Associates	Portaloo Hire (through to 12 October)	136.80	0.00	136.80
Heckington P&PF CIO	Start Up Funding	15000.00	0.00	15000.00
Arion Training	Fire extinguisher service (Workshop)	45.00	9.00	54.00
Set in Stone Memorials	Memorial repairs	1614.00	322.80	1936.80
Wayne Hodgkins SSSCCTV	CCTV Chambers	2421.11	605.27	3026.38
Wayne Hodgkins SSSCCTV	CCTV Cemetery	1631.46	407.86	2039.32
Donaldsons DIY	Cable Ties (Remembrance S137)	8.33	1.67	10.00
Greenbarnes Ltd	Noticeboard (Cemetery)	2955.90	591.18	3547.08
Forceshift Skip Hire	Skip Hire	287.50	57.50	345.00
Lloyds Bank	Service Charges	4.25	0.00	4.25
Anglian Water	Water supply to the allotments from 6 July - 5 Oct	464.96	0.00	464.96
RHC Hire	Kioti Hire Weekend	400.00	80.00	480.00
Unity Bank	Service Charges	7.00	0.00	7.00
Royal British Legion	Lamp post poppies Section 137 LGA 1972	150.00	0.00	150.00
Thistle Loos	Portaloo Hire	57.00	11.40	68.40
Cleaning Services	Cleaning Service (Chambers)	135.00	0.00	135.00
Diamond Shine Cleaning	Window Cleaning Service (Chambers)	27.00	0.00	27.00
Ram Tracking	Vehicle tracking contract	48.00	9.60	57.60
NEST	Pension Contributions	539.27	0.00	539.27
Dejex	Potting supplies (cemetery)	254.64	50.93	305.57
David Austin	Roses (Project Forget Me Knot)	158.00	31.60	189.60
Caladine Lifts Limited	LOLER (Chambers)	95.00	19.00	114.00
RJ Wilson Fire & Security	Fire Alarm Installation Final plus maintenance contract	2524.97	505.00	3029.97
Amazon	Gift Card for Christmas Competition Chair's Allowance	50.00	0.00	50.00
Sainburys	Coffee Morning Supplies	37.00	0.00	37.00
Shell de Rodes	Petrol	16.04	3.21	19.25
Royal British Legion	Section 137 (Kate Sydney)	200.00	0.00	200.00
Amazon	Glo Sticks (Christmas Section 137)	93.32	13.06	106.38
Lyca Mobile	Caretaker Mobile (November)	10.00	0.00	10.00
Lyca Mobile	Clerk Mobile (November)	5.00	0.00	5.00
OH One	Occupational Health Screening	425.00	0.00	425.00
Cathedral Leasing Limited	Hygiene services (Chambers)	42.00	8.40	50.40
Octopus Energy	Electricity supply to workshop 1 Sept - 1 October 2026	32.78	0.00	32.78
Octopus Energy	Electricity supply to Chambers 1 Sept and 1 Oct 2026	244.29	0.00	244.29

d) To resolve to approve the bank reconciliation dated 12 November 2026.

e) Amendments to 2026/27 Budget

The budget is a fluid document and the regular review of the budget for 2026/27 demonstrates sound financial management. The RFO recommends the following:

Please note that the advice differs slightly from that recommended to the Finance Committee. Upon further review, some recommendations are not required.

Staffing
There will be a potential overspend of around £4,200.00 against the budget which currently sits at £92,000.00. In order to bring the predicted expenditure in line with the budget head, the RFO recommends moving the following from the 'General' budget head over to 'Staffing':

- £2000 is moved from the insurances budget sub-heading
- £200 from Village Hall Hire
- £300 from Speedwatch
- £1000 from defibrillator
- £300 from stationery
- £630 from computer maintenance
- Total of £4430.00.

This takes the Staffing budget figure up to £96,430.00.

Caretaker/Village Maintenance
The RFO recommends moving the following into the 'Other' budget sub-heading to cover the costs of the new waste bins purchased this year.

- £500 from electricity (as the Village Green install has not yet been progressed due to capacity)
- £1000 from caretaker equipment
- £500 from diesel/petrol
- £500 from noticeboards
- Total of £2500.00

This takes the 'Other' budget sub-heading up to £2,600.00.

Chambers

- The RFO recommends moving £350 from lift servicing and LOLER to cleaning. This brings the budget sub-heading to £1050.00.
- The RFO recommends moving £500 from testing to supplies (cleaning/hygiene services). This brings the 'Supplies' budget subheading to £600.00.

Workshop

- The RFO recommends moving £1000 from 'rates' in the Chambers budget head over to the Workshop budget heading and dividing this between General Maintenance (£500.00) and Inspections and testing (£500.00).

Cemetery
The following recommendation are made by the Cemetery Committee:

- £35.35 is moved from the rates budget head to the water budget head.
- £600.00 is moved from pest control to be shared equally between Project Forget Me Knot and Memorial Repairs
- 2500.00 is moved from General Maintenance to be shared equally between Project Forget Me Knot and Memorial Repairs.

- Unspent monies from Trees and Hedges to be directed to earmarked reserves to ease the burden on future annual budgets and the precept.

f) To ratify the following transfers:

Date	Amount	
27 October 2026	20,000.00	Transfer from deposit account to current account.
5 November 2026	10,000.00	Transfer from deposit account to current account.

g) To review the budget for 2027/28 ahead of the precept meeting in January.

h) To receive a report from the Clerk in relation to the intermediate internal audit carried out by Stacey Knowles on Monday 10 November 2026 and to note actions arising.

i) To review the effectiveness of the Parish Council's internal controls (check has this been done in recent months).

j) To note the email from PKF Littlejohn dated 6 November 2026, Eligibility Decisions Step 1 and confirmation of the electoral status of the complainant. *Circulated to Councillors on 8 November 2026.*

k) To note receipt of £179.88 CIL monies received from NK (annual report ref CIL monies to be submitted by 31 December for the previous year ending 31 March).

l) To review the funding request from Pavilion user groups for £3,332 for the purchase of floodlights and goals.

m) To discuss the spending powers delegated to Committees and to note the amendments required to Financial Regulations to bring the document in line with Terms of Reference.

n) To resolve to approve payment of the Chatterton's invoice for their work relating to the CIO and Pavilion at a cost of £2,268.00 inclusive of £378.00 VAT).

12. Correspondence

a) To note the email from North Kesteven District Council dated 4 November 2026 in relation to the extension to the deadline for consultation responses to the Central Lincolnshire Local Plan Scoping Consultation. *Circulated on 5 November 2026 by email.*

b) To review a request from Geoffrey Boxx, Gold Arthur dated 15 November 2026 to use the Village Green car park to conduct their business.

13. Date and time of the next meeting/s

Committees

Finance Committee Meeting – 11 February 2027
Staffing Committee Meeting – 21 December 2026
Cemetery Committee Meeting – 18 February 2027
Events Working Group – 2027 (not scheduled)

Parish Council

2027

Monday 11 January 2027 (Precept and Budget Setting Meeting)
Monday 25 January 2027
Monday 22 February 2027
Monday 22 March 2027
Monday 26 April 2027
Monday 24 May 2027
Monday 28 June 2027
Monday 26 July 2027
AUGUST TBC
Monday 27 September 2027
Monday 25 October 2027
Monday 29 November 2027

14. Questions from the public (if the Chair permits)