

HECKINGTON PARISH COUNCIL

Minutes of the Precept Meeting of Heckington Parish Council held in the Council Chambers, St Andrews Street, Heckington on Monday 23rd January 2017 commencing at 7.00pm.

Attendance:

Chairman - Cllr Mrs J Palmer

Councillors – Mr T Atkinson, Mrs M Collins, Mr CD Couzens, Mr R Doughty, Mr M West, Mr R Woods

Minute Taker – Clerk, Ms J Hudson

RFO – Ms S Scotney

Members of the Public – 2

1. Chairman’s Welcome and Opening Remarks

The Chairman welcomed everyone to the meeting

2. To receive apologies for absence

Apologies received from Cllrs Mr A Garlick, Mrs C Hewitt, Mr M Jones and Mrs E Peto

3. To receive a declaration of interest in accordance with the Localism Act 2011

None received

4. To receive and discuss Financial Reports and budget forecast

The RFO provided a working document to show balances to date for each item of Council expenditure, and costs for remainder of this 2016/2017 financial year were estimated. Estimated precept requirements for the following financial year of 2017/2018 were discussed, proposed and noted for each item.

5. To resolve to go into closed session in accordance with the Public Bodies (Admissions to meetings) Act 1960.

Proposed by Cllr Mr R Woods, seconded by Cllr Mr M West

Vote results – unanimous

Resolved – to go into closed session in accordance with the Public Bodies (Admissions to meetings) Act 1960.

Members of the Public left at 7.21pm

a. To discuss Salary and Staff Review (this item discussed out of order by leave of the Chairman)

I. The Chairman informed the meeting that the generic annual increase for Council staff across the UK was reported to be 1% for 2017/2018.

Proposed by Cllr Mrs M Collins, seconded by Cllr Mr R Doughty

Vote results - unanimous

Resolved – to increase Council staff salaries by 1% for the Financial year 2017/2018 in line with national increase.

II. The Chairman expressed her sincere thanks to Mrs S Scotney, who had again efficiently prepared the figures for presentation, and also noted the Council’s appreciation to her for continuing to assist the running of the office, even after her official retirement. The restructuring of staff in the office was discussed and agreed.

Proposed by Cllr Mr R Doughty, seconded by Cllr Mr D Couzens

Vote results – unanimous

Resolved – To restructure the clerical and financial roles within the office using existing staff and in due course, the Council to recruit for the role of clerical assistant.

Other matters arising –

- I. Representative percentage increases in rent for allotments and cemetery costs were presented for consideration.

Cllr Mrs M Collins declared an interest in the allotments and did not take part in this item. Increase of 5% was suggested for both.

Proposed by Cllr Mr R Woods, seconded by Cllr Mr M West

Vote results – unanimous

Resolved – to increase allotment rents and cemetery costs by 5% for the new financial year of 2017/2018.

- II. The Chairman reported to the meeting that the recent breakdown repair work to the road sweeper machine was nearly completed.

6. To approve the Budget and Precept for Year 2017/2018

Proposed by Cllr Mr M West, seconded Cllr Mr R Doughty

Vote results – unanimous

Resolved – to approve the Budget and Precept for Year 2017/2018

Meeting concluded at 7.58pm

Name _____

Signature _____

Date _____